

Approved Minutes
Caledonia Central Supervisory Union
CABOT SCHOOL DISTRICT
BOARD OF DIRECTORS' BOARD MEETING
February 23, 2026

Call to Order by Chris Tormey

Present: Jason Monaco, Ellen Cairns, Chris Tormey, Melissa Pratt, Superintendent Matt Foster, Principal Steve Owens

A **motion** to approve the agenda by Melissa Pratt and seconded by Ellen Cairns. Motion approved.

Minutes for January 26, 2026

A **motion** to approve the minutes with the correction of the spelling of Ellen by Ellen Cairns and seconded by Melissa Pratt. Motion approved.

Public Comment – none

Superintendent Report – Matt Foster was present to answer any questions.
Ellen shared a comment on the Superintendent evaluation regarding information that is supplied through the Superintendent reports.

Principal Report - Steve Owens was present to answer any questions.

Student Service Report – no discussion

Student Rep Report – no student rep at this meeting.

Board Discussion

FY27 Budget Update – John Burke and Matt Foster

John went over the recent State changes that will be in favor of the Cabot budget.

John will be at the informational meeting to go over the budget figures and the drivers for the budget.

Review Annual District Meeting Presentation (Discussion) Chris shared the current presentation for review and discussion. Discussion on adding a slide regarding Act 73 – Chris will put some slides together and share with the board for their thoughts.

Melissa wondered if the school could cone off the part of the outside school building where snow falls off the roof.

Outreach from Twinfield School Board (Discussion/possible action) - Twinfield board is interested in collaborating with Cabot on a possible new district formation. It would be

beneficial to have conversations when there is a clear idea of what the State is going to do. Melissa noted having conversations with everyone is not a bad idea but would like to have Danville included also if they are interested.

Memorandum of Understanding: Cabot Mentoring (Discussion/possible action)

A motion to approve the Cabot Mentoring MOU by Melissa Pratt and seconded by Ellen Cairns. Melissa wanted to verify that we are meeting everything in the MOU and not adding anything that is not already in place. Need some clarification on insurance and legal coverage, etc. Motion withdrawn by Melissa and will be tabled until the next meeting.

Recommended Policies

B21 - Professional Development (Recommended)- This is an update to an existing policy that supports ongoing professional development for educators and staff to enhance student learning and achievement. (Discussion/ Possible Adoption)

B22 - Public Complaints About Personnel (Recommended) - This is an update to an existing policy that ensures complaints about school personnel are handled promptly, fairly, and respectfully for all parties involved. The process is designed to protect employee rights and maintain trust and fairness within the district. (Discussion/ Possible Adoption)

C22 - Student Athletics, Clubs and Activities - (Recommended) - This is a new policy that ensures that the district provides diverse, inclusive and equitable athletic, club and activity opportunities that reflect student interest and support skill development. (Discussion/ Possible Adoption)

C27- Student Distribution of Literature (Recommended) - This is an update to an existing policy that allows students to distribute non-school-sponsored literature as long as the materials are reviewed when required and do not fall into prohibited categories such as obscenity, incitement, or commercial advertising. The superintendent or principal may set reasonable time, place, and manner restrictions but may not restrict materials based on viewpoint. (Discussion/ Possible Adoption)

C70- Restraint and Seclusion - (Recommended) This is a new policy that prohibits inappropriate restraint and seclusion and require staff to use only approved, safe interventions consistent with Vermont State Board of Education Rule 4500 to maintain a positive and safe learning environment. The superintendent must establish procedures for training, documentation, reporting, and complaint resolution to ensure proper use, oversight, and transparency regarding any restraint or seclusion incidents. (Discussion/ Possible Adoption)

C71 - Emergency Medication -(Recommended) This is a new policy that ensures emergency medications are properly possessed, administered, and stored in accordance with state laws, allowing trained staff or the school nurse to administer medication in emergencies. Students with life-threatening allergies or asthma may self-administer emergency medication when statutory requirements are met, and the district must provide communication and required authorization forms to families. (Discussion/ Possible Adoption)

A **motion** to approve the above policies by Melissa Pratt and seconded by Ellen Cairns. Board discussion. Motion approved.

Proposed Executive Session in accordance with 1 V.S.A 313 (a)(3) Appointment, employment, or evaluation of a public officer or employee.

A **motion** to go into an executive session in accordance with 1 V.S.A 313 (a)(3) by Melissa Pratt and seconded by Ellen Cairns. Motion approved.
Out of the executive session, no action is taken.

Future Meetings: Cabot Regular Meeting: Monday, March 23rd, 2026

Adjourned.

Minutes respectfully submitted by Nicky Cole