

The Ivy School – Regular Board Meeting Minutes

Location: 5420 N Interstate Ave.

Date: Monday, February 24, 2025 **Time:** 5:00 – 6:00 PM

Virtual Access: meet.google.com/dxy-fvtc-ddo **Phone:** +1 956-413-7322 | PIN: 957 447 635

Board Members Present: Tom Bull, Jessica Fox, Cat Galimidi

Board Members Absent: Jim Livermore, Dawnnesha Lasuncet

Administrators Present: Nikki Mitchell, Amy Stuhr, Jenea Dennis

1. Welcome and Call to Order

- The meeting was called to order by Tom Bull at 5:00 PM. A quorum was not established.

2. Review of Agenda

- The agenda was reviewed. No changes were made.

3. Approval of January Meeting Minutes

- The January meeting minutes were not approved due to the lack of quorum.

4. Reports

- **Executive Director's Report – Presented by Nikki Mitchell (full report attached)**
 - Key updates included:
 - **Enrollment:**
 - Three new students have enrolled since the last meeting.
 - **Applications:**
 - Approximately 170 applications have been received for the 2024–2025 school year, with strong interest in Kindergarten and Lower Elementary.
 - **Student Engagement Highlights:**
 - *Boba Tea Fundraiser:* Engaged middle school students in entrepreneurial learning.
 - *Black History Month Door Contest:* Fostered creativity, cultural pride, and community connection.
 - **Civil Rights Guidance:**
 - The Oregon Department of Education (ODE) reaffirmed its commitment to equity following new federal guidance on Title VI and the Equal Protection Clause.
 - **Site Visit Summary:**
 - ODE conducted a formal visit and noted:
 - Respectful and engaged students
 - Calm and organized classrooms
 - Strong staff community
 - Areas for growth include middle school space, discipline practices, and extracurricular offerings
 - **Teacher Observations:**
 - Mid-year evaluations are underway, focused on feedback and coaching aligned with Montessori best practices.

5 **Treasurer's Report / Finance Update**

- The Treasurer's Report was deferred. A full report will be presented at the next meeting.

6 **PTA Report**

- Updates shared included:
 - February activities are wrapping up.
 - Movie Night is scheduled for Friday. Middle school students will host a "bubble tea" booth.
 - March will kick off the Reading and Writing "Athon" next Monday.
 - Packets will be distributed to students on Friday.
 - No volunteers needed at this time.
 - Teachers will be updated and classrooms will compile student materials by Friday.
 - Middle school students may be invited to speak during the event.
 - Fundraising goal is \$7,000–\$8,000.
 - Each classroom that meets its goal will receive at least three new books.
 - The top-performing classroom will receive 10 books and recognition.
 - Activities may include writing letters to Congress or other civic engagement efforts.
 - The PTA hosted a successful ice skating party.

7 **Old Business**

a. **Board Recruitment and Retirements:**

The board discussed ongoing recruitment efforts and acknowledged members planning to step down.

b. **Electing a Permanent Treasurer:**

Discussion held regarding the process and timeline for electing a permanent treasurer.

c. **Relationship with New Apartment Building (South of Campus):**

Updates shared on potential collaboration and community engagement strategies.

d. **Academic Freedom Policy:**

A draft policy was reviewed. Initial feedback was provided and further discussion will occur in future meetings.

e. **Charter School Renewal Process:**

Overview of the renewal process was given, including upcoming timelines and assigned responsibilities.

f. **AI Tools for Meeting Notes:**

The board explored the potential use of AI to streamline meeting note-taking and summarizing.

g. **Complaints Handling Process:**

Jessie and Cat recapped their meeting with Nikki. The board discussed suggestions for improving the current process.

8 **New Business**

- a. No new items were introduced.

9 Public Comments

- a. No public comments were made.

10 Closing Comments

- a. Board members expressed appreciation for ongoing collaboration and continued progress at the school.

11 Adjournment

- a. The meeting was adjourned