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## How to Use the 2024 Summer Camp Forms Packet – 4-H Agents

1. Please share the [2024 NC 4-H Camp Forms Packet](#) with parents and guardians who have registered youth to attend summer camp at a 4-H Camp during summer 2024. All forms must be completed, and ***hard copies*** must be submitted to your camp's staff during check-in. This packet includes a camp enrollment form that must be completed and turned in as a hard copy to camp staff, even if enrollment information has already been provided in 4-H Online. Currently, 4-H Online does not allow you to download and print enrollment information and it is critical our camp has a hard copy of this.
2. In addition, you are also **required to download, print and bring a hard copy of the 4-H Health Form from 4-H Online to camp with you *for each camp participant***. **It is your responsibility to ensure that the information provided in the health form in 4-H Online has been reviewed and updated by parents/guardians prior to coming to camp.** To provide the best and most responsible care possible at 4-H Camp, we need medical information and health history to be as thorough and current as possible.
3. We are *not* requiring hard copies of the Liability and Assumption of Risk Waiver, Photo and Media release, Indemnification Agreement, 4-H Code of Conduct, Transportation Waiver, or Equal Opportunity, Non-discrimination, and Affirmative Action Policy this year. **However, you are required to bring printed copies of the roster from 4-H Online for each of these agreements for your youth participants who are attending camp.** We still need a record of parents' and guardians' responses to this required documentation for 4-H participation.
4. The ***Health Care Recommendations by Licensed Medical Personnel*** form must be taken by a parent or guardian with the child to a licensed medical official and the medical professional must complete and sign this form. Youth who are attending residential 4-H camp must have a health exam completed by licensed medical personnel within **12 months** of camp participation. The ***Health Care Recommendations by Licensed Medical Personnel*** form should have the most up-to-date and accurate health information for the child as possible at the time of camp attendance. The licensed medical professional can complete the form just prior to camp attendance *without* conducting a health exam, as long as the youth has had a health exam by that licensed medical professional within the last 12 months.
5. **Optional: Parental Informed Consent and Youth Assent forms.** Each of our camps will be evaluating our programs by conducting a survey with camp participants during their week of camp. We need as many camp participants to



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take the survey as possible to get the best evaluation data; however, participation is optional. If parents or guardians agree to have their child(ren) participate in the survey, they will need to complete and return the Parental Informed Consent and Youth Assent forms, provided at the end of the 2024 summer camp forms packet.

6. [\*\*2024 4-H Camp Forms Packet in Spanish\*\*](#). A new Spanish version of the forms packet is available for this summer as a reference resource for Spanish-speaking families. Please note:
  - a. This packet includes the Liability and Assumption of Risk Waiver, Photo and Media release, Indemnification Agreement, 4-H Code of Conduct, Transportation Waiver, and Equal Opportunity, Non-discrimination, and Affirmative Action Policy so that Spanish-speaking families have a full reference for all the agreements and information in 4-H Online. **You are not required to bring printed versions of these documents - please refer to #3 above.**
  - b. This packet is provided as a reference resource only. **Please still bring printed hard copies as outlined in #'s 1, 2, 4, and 5 in English with you to camp.**



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### **Are you ready for 4-H Camp (Forms)? – A Checklist for 4-H Agents**

- o I have hard copies for each camp participant of the 4-H Camp Enrollment form, Health Care Recommendations by Licensed Medical Personnel form, Current Medications & Dosages form, Custody Release form, and Medical Authorization to Treat form.
- o I have printed hard copies of the 4-H Health form from 4-H Online for each camp participant.
- o I have printed a roster of my camp participants from 4-H Online to indicate their parent or guardian's response to the Photo and Media Release, Liability and Assumption of Risk Waiver, Indemnification Agreement, 4-H Code of Conduct, Transportation Waiver, and the Equal Opportunity, Non-discrimination, and Affirmative Action Policy.
- o I have hard copies of the Parental Informed Consent and Youth Assent forms for each camp participant that has agreed to participate in evaluating our camp program by taking a survey during their week of camp.