The Ivy School – Regular Board Meeting Minutes
Location: 5420 N Interstate Ave.
Date: Monday, February 24, 2025 **Time:** 5:00 – 6:00 PM
Virtual Access: meet.google.com/dxy-fvtc-ddo **Phone:** +1 956-413-7322 | PIN: 957 447 635

Board Members Present: Tom Bull**,** Jessica Fox**,** Cat Galimidi
Board Members Absent: Jim Livermore**,** Dawnnesha Lasuncet
Administrators Present: Nikki Mitchell**,** Amy Stuhr**,** Jenea Dennis

1. Welcome and Call to Order

- The meeting was called to order by Tom Bull at 5:00 PM. A quorum was not established.

2. Review of Agenda

- The agenda was reviewed. No changes were made.

3. Approval of January Meeting Minutes

- The January meeting minutes were not approved due to the lack of quorum.

4. Reports

- **Executive Director's Report – *Presented by Nikki Mitchell (full report attached)***
    - Key updates included:
        - **Enrollment:**
            - Three new students have enrolled since the last meeting.

          Applications:
            - Approximately 170 applications have been received for the 2024–2025 school year, with strong interest in Kindergarten and Lower Elementary.
        - **Student Engagement Highlights:**
            - *Boba Tea Fundraiser:* Engaged middle school students in entrepreneurial learning.
            - *Black History Month Door Contest:* Fostered creativity, cultural pride, and community connection.
        - **Civil Rights Guidance:**
            - The Oregon Department of Education (ODE) reaffirmed its commitment to equity following new federal guidance on Title VI and the Equal Protection Clause.
        - **Site Visit Summary:**
            - ODE conducted a formal visit and noted:
                - Respectful and engaged students
                - Calm and organized classrooms
                - Strong staff community
                - Areas for growth include middle school space, discipline practices, and extracurricular offerings
        - **Teacher Observations:**
            - Mid-year evaluations are underway, focused on feedback and coaching aligned with Montessori best practices.

5 **Treasurer's Report / Finance Update**

- The Treasurer's Report was deferred. A full report will be presented at the next meeting.

6 PTA Report

- Updates shared included:
  - February activities are wrapping up.
  - Movie Night is scheduled for Friday. Middle school students will host a "bubble tea" booth.
  - March will kick off the Reading and Writing "Athon" next Monday.
  - Packets will be distributed to students on Friday.
  - No volunteers needed at this time.
  - Teachers will be updated and classrooms will compile student materials by Friday.
  - Middle school students may be invited to speak during the event.
  - Fundraising goal is $7,000–$8,000.
  - Each classroom that meets its goal will receive at least three new books.
  - The top-performing classroom will receive 10 books and recognition.
  - Activities may include writing letters to Congress or other civic engagement efforts.
  - The PTA hosted a successful ice skating party.

7 Old Business

a. **Board Recruitment and Retirements:**
   The board discussed ongoing recruitment efforts and acknowledged members planning to step down.
b. **Electing a Permanent Treasurer:**
   Discussion held regarding the process and timeline for electing a permanent treasurer.
c. **Relationship with New Apartment Building (South of Campus):**
   Updates shared on potential collaboration and community engagement strategies.
d. **Academic Freedom Policy:**
   A draft policy was reviewed. Initial feedback was provided and further discussion will occur in future meetings.
e. **Charter School Renewal Process:**
   Overview of the renewal process was given, including upcoming timelines and assigned responsibilities.
f. **AI Tools for Meeting Notes:**
   The board explored the potential use of AI to streamline meeting note-taking and summarizing.
g. **Complaints Handling Process:**
   Jessie and Cat recapped their meeting with Nikki. The board discussed suggestions for improving the current process.

8 New Business

a. No new items were introduced.

9 Public Comments

- **a.** No public comments were made.

10 Closing Comments

- **a.** Board members expressed appreciation for ongoing collaboration and continued progress at the school.

11 Adjournment

- **a.** The meeting was adjourned