

High Tech High Media Arts Parent Association

General Meeting

| 5:30-6:30pm

[Google Link](#)

Meeting ID:

Passcode:

BOARD MEMBERS

President: Katie Rooney	Spanish Liaison:
Vice President: Denise Lapaglia	Staff Liaison 9th grade (parent): Staff Liaison 10th grade (parent): Staff Liaison 11th grade (parent): Betsy Schneider Staff Liaison 12th grade (parent):
Treasurer: Liza Gomez	Fundraising Chair: Raquel Cusi
Secretary: Anne Gurnee	Communications Chair:
Staff Liaison (teacher): Dan Slowick	

AGENDA

- Intro and Welcome
- Approval of April minutes
- Dan/Teacher Report-haven't heard from school
- President's report
 - ELECTIONS
 - No one responded to email
 - We need to put people into positions asap and vote next meeting tbd
 - President :
 - Vice Pres (Optional) :5
 - Treasurer : Liza?
 - Secretary : Anne?
 - Communications (Optional) :

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- Hospitality (Optional) :
- Spanish Liaison (Optional) :
- Grade Level Leads: if you think it's helpful?
- Update foundation spreadsheet once determined
- o Budget for next year
 - Need to review and meet with school-requested twice, haven't responded so need to start on our own Foundation predicts \$30-40,000, but not guaranteed
 - Go through spending categories for this year
 - Food:\$3406.09- this includes teacher breakfasts, lunch, snacks, food for kids and clubs individual event budgets might need to be reduced next year
 - Classroom setup:\$2600. \$100 per teacher, aides, and \$50 each to Tianna and Crystal optional
 - SMS:\$1476.34- venue, practice session, lanyards and decor we got \$400 in sponsors, need better fundraising next year for better return
 - Programs:\$1191.79
 - o Binders and 11th grade testing food will be yearly requests food can be donated, binders for 9th or 10th grade math
 - o Field trips one time expense
 - o Brain wave one time expense
 - Teacher Appreciation (not including food):\$384.13
 - o Massage chair sessions \$200
 - o Candy
 - o Picture frame and misc
 - Thrift Collective:\$152.84
 - o Startup cost for racks, hangers, sign
 - Total spent roughly \$9200

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- o Changes to banking and fundraising
 - Need to close the bank account after school ends, finalize any outstanding payments. No access to money (unknown when it will start)
Denise and Katie will close account and get cashiers check after school ends
 - Outstanding: HTMMA CSA payment, website renewal (need to check), anything else??
 - Will have to request the \$2600 for teachers prior to the school year FYI
when we hear our Bloomerang acct is open, we need to request this, unless we request it now and entrust to the school
- Treasurer's Report
 - o Current bank balance: \$ 1975.85
 - o Foundation Account \$ 5505.88
 - o Venmo \$88, total of all 3 \$7579.73
 - Ended last year at \$12,369.61 (-\$4780.88, raised over 6k from golf)
 - o Funding requests
 - \$450 for reduced fee yearbooks for 30 seniors
- Fundraising
 - o SMS Recap \$600 from auctions
 - o CSA done-need to determine if moving forward and then securing dates with Lindsey (broker for the farm). Billing will have to get sent to Foundation starting this year
 - o Perhaps change to once a month?
 - Raised \$275 for HTHMA
 - Owe \$136 to HTMMA they need to be encouraged to keep up with communications
 - o Thrift done until next year-might be nice to have at Summer Bridge?
 - o Bloomerang or Square
 - o Push CSA boxes at Thrift events?

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- o 1st day of school?
 - Planning on organizing before the end of year?
 - Payment will be through square or new bloomerang account (I recommend this as it takes NFC)
- Communications
 - o Bi-weekly newsletter-any ideas for the final message of the year? Acknowledge Lulu! She offered another meal this year. Request for parental involvement
 - o Someone to take over website-I need to train them asap not required but useful, Katie will provide site traffic report, ours is linked to Square
 - o Instagram ASB could assist with ideas and info?
- Hospitality
 - o Teacher appreciation recap-thank you Betsy for spearheading and Denise & Anne for all your help! What worked well for next year? New chair massage provider next year, get another list of preferences next year because it was very helpful, maybe rethink picture frame by getting students involved, maybe celebrate the week before to avoid internship absences?
 - o 5/13-Luna covered with tamales and enchiladas-how was it?
 - o Staff dinner 6/4 4:30 before exhibition-need to book something or check with school-waiting for Paul to respond
 - o HTH Rodeo Bingo 6/6 link for tickets [HERE](#). Looking for volunteers to help set up and sell raffle tickets/man stations
- Upcoming events
 - o Need help assembling senior gift boxes and writing thank you notes to donors-has anyone seen the notecards in a bin? Create list of volunteers/community partners/Submerge Church/Chad to recognize
 - o Internships have started-do we need to provide food upon their return?
 - If yes then sending a sign-up genius would be helpful to gather items and save \$
 - o Grad night was Friday 5/15-success!

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- o Graduation 6/10 5pm 😊
- In person meeting/social for June? I propose an in-person fun something-Carruth, Gravity Heights, Cocina 35 brunch, Triton Cruise...? June 1 12pm, location tbd, put graduation boxes together
- New business? Follow up with incoming 9th grade parents that attended 9th grade welcome night, Squadlocker shut down, consult with Foundation for logowear, etc. Katie updated passwords for accounts, copied and created our PA folder for next year
- Adjourn Time: 6:20 pm

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