

<https://academy.bryter.io/applications>

## 1. Pick a Specific Issue Within One HR Topic

- **Choose just one slice of the broader topic** (e.g., “Applying for asylum as a refugee” or “Filing a complaint for gender-based violence”).
- **Keep it concrete:** Try to think of a real-life scenario where a person or organization needs help or clear guidance.
- For example, under “Gender-Based Violence Protections,” you might focus specifically on “Sexual violence reporting barriers in rural communities.”
- Narrowing your focus helps you build a more targeted and realistic application.

**Time:** 15–20 minutes

## 2. Identify Key Stakeholders

- **Who will use the Bryter app?** (e.g., an individual seeking help, an NGO worker, or a volunteer).
- **Who else is involved?** (e.g., government agencies, legal advisors, or support organizations).
- You only need a **simple list** with a few bullet points explaining each stakeholder’s interest or role.

**Time:** 15 minutes

## 3. Find the Main Law/Guideline

- **Locate 1–2 primary sources** that define the user’s rights or obligations in this situation:
  - For example, *one relevant article* of a treaty or *one section* of national legislation.
- **Skim** for the basic requirements (e.g., “To qualify for asylum, you must meet X criteria” or “To file a complaint, you need Y documents”).

**Time:** 30–45 minutes

## 4. Outline the User’s Main Steps

- **Draft a short bullet list** of the user’s journey:
  1. The trigger or starting point (e.g., “User is unsure if they qualify for legal aid”).
  2. Key questions or inputs the user must provide.
  3. The possible “next steps” or outcomes (e.g., “Eligible – proceed to fill form,” or “Not eligible – display alternative resources”).

**Time:** 30 minutes

## 5. Create a Simple 1-Page Summary

Summarize your findings so you can hit the ground running in the first in-person class:

1. **Issue:** 1–2 sentences (What is the problem, and why does it matter?).
2. **Stakeholders:** Short bullet list (Who's involved?).
3. **Law/Guideline Reference:** The one or two sources you found (e.g., “Asylum law Section 123, plus local government guideline on application procedures”).
4. **User Steps:** Brief bullet list describing the user's main decisions or info needed.

**Time:** 15 minutes

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### Readiness Checklist

#### Clear Issue

Have I defined the problem in 1–2 sentences, including why it matters?

#### Stakeholders Identified

Do I have a short bullet list of who will use the app and other key parties?

#### Relevant Law/Guideline

Have I found 1–2 references (treaty articles, national law sections, or NGO guidelines) that shape the user's rights or obligations?

#### User Steps

Can I outline the main steps (start -> key inputs -> possible outcomes)?

#### One-Page Summary

Have I compiled the above points into a simple document (1 page max) to bring to class?