

USATF Officials Certification Process for 2024-2028 (version Nov 2025)

The first step is to register with USATF as a member/official. The second step is to immediately send an email to me (Jen Myers) and our President of the Minnesota Association (Josh) of your intent to become certified. If you do not email us, Josh will deny your membership. Me: officials@minnesota.usatf.org and Josh Gerber: President@Minnesota.usatf.org You will have the option of paying for one year at \$65 or for four years at a \$20 discount. To register as a prospective official, click on the blue Join button under the Officials Membership tab, not the Individual Adult Membership tab. Note, this does not certify you, but it gets you into the database as a potential official. Remember that if you pay for one year, you will have to pay again every year to maintain your certification as valid.
<https://www.usatf.org/home/top-utility-nav-content/membership>

[Jen's Certification Tutorial \(10 minutes\)](#)

Next steps are to fill out the officials application online and to complete the general rules review. Both of these are on this portion of the USATF website. <https://www.usatf.org/programs/officials/certification>

Take the [online rules review](#), and the results will be automatically sent to me. The rule numbers are listed for each question. They don't change much year by year. This is a review, not a test. The [rule book](#) can be found online for download as a pdf, or you can buy hardcopy 2026 from the [USATF store](#). The current rules review is based on the 2026 rule book.

Be aware of the National Officials Committee Dashboard website to find other pertinent information for USATF officials. This includes another location for all of the rules reviews as well as application links for major championships, and information on the young officials program. <https://noc.mach2k.net>

Next, you should have the ability to establish a login at the <https://usatf.sport80.com/login> website and complete your safe sport training and background check from the tabs for SafeSport and background check; and pay your officials registration fee. *After you login:* Click on 'View Profile'. On the sidebar, you must click on the "Officials Certification Status" tab. Click on the red "invalid" button (or lapsed or unpaid) and fill out or update all three pages. After you have done that, our President will get an email asking for approval (which he normally forwards to me). From the sport80 portion of the website, you will be asked to pay an additional amount through their online store and checkout to complete the transaction. This is in addition to your USATF membership fee. It is a smaller amount than USATF membership and only paid once every Olympiad. You will also be asked to provide a headshot for an id badge and emergency contact info.

Clinic attendance in Minnesota is accomplished through attending a high school certification clinic, OR one of our USATF clinics, which you can find out about at the USATF Minnesota association website. If you do attend a high school clinic, just let me and the clinician know that you attended for double purposes. Clinics only happen once a year and will not hold up your certification.

You must take the general rules review prior to me certifying you to USATF. My final step is to glean from you some idea of your experience with track and field, because there are a whole bunch of specialties within track and field that are all tracked separately in our certification database. I don't want to put you in as experienced on high jump, for example, if all you have ever done is shotput or been a Starter or timer.

Once all the steps have been completed your status will change to pending. Let me know this. I will then verify you have completed all the steps and will then change your status to 'current'. Once certification is complete, you will receive an ID badge from me, after USATF snail mails it to me. You will also be able to purchase for free one blue official Officials polo shirt at the USATF Officials store, but only if you are fully certified. They run small, so go the next larger size than you normally buy. <https://www.shopusatfofficials.com/> Click on the 'new officials' tab and enter your USATF member number when checking out. It should come up as no cost for your first shirt, unless you have been previously certified and already got your free blue shirt in years past.

Jen Myers - USATF-Minnesota Certification Chair

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