

US NATIONAL COORDINATOR REPORT – February 2019

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I. Staff Listing

NATIONAL COORDINATOR & STAFF

National Coordinator: Kay Stavis, US2002021633, nc@mindseyesociety.org
Appointed: May 2018 to April 2020

Assistant National Coordinators:

ANC Chief of Staff	Allen Marc Levy	anc.cos@mindseyesociety.org
ANC Administration	Craig French	anc.admin@mindseyesociety.org
ANC Education	Angela Rexwinkle	anc.education@mindseyesociety.org
ANC Communities	Martin Emery	communities.manager@virtual.mindseyesociety.org
ANC Domains	Aaron Gomez	anc.domains@mindseyesociety.org
ANC Arbitration	Jullian Dillard	anc.arbit@mindseyesociety.org
ANC Mediation	Shannon Knudson	anc.mediation@mindseyesociety.org
ANC Prestige	Jessica Howell	anc.prestige@mindseyesociety.org
ANC Charity	Risa S.	anc.charity@mindseyesociety.org

REGIONAL COORDINATORS

- **EC RC:** Rob Recckia rc@ec.mindseyesociety.org Elected 02/18
- **GL RC:** Jeannie McCoy rc@gl.mindseyesociety.org Elected 12/17
- **NC RC:** Chad Hunter rc@nc.mindseyesociety.org Elected 01/18
- **NE RC:** Tegan Mannino rc@ne.mindseyesociety.org Elected 10/18
- **NW RC:** Tiffany Whitelatch rc@nw.mindseyesociety.org Elected 10/18
- **SC RC:** Caleb Bonecutter rc@sc.mindseyesociety.org Elected 5/18
- **SE RC:** Chris Roberts rc@se.mindseyesociety.org Elected 4/17
- **SW RC:** Nathan Wetzel rc@sw.mindseyesociety.org Elected 2/17

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NATIONAL STORYTELLER & STAFF

National Storyteller: Travis Abston, nst@mindseyesociety.org

Appointed: July, 2018 to July, 2020

Assistant National Storytellers:

Office Administration

- **ANST Chief of Staff:** Pete Houtekier, anst.chief@mindseyesociety.org
- **ANST Admin:** Miranda Rosenblum, anst.admin@mindseyesociety.org
- **ANST Arbitration:** Jeff H (Outgoing) anst.arbit@mindseyesociety.org
- **MST Virtual:** James Foster, anst.rules@mindseyesociety.org
- **ANST Online:** Chris Burns anst.online@virtual.mindseyesociety.org
- **ANST Outreach:** VACANT, anst.outreach@mindseyesociety.org
- **ANST Conventions/ST:** Patrick Colford

NWoD

- **ANST Infinite Edge:** Krista Parker, anst.ie@mindseyesociety.org
- **ANST Cod-X:** Michael Bryan, anst@codx.mindseyesociety.org

OWoD

- **ANST Cam/Anarch:** Chris Angell, anst.masq@mindseyesociety.org
- **AANST Sabbat:** Adam Tomplait, anst.sabbat@mindseyesociety.org
- **ANST Apocalypse:** Brian Murphy, anst.garou@mindseyesociety.org

REGIONAL STORYTELLERS

- | | | | |
|------------------|---------------|--|----------------|
| ● NE RST: | Peter Gerardi | rst@ne.mindseyesociety.org | Elected: 09/18 |
| ● NC RST: | Alex Rule | rst@nc.mindseyesociety.org | Elected: 07/17 |
| ● SE RST: | Brian Walton | rst@se.mindseyesociety.org | Elected: 12/16 |
| ● EC RST: | Nycci Daniels | rst@ec.mindseyesociety.org | Elected: 03/16 |
| ● SC RST: | Kelly Nine | rst@sc.mindseyesociety.org | Elected: 08/18 |
| ● SW RST: | John Thomas | rst@sw.mindseyesociety.org | Elected: 07/18 |
| ● GL RST: | Paul Marchant | rst@gl.mindseyesociety.org | Elected: 08/16 |
| ● NW RST: | Jim Chastain | rst@nw.mindseyesociety.org | Elected: 02/16 |

BOARD OF DIRECTORS

Charlie Rose	Chris Herr (Finance)	Michael Dyer
Jen Kuiper	Owen Sutter	Roo Wetzel
Art Lee(Legal)	Martin Chamberlain	Abigail Estes

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II. Summaries and Announcements

NC:

If you are interested or have ideas on projects that can improve the club over all, from coordinator materials, evaluating developing technology systems, to new member packets, and want to manage such efforts send your ideas to nc@mindseyesociety.org or anc.projects@mindseyesociety.org.

If a member has a question about tracking their individual VIP points, please have the question go up the Coordinator chain, starting with your Domain Coordinator. If a Coordinator has a question about how to track VIP points for their members, please feel free to reach out to the ANC Chief of Staff at anc.cos@mindseyesociety.org.

ALL MEMBERS: Make sure your information is updated in the current [Camarilla Resource Database](#) (CRD) at <https://legacy.mindseyesociety.org/crd/index.php>. This data should be updated whenever you move, change email addresses or transfer to a new domain. If there is something in your record that needs to be changed, and you can not update it yourself, notify your Domain or Regional Coordinator.

Remember that the US NC Facebook page has announcements and information periodically posted: <https://www.facebook.com/CamarillaUSNC/>

ANC Chief of Staff:

I am maintaining the office. I will assist the NEW NC for a smooth transition. Ongoing am cleaning up the Spreadsheet. This will be cleaned over time. I also am coming up with a better way to report all recommended prestige to me so i record it. I'd like it reported to me in excel format and ill send to the staff when completed. This way, i'll know who is still on staff, by name, and who needs to be removed quickly.

Question to the RC Staff: I noticed that some of you award prestige to DCs STs who don't submit a report. Why is this? If they haven't performed for the month, shouldn't they get ZERO?

Please contact me with any errors, omissions, etc. in the report by email: <mailto:anc.cos@mindseyesociety.org> and cc <mailto:nc@mindseyesociety.org>.

Please note, if you do not have your report to us by the 25th, your prestige/VIP will not be awarded in that month, if it is recommended to National. (This typically includes the NST report). However, we do backdate those awards on the next month's reporting cycle.

Please remember the due dates for Coordinator and Storyteller reporting. Any reports submitted past the due dates shown below will be considered late. RC reports will be accepted up through the 25th. Reports received after the 25th will appear on next month's report.

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*ST Chain	Due Dates	*C Chain	Due Dates
AVST/ADST	1 st of the Month	ADC	1 st of the Month
VST	5 th of the Month	DC/ARC	15 th of the Month
DST/ARST	10 th of the Month	RC	20 th of the Month
RST	15 th of the Month	ANC	21 th of the Month
ANST	20 th of the Month	NC	Last Day of the Month
NST	25 th of the Month		

The following is a stop-light report chart indicating Regional reporting Status.

Region	Report Status	Comments
NE	Green	Report On Time (Received 2/18/19)
EC	Green	Report On Time (Received 2/21/19)
SE	Green	Report On Time (Received 2/18/19)
GL	Green	Report On Time (Received 2/21/19)
NC	Green	Report On Time (Received 2/21/19)
SC	Green	Report On Time (Last Received 2/20/19)
NW	Green	Report Late (Received 2/23/19)
SW	Green	Late (Received 2/22/2019)

ANC Admin:

SW Region, Completed RC Elections starting in February 2019.

SE Region, Started preparing RC resumes for February 2019.

ANC Arbitration:

- Cases Closed in Feb: 1 Cases Closed.
- New Cases Opened in Feb: 3 Cases Opened.
- Total Cases Open at End of Feb: 1 Cases.

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ANC Mediation:

- Hiring new ANC Mediation: No notes for the section

ANC Education:

This month we began a new project as requested by the NC to target specific domain training for members and officers. We are taking suggestions for targeted areas now, and will have subjects to present once feedback has been given.

Answered member and officer questions related to prestige, website, approvals, and conventions. Directed members to the appropriate officers.

ANC Domains:

This month was busy, at least for my corner office, which is never quite as busy as it has been. This month I was able to welcome two domains into the Mind's Eye Society! Huzzah! Please join me in welcoming ME-001-D "Snow and Madness" in the NE Region as well as MT-002-D "Secrets of the Silver Bow" in the NC Region. Welcome! I closed SC-011-D as it's been a defunct domain for some time apparently, and updated my records as well. Sometimes, as in this case, a domain will close and either I miss it or I forget to close it in the report. The latter is rare, but the former isn't as rare as I'd like. Apart from that, the Domains office is quiet and I'm starting to tackle some prestige rebuilds that I've been slacking on.

There are so many domains that are so close to the black right now, so please, please be sure to get your reports to your RC. If you see that your domain is in the Red or the Black, please say something to your DC. Offer to help them get sorted out, offer to help write reports even. When a domain goes Red or Black, it means that no one is getting prestige. Life happens, I get that, but, if your domain is in the Black, please consider offering a helping hand to your officers.

Recurring Info:

I really want to encourage DC's to compile old reports for their domains, especially if those reports were under old DC accounts or personal accounts. While the Club Archivist has a lot of access to a lot of things, so much of the pre-2002 transfer information has been lost to the ages.

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If you have access to documents from those days or just want to start a record for your domain, let me know. I can help you with Google Drive to create a place for them, so please, just let me know if I can help.

Working on a few prestige rebuilds at the moment and sending them to the Club Archivist for his review, and apart from that, the biggest issue that I'm seeing is that not every DC is on their requisite Coordinator's Report List. Please please please, look below and get on your Region's Reports List. That will save me a lot of time and a lot of running around.

The Domain Application document can be found here:

https://docs.google.com/document/d/1F0mUuL_iT-GIFuqwKjilelioPDeCgPsKXWCWT4qOHhA/edit

DC's, please remember to include my anc.domains@mindseysociety.org when you send your reports to your reports list. If you send it just to your RC, sometimes those reports don't get communicated to me. This keeps my records up to date. Sometimes, a DC will send things to the RC, but not to the Reports list or to the anc.domains or anc.chapters account, and according to everything I see, it's missing...yet, that report may not be late, but simply misreported. DC's, please make sure that you're subbed to your Region's Coordinator Reporting lists. Just in case you don't know if you're subbed, here are the lists:

- EC: <http://listmx.mindseysociety.org/mailman/listinfo/us-ec-coords-reports>
- GL: <http://listmx.mindseysociety.org/mailman/listinfo/us-gl-coords-reports>
- NC: <http://listmx.mindseysociety.org/mailman/listinfo/us-nc-coords-reports>
- NE: <http://listmx.mindseysociety.org/mailman/listinfo/us-ne-coords-reports>
- NW: <http://listmx.mindseysociety.org/mailman/listinfo/us-nw-coords-reports>
- SC: <http://listmx.mindseysociety.org/mailman/listinfo/us-sc-coords-reports>
- SE: <http://listmx.mindseysociety.org/mailman/listinfo/us-se-coords-reports>
- SW: <http://listmx.mindseysociety.org/mailman/listinfo/us-sw-coords-reports>

Current Projects:

- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Domain Borders Project: Sent initial Google Doc to RC's to verify data before thinktanking the project formally.

Upcoming Projects:

- Think-tanking an idea about old reports rebuild. Will develop as I figure it out.

Completed Projects:

- Developing.

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Prestige Rebuilds:

- David McCorkell, in development.
- Joshua Herron, in development.
- Jason Young, in development.

Domain Applications in Development:

- NW Region, Fairbanks, AK - Awaiting potential DC response.

New Domains:

- ME-001-D, “Snow and Madness”, NE Region
- MT-001-D, “Secrets of the Silver Bow”, NC Region.

Closed Domains:

- SC-011-D

Missing Domain Reports

DC's: If you see that you're in the Yellow, Red, or Black categories, it means that I never received your report. If you've been sending it to your RC, they haven't been forwarding it to me. Please make sure that you're posting your reports on your Regional Reports List and/or CCing the anc.domains@mindseysociety.org address when you send them out.

RC's: If you have DC's sending reports to you but not to the Reports List, please make sure that they correct this for next month. Please contact me privately if you find my accounting to be in error, I'm happy to update and revise these domains in my Reports Tracker.

Terms:

- Yellow: No report received this month by the ANC Domains office, please make sure you're sending your reports where they need to go.
- Red: No report in three months, please contact your RC to avoid possible closure.
- Black: No report in six months, closure is imminent without contact with the respective RC.

Organized by Region:

Domain #	Domain Name	Region	Status	Last Report Received
OH-019-D	Flames from Ashes	EC	BLACK	5/7/17
OH-022-D	Eerie Shores Resurrected	EC	YELLOW	12/14/18
VA-013-D	House Divided	EC	BLACK	1/15/18
VA-019-D	New River Valley	EC	YELLOW	1/11/19
VA-025-D	Deliverance	EC	BLACK	10/15/17

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VA-027-D	Blood on the Rappahannock	EC	YELLOW	12/13/18
VA-028-D	Creatures of the Dismal Swamp	EC	RED	11/19/18
IA-005-D	Red Queen's Race	GL	BLACK	9/15/17
IL-009-D	Eden Theatrical Society	GL	YELLOW	12/12/18
IN-014-D	Midnight Crossroads	GL	RED	12/28/18
MI-015-D	Mount Pleasant by Night	GL	BLACK	7/15/18
MI-018-D	Battle Creek	GL	YELLOW	2/15/19
MI-021-D	House of Tranquility	GL	YELLOW	1/14/19
MO-028-D	Gaslight Memories	GL	YELLOW	1/20/19
MA-005-D	Sundered Lands	NE	YELLOW	2/15/19
RI-002-D	The House on Angell Street	NE	RED	11/26/18
KS-020-D	Dark Heartland	NC	YELLOW	2/15/19
ND-001-D	Nuclear Winter	NC	YELLOW	12/12/18
NE-005-D	Ashen Pain	NC	YELLOW	1/16/19
OR-036-D	Theater of Roses	NW	YELLOW	2/15/19
OR-039-D	Domain of Dreams	NW	YELLOW	1/15/19
WA-075-D	Domain of Olympia	NW	RED	12/13/18
WA-090-D	The Uncharted West	NW	YELLOW	1/15/19
LA-005-D	No Last Call	SC	YELLOW	10/15/18
LA-008-D	Contraband Covenants	SC	YELLOW	1/15/19
LA-009-D	Krewe of the Red River	SC	YELLOW	9/15/18
LA-011-D	Carnivale on the Caine	SC	BLACK	5/15/18
VIR-SC-D	SC Virtual	SC	RED	7/15/18
CA-037-D	Cautionary Tales	SW	BLACK	9/15/17
CA-053-D	Domain of Los Angeles	SW	YELLOW	1/22/19
CA-058-D	Unconquered Sun	SW	BLACK	6/15/18
NM-001-D	The Dark Desert	SW	BLACK	9/20/17
NV-004-D	Songs of the Sand	SW	RED	12/15/18
UT-015-D	What We Do in the Twilight	SW	RED	8/15/18

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ANC Prestige:

All reviews submitted in February are processed or in process to be sent out at the start of March, and everything is running smoothly.

Completed Reviews for MC, Disciplinary Changes or Transfer:

Name	MES #	Gen	Reg	Nat	Total	MC	
Joanne	Bagley	US2004031244	664	10	0	674	4
Sarah	Wright	US2016060058	1100	80	20	1200	5
Pherell	Archer	US2014070056	4977	1212	843	7032	14
Mark	Lucky	US2002023568	5986	194	180	6360	10
Laura	Boustead	US2012100158	4819	205	1085	6109	13
Octavian	Düm	US2013020020	4762	1312	320	6394	13
Joshua	Graham	US2003071807	3994	854	612	5460	12
William	Lockwood	US2002023482	5570	587	345	6502	12
Johnathan	Ingram	US2002022576	6837	935	113	7885	12
Santos	Montanez	US2002086543	4115	1210	100	5425	12
Daniel	Troncoso	US2014040074	3897	928	1363	6188	13
Max	Vaillancourt	US2014020040	355	650	5	1010	5
Mike	Fox	US2011017320	496	4	55	555	3
Lena	Tudor	US2009104933	1063	39	105	1207	5
Gregory	Bullard	US2013090015	4321	766	731	5818	12

Please update all logs to the new format, which includes VIP point tracking. It can be found at:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

ANC Charities:

Wrapping up Kindness Drive. Sending some extra love to the domain with the highest participation.

Working on draft of the National Drive for April - June and the mini drive for the summer.

ANC Community Manager:

National Virtual Game Communities:

Games returned to activity in February, games ran without incident for the month. Work was done in clearly defining each community for each VSS.

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Social Communities:

Built a number of facebook groups and established a single facebook presence for the MES. Each Group had a CO appointed, and the list of groups are available at this location.

https://www.facebook.com/pg/MESCommunitiesManager/groups/?ref=page_internal

III. Current Projects:

NC:

- Always looking for new ideas
- Working on Chapter 8 Revisions
- Hiring new ANC Mediations

ANC Admin:

- Monitored list requests, banning bots and blocking nonsense.
- Uploaded Prestige to database as time/internet connectivity allows.

ANC Arbitration:

- Looking for Arbitration Panelists.
- Chapter 8 Rewrite.

ANC Mediation:

-

ANC Chief of Staff:

- Smooth Transition for the new boss.
- Getting a system put together to make receiving reports easier.
- Set up Coord meetings
- Hiring, training and managing staff!
- Answering whatever questions fall my way from the DCs/RCs/Membership
- Learn learn learn!

ANC Education:

- Answering more member questions
- Collaborating with ANST Education
- Re-organizing the officer education portion of the website
- Guides for
 - Mentoring
 - New members
 - Tracking your prestige/prestige log
 - How to create a wiki

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ANC Domains:

- Domain Borders Project: Being updated to reflect new domain openings and domain closures.
- Prestige Rebuilds Tracker: Being worked on with input from the ANC Prestige and Club Archivist.
- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Contacting individual RC's to make sure that our reports match. You never know when something slips through the cracks.

ANC Prestige:

- Everything is running as smooth as it can be. If logs are submitted on MCREVIEW List ,if you can CC my email to your requested national emails, I can process them.Thank you and I apologize for any inconvenience. anc.prestige@mindseyesociety.org
- Prestige Rebuilds Tracker: Being worked on with input from the ANC Domains and Club Archivist.
- Training my aANC Prestige on national audits so some may be delayed due to training purposes on the national lock project for regional reviews as he was in the process of moving at the same time.

ANC Charities:

- Wrapping up Kindness Drive. Sending some extra love to the domain with the highest participation.
- Working on draft of the National Drive for April - June and the mini drive for the summer.
- Working on a survey
- Bringing the MES Philanthropy Facebook page out of retirement
- Scholarship Announcements need to be crafted
- Working on communication tools to all RC's/aRC's Charity

ANC Community Manager:

- MES Social Communities:
 - Contact individuals who have ideas for new communities
 - Reach out to existing communities and see what can be done to modernise
 - Moved and established communities to Facebook Groups appointing new Community Organisers to these groups
- MES Online (Virtual Gaming Communities):
 - Develop plan for the 'modernisation of the Virtual Games

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IV. Upcoming Projects:

NC:

- Continuing to follow-up on active projects.

ANC Admin:

- Preparing for next RC election for the SE Region (Feb-Mar 2019)

ANC Arbitration:

- Chapter 8 Rewrite

ANC Mediation:

-

ANC Chief of Staff:

- Help out the incoming NC and make it painless!
- Regular staff meetings, use the hang out?
- Helping out RCs and the Arb team with what all they need
- Continuing to answer questions and help people out
- Learn, learn, learn!

ANC Education:

- Video guide on check in system
- Hiring more content writers

ANC Domains:

- Monthly Reports Tracker: This database will be effective in tracking the last few years of reports, dating back from 2008 to current. This project is ongoing and will require some serious attention. Reports are updated as I receive them or have access to them. If you believe the tracker is in error, please update me with those missing reports.
- Domain Borders Project: Sent initial Google Doc to RC's to verify data before think tanking the project formally.

ANC Prestige:

- Processing pending MC Reviews as they come in.
- Open Prestige review project.- Voluntary national locks have been opened up to include anyone going through regional audits on our free time to be nationally locked.
- All transfers that go through National transfer locks will also include VIP auditing and

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locks.

- Working with NTA on prestige database requirements and functionality.
- MC Review Migration project

ANC Charities:

- Working on proposal for year round National Drive
- Q1 National Drive Announcement 03/01/2019
- Updating US-Charities List
- Website updates for Philanthropy & MES Scholarship
- Develop MES Scholarship FAQ and written procedures
- Survey to the masses
- More drives to spread love and joy

ANC Community Manager:

- MES Social Communities:
 - Launch Facebook page to general membership
 - Look for new communities to bring under the umbrella.
- MES Online (Virtual Gaming Communities):
 - Work on updating Content of <https://virtual.mindseyesociety.org/>
 - Continue Planning quarterly socials and other community events
 - Restructure Community Organizers to better match new policies.
 - Work with the ANST:Online to continue to improve the communities
 - Appoint Chief of Staff to become the key lead in VOG organisation

V. Election Update

Region	RC Elected	Election Due
NE	October 2018	October 2020
SE	April 2017	March 2019
EC	February 2018	March 2020
GL	December 2017	November 2019
NC	January 2018	December 2019
SC	May 2018	April 2020
NW	October 2018	September 2020
SW	February 2019	January 2021

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VI. Questions and Answers

Regional Questions:

VII. National Events

Upcoming MES Hosted Regional Events:

- Check your local Region Coordinator report for events, FGotM, and Regional Showcases

Upcoming MES Hosted National Events: 2019

- SCRE - 3/14 - 3/17 - Little Rock, AR
- GLRE - 4/3 - 4/7 - Grand Rapids, MI
- NERE - 5/1 - 5/5 - Hartford, CT
- MESCON - 7/17 - 7/22 - Scottsdale, AZ

Upcoming MES Hosted Trade Shows:

-

Non-MES Hosted Events:

- **August 2nd -- August 5th** - MES Events at [Gencon](#)--Indianapolis, IN
- **January 10--13th 2019** -- Mes events at [Midwinter](#) --Milwaukee, WI

VIII. Prestige Awards

The following prestige amounts are hereby awarded and/or confirmed by the **NC** for the month of **January 2019**:

<https://docs.google.com/spreadsheets/d/1pN7oa2WU1XB-ezrtov8b9qdIn6gOxqSogDfbDoHxr8g/edit?usp=sharing>

Volunteer Incentive Point (VIP) Tracking/Awarding:

The VIP system can be found here:

<https://docs.google.com/document/d/1xX9IWlehb-J3GvQCoqZChTA0xKHHg9NUsw3W7IclA0g/edit?usp=sharing>

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There will be a how-to manage VIP document for members and coordinators shortly. The NTAs office has placed a new prestige/VIP tracking system on their development priority track. In the meantime, below are links to new DC and RC report templates, DC/RC Prestige/VIP award spreadsheets, and a Member VIP tracking spreadsheet to make these additional tracking responsibilities as simple as possible. Think of it as a different type of prestige, with STs verifying expenditures.

While coordinators will be responsible for tracking, confirming and auditing, with STs verifying expenditures; it will be incumbent on each member to track their VIP awards and expenditures, just as it is with Prestige. The NTA has created a new Prestige Log template that includes VIP tracking, it can be found here:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

Regional Coordinator Report Template:

https://docs.google.com/document/d/1mpJ3-5cFsq2MV8zKlpMgjBTLVArmBfTKxdSA_6l1lv/edit?usp=sharing

Regional Coordinator Prestige/VIP Award Sheet Template:

https://docs.google.com/spreadsheets/d/1abDvShwfYVbwCh3VUkNf_wM8HDNhOGjYJenQcRmllhl/edit?usp=sharing

Domain Coordinator Report Template:

<https://docs.google.com/document/d/1B4-nw-ct5F7-KeYTKkf8JxX3MqGrS0zPfZ75I7zfDGY/edit?usp=sharing>

This Domain Coordinator report format may take some extra time to convert to using it the first time, but it should make creating a copy the next month and just updating the information easier than text wrangling and having to calculate and update each member's prestige totals. If you have questions or problems with the report, we are here to help; email the ANC Chief of Staff at anc.cos@mindseysociety.org.

We recommend storing the google docs for each monthly report on the google drive for your Domain Coordinator/Regional Coordinator email account and sharing the link to view in your email to the coordinator reporting email lists and local lists; as our mindseysociety.org lists do not accept attachments.

Domain Coordinator Prestige/VIP Award Sheet Template:

<https://docs.google.com/spreadsheets/d/162W5wnP1R1gaRKNginb0hdsOgvZTecPDwsJQ9lhkx-Q/edit?usp=sharing>

Coordinator Member VIP Tracking Sheet Template:

<https://docs.google.com/spreadsheets/d/18sEkOvLnmMgbdcyC1OtEwm-GsMHohZo0TRTalum9Mo/edit?usp=sharing>

New Member Prestige Log with VIP Tracking Tab:

<https://drive.google.com/file/d/0B8OM6SP6iQEXc3lxVWpsMWtQYIZDVUE5azBqWXJuNVVwS0Fz/view?usp=sharing>

Coordinators: Please remember that Storytellers cannot award prestige/VIP. ST's please make

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your recommendations to your Coordinator to include on their coordinator report. Coordinators not including their (V/D/R)ST's prestige/VIP in their report (or a note that they did not report) means that the report is incomplete.

Awarding Regional Coordinator Prestige/VIP:

Please remember that you cannot award yourself prestige/VIP. Instead, include any recommendations for yourself to the NC in the “**Recommendations to National**” section of your monthly regional status report.

Awarding Prestige/VIP for Spouses or Significant Others:

In addition, any prestige/VIP awards that would be for your significant other, spouse or for someone that could be considered to have a Conflict of Interest should also be listed in the “**Recommendations to National**” section of your report. This will help to ensure that no one questions such awards.

If you have any prestige/VIP recommendations you believe to be missing from the website, please send an email listing with the following template filled in (for ease of transferring data) to <mailto:anc.admin@mindseysociety.org>.

First Name	Last Name	Member #	Cat	Description	Date	Prest Amt	VIP
John	Smith	US201603452	AD	DST XX-001-D	YYYY-MM-DD	30R	2

Sending Member Class Reviews to National:

Member Class (MC) reviews for awards of 12 through 14 must be approved by the National Coordinator's office. In order to accomplish this Regional Coordinators and their Assistants (ARC Prestige) who review MC logs are invited to join the **National MC Review list**.

Only two members may be subscribed from any one region. Once subscribed, the RC or designated ARC Prestige can attach approved membership logs from the regional level for National level review.

Sending regionally approved prestige logs directly to the ANC Prestige email account will result in delayed processing. This email account is for questions and special issues.

IX. Disciplinary Actions

Summary:

Investigations: 4

Formal Investigations Declined: 1

Letters of Counseling: 0

Disciplinary Actions: 1

Request for Expulsion: 0

Expulsion Recommendations Approved: 0

Appeals of National to BoD: 0

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Appeals Completed at National: 0

Arbitration Types:

- Officer Violation or Abuse of Office
- Club Media or Club Related Media Violation
- Code of Conduct

X. Notes

Process for Membership Transfers Across Regions:

In the event that a member is transferring from one region to another here are the steps we need to follow:

1. The member (or DC, or RC) starts an email chain with the current supervising coordinator chain up to the NC and from the 'new' supervising coordinator to that RC. (If you need assistance finding your new coordinator, please reach out to your new RC). Please include anc.cos@mindseyesociety.org in that email chain
2. Title the email "Member Name" "MES#" Inter-region Transfer
3. Attach your most recent prestige log. This is not required, but recommended so that you do not have to 'hunt' for prestige/emails from another region when you go up for additional/higher reviews.
4. Your CURRENT RC will send your prestige log to the ANC Prestige for a transfer lock at the National level.
5. Everyone on your email chain will need to approve your request. This is just a reply to the email that says 'Approved' or some variation of that.
6. You will be moved to your new domain by the National Coordinator.

Note: *Most RCs will not approve your transfer until your prestige lock has been confirmed. Sometimes we need additional information or confirmation of your move. This will make the process take slightly longer than 72 hours. This does not mean that you cannot collect prestige from your new domain or attend its functions, etc.*

End Report