

ONX RESOURCES AGREEMENT

In order to book ONX Studio space or equipment, you must adhere to the following:

- Please request resources as far in advance of your start time as possible via the <u>ONX</u> <u>Studio Resource Scheduling Page</u>. All spaces and equipment are based on availability and are not guaranteed. Members can enter designated space or retrieve equipment from the designated storage cabinet upon booking.
- 2. All equipment must remain within ONX Studio. Special permission must be granted by ONX staff in order to take equipment outside of ONX Studio. Resources may be booked for a maximum of 3 consecutive days. Extensions are not guaranteed and must be approved by ONX staff.
- 3. Return all equipment exactly as you first took it. Always be sure everything is clean and in good working order! This includes lens caps being replaced, cabling, power adapters, and all other accessories that came with the equipment back in the same spot. Everything should be ready for the next member to use.
- 4. Upon returning equipment, it is your responsibility to make sure memory cards and any other necessary files are accounted for and saved from the equipment.
- 5. Immediately report any damages that may have occurred during your booking.

Please also adhere to these policies while utilizing ONX Studio resources:

- We foster this equipment for your professional creative endeavors. While we always
 encourage creative freedom, please let us know in advance if you will be using
 resources in any way that may cause damage or risk.
- As a community, we share resources and ask you to responsibly treat any space in ONX Studio with care. Please leave things better than you found them.
- Some of the equipment on offer through ONX can be quite complex and difficult to maintain. Please ask for help instead of modifying or potentially breaking equipment.

By my signature below, I represent that I have read the ONX RESOURCES AGREEMENT in its entirety and will abide by the terms and policies laid out herein.

Signature
Print Name:
Date: