

Dual Enrollment Application

Kennett High School

Dual Enrollment: an opportunity afforded to high school students that allows them to earn high school and college credit* for courses taken at a college while enrolled in high school

Students interested in completing a dual enrollment course for high school credit must complete the following guidelines:

1. Independently research the course that they are interested in taking prior to the start of the course
2. Complete this form and attach official documentation of the requested course as well as a course description (may be from course guide or printed from college website)
3. Submit form to counselor for administrative approval
4. Within one month of completing the course, provide official documentation of final course grade to their counselor

Additional Information

- Students are responsible for the entire cost of the dual enrollment course and course materials
- Students must be in good standing and are expected to have a full schedule of classes at the high school, working toward meeting graduation requirements
- The course may not be a course that is offered at the high school
- Once official documentation is received, the course will be added to the high school transcript and included in the GPA
- Counselor will convert college credit amount into appropriate high school credit
- No weight will be given to dual enrollment courses without prior administrative approval

*Students should check with their respective colleges regarding these credits

Student Name _____ ID# _____

School Year _____ Grade _____

College Name _____

Course # _____ Course Title _____

Course Requested _____

Student Signature _____ Date _____

Parent Signature _____ Date _____

Counselor Signature _____ Date _____

Principal Signature _____ Date _____

Approved ☐ **Denied** ☐ **Weighted:** Yes ☐ No ☐

Cc: Student cumulative file
Student/Parent