



New Jersey Department of Education Title I School Parent and Family Engagement Policy

Title I, Part A regulations require that each school served under Title I, Part A jointly develop with and distribute to parents of participating children, a written involvement policy agreed on by the parents that describes the requirements of the Elementary and Secondary Education Act (ESEA) section 111 6. Parent and Family Engagement (c) through (f) as listed below:

C. Policy Involvement

Each school served under this part shall —

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;
 - **We welcome all parents on September 25, 2025. The Annual Title I Meeting will take place at 6:30 p.m. in the Gymnasium at Ross Street Elementary School.**
2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parent and family engagement;
 - **An additional meeting is scheduled for January 7. This meeting will take place at 6:00 p.m. in the Cafeteria at Ross Street Elementary School. Title 1 Family Engagement Nights will be held March 11, 18, and 25, 2026 at 5:00pm in the Cafeteria.**
 - **Ross Street Elementary School Staff understand and value flexibility. If the times listed above do not work for you, please contact your child's ASI Teacher, and we will schedule a more convenient time.**
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy;
 - **The School Parent Involvement Policy will be reviewed and discussed at the Annual Title I Meeting and subsequent meetings throughout the school year. Parents, along with Ross Street Elementary School, will collaborate to develop this compact to enhance student achievement. If changes to this compact are suggested, the compact will be amended.**
4. Provide parents of participating children —
 - (A) Timely information about programs under this part;

(B) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels students are expected to meet regarding the challenging State academic standards; and

(C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

- **The Annual Title I Meeting will discuss the program, curriculum, assessment, support, and expectations. Parents will receive copies of policies and information discussed. Policies and information about the Title I Program will be posted on the school website.**
- **ASI teachers work closely with your child's homeroom teacher. Together, these teachers create a plan that includes: area of improvement and key skills. The ASI teacher will work with small groups to strengthen areas of struggle, while the teacher also reiterates key points in class.**
- **Parent-Teacher Conferences are scheduled to be held from December 2, 2025, to December 5, 2025. The classroom teacher and ASI teacher will discuss curriculum, student progress, proficiency levels, and expectations.**
- **Parents may schedule additional meetings with the classroom teacher and/or the ASI teacher by appointment as needed. Teachers are accessible daily through Remind, ClassDojo, email, phone, and written communication.**

5. If the Annual School Plan (schoolwide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency.
 - **Parents may contact teachers regarding the Title I Program and its policies at any time to address any questions or concerns.**

D. Shared Responsibilities for High Student Academic Achievement-

As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- **Teachers will have open communication with guardians and students. Provide feedback with progress reports and report cards. Monitor student progress and document data in the Genesis system.**
- **Parents will monitor student attendance and assignments. Keep communication open with teachers. Read and respond to notices sent by the school.**
- **Students will attend class daily and stay on task, completing assignments to the best of their abilities. Engage in open dialogue with families and teachers.**

E. Building Capacity for Involvement-

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part —

1. Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - **Throughout the year, we will hold ASI meetings, conduct parent contacts, and distribute report cards. On January 7, 2026, at 6:00 p.m., we will hold an additional ASI meeting regarding the Title I Program and its expectations. We will answer any questions parents have. Classroom teachers will discuss the curriculum, expectations, assessments, and the management of their classrooms during Back to School Night. Teachers will discuss individual assessments and expectations as they pertain to the student at Parent-Teacher Conferences. The ASI teachers will also be part of the parent-teacher conferences.**
2. Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement;
 - **Ross Street Elementary School offers a variety of extracurricular activities for ASI students. Some programs we have are book clubs, math support, and language arts support. These activities typically run after school.**
 - **Family Nights are scheduled throughout the school year to connect families and the school community with engaging activities based on literacy and mathematics. Additional support will be provided to families these nights.**
3. Shall educate teachers, pupil services personnel, principals, other school leaders, and other staff,

with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

- **Communication is key to success. Teachers encourage parents to contact them if they have any questions, concerns, or simply want to stay in touch. Reaching out to your teacher can be via email, phone call, Remind, ClassDojo, Google Classroom, or written communication.**

4. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

- **We recommend that parents discuss with their children the benefits of participating in programs for extra support. Spartan Boost is one example that will offer students these opportunities during recess with fun and engaging activities.**
- **Parents are strongly encouraged to attend back-to-school night and parent-teacher conferences to gain a better understanding of how their child's classroom is run and how the ASI Program is incorporated into the school.**

5. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand;

- **In some homes, English is not the first language. Ross Street Elementary School will accommodate the family by sending a letter or email using their primary language.**

6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
7. May provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;
8. May pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
9. May train parents to enhance the involvement of other parents;
 - **Family Nights are a great way for parents to engage with their children. There will be many Family Night opportunities throughout the school year. Parents will be provided with strategies to support their child at home.**
10. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parent and family engagement and participation;
 - **Parents may contact teachers at any time via phone, email, written correspondence, Remind, or ClassDojo to schedule a meeting as needed.**
11. May adopt and implement model approaches to improving parent and family engagement;
12. May establish a district wide parent advisory council to provide advice on all matters related to parent and family engagement in programs supported under this section;
13. May develop appropriate roles for community-based organizations and businesses in parent and family engagement activities; and
14. Shall provide such other reasonable support for parent and family engagement activities under this section as parents may request.

F. Accessibility –

In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand.

- **Ross Street Elementary School will accommodate the family by sending a letter or email using their primary language. Also, we have a bilingual staff that is more than happy to help with the communication between parents and teachers.**