



Public Health

MEDICAL LABORATORY SUPERVISOR - 40001011

Date: May 8, 2024

Location: Durham, NC, US

Company: Durham County

Durham County Government employs approximately 1,900 employees that work towards providing needed services throughout the community. With a wide array of services, Durham County Government is at the heart of a rapidly growing and diverse area offering residents, employees, and visitors exciting opportunities to live, work, grow and play. For more information about Durham County Government, visit www.dconc.gov.

DEPARTMENT: Public Health Services

DATE POSTED: March 25, 2024

CLOSING DATE: Open Until Filled

HIRING RANGE: \$58,135.00 - \$78,447.00

POSITION NUMBER: 40001011

JOB TYPE: Full-Time

**** This is a repost, all applicants are still being considered.**

**** **This posting is subject to close without prior**

notification. **

GENERAL DESCRIPTION:

The Medical Laboratory Supervisor is responsible for the provision of comprehensive, quality-assured laboratory services for all public health department divisions. The Medical Laboratory Supervisor oversees all laboratory activities and has the responsibility for testing that affects the public health of Durham County.

The Medical Laboratory Supervisor must function with a high level of self-direction and work independently daily to solve patient care and analytical issues as they arise. This position is expected to engage effectively in discussions with the Laboratory Director, Administrative Director, and Clinicians.

DUTIES AND RESPONSIBILITIES:

Daily position expectations include the following:

- Provide technical expertise for all areas of the laboratory including phlebotomy services. • Serve as a resource to clinicians and others who utilize the services of the laboratory. • Act as a technical consultant for all areas of the laboratory including instrumentation, methodology, quality control, specimen integrity and phlebotomy.
- Interact with a variety of laboratory and public health personnel as well as external customers.

Supervisory expectations include the following:

- Create and maintain employee schedules to ensure adequate laboratory coverage. • Maintain competency in all areas of the laboratory and phlebotomy to assist with workload regularly. • Assess employee performance and deliver Performance Appraisals, counseling, etc. as needed.
- Order and maintain adequate levels of reagent and consumable inventory.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Considerable theoretical knowledge of the variety of laboratory procedures applicable to the area(s) of work.
- Considerable theoretical knowledge of laboratory equipment, instrumentation, terminology, and phlebotomy services
- General knowledge of the basic pathophysiological processes being monitored and how medical laboratory science is applied.
- Skill in the use of laboratory equipment and in the performance of procedures
- Skill in phlebotomy
- Ability to make accurate observations and written reports of test results.
- Ability to understand and follow oral and written instructions.
- Ability to instruct medical technology students and other health professionals in laboratory procedures and instrumentation.
- Ability to supervise the work of others; ability to research procedures and methods and implement necessary changes.
- Ability to communicate effectively with the staff, the Medical Laboratory Director, Administrative Director, and Clinicians.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Bachelor's degree in medical technology, chemistry, or biological science from an appropriately accredited institution and two years of medical laboratory experience.

PREFERRED QUALIFICATIONS:

- Two years of clinical laboratory experience in a *supervisor or lead* capacity
- Certification by the American Society of Clinical Pathologists (ASCP) and/or National Credentialing Agency (NCA)

****NOTE**:**

To further the mission of the Durham County Department of Public Health (DCoDPH) *to partner with our community to advance health equity, protect the environment, and promote health and wellness for all*, DCoDPH is implementing the employee vaccination and tuberculosis screening policies. All DCoDPH employees are considered healthcare personnel (HCP) working in a health care setting with the potential for exposure to patients and/or infectious materials and, therefore, are required to comply and provide documented proof of the following:

- Measles, Mumps & Rubella (MMR) vaccination/immunity.
- Varicella-Zoster Virus (Chicken Pox) vaccination/immunity.
- Tdap (Tetanus, Diphtheria, Pertussis).
- Tuberculosis (TB) baseline screening within the last twelve (12) months prior to employment. • Hepatitis B vaccination/immunity – only required for DCoDPH employees with potential Bloodborne Pathogen (BBP) exposures.

Identified DCoDPH HCP with potential Bloodborne Pathogen (BBP) exposure have an additional requirement for the Hepatitis B vaccination. Required vaccination, serological testing to determine immunity, and baseline tuberculosis screening are available for all Public Health employees who elect to become DCoDPH patients upon request and at no cost.

Proof of vaccination and tuberculosis screening must be provided to Human Resources within seven (7) business days prior to the date of employment.

Durham County Government is an Equal Opportunity Employer