



MEHMS PTA Teaching Grants Program Application and Information 2021-2022

The MEHMS PTA invites teachers and counselors to submit grant proposals through the PTA Teaching Grant Program. The goal of the program is to support initiatives that enrich student learning. Grant applications will be accepted by the 15th of each month between now and March 15, 2022. This provides educators with more time to assess their needs and take advantage of mid-year opportunities as opposed to a single October deadline.

If you wish to submit a grant request and are not yet a PTA member, you can join at www.mehmspta.org or get a membership form from the front office.

Criteria:

Grants should be used to enhance the learning experience in ways that will bring the subject matter to life: hands-on projects, connections to real-world examples, and new creative and critical thinking challenges for students in ways that promote innovation. Grants may be made for specific classroom initiatives or whole grade-level initiatives, which are viewed more favorably because they have the potential to benefit more students.

Submissions should include: the item(s) requested; how it will be used; an itemized, reliable estimate of cost, and a description of the intended learning outcome for students. **Grants are made only for those items not already budgeted by MEHMS.** The average approved grant is \$250.00, but grants have ranged from \$25.00 to \$1,000.00 in the past.

How Many Grants will be Awarded?

The specific number of grants awarded will be determined both by the number of applications received and the priorities of the program. Preference will be given to submissions that benefit students most directly, and/or benefit as many students as possible.

APPLY NOW -- Processes and Timing

- Submit the **Teaching Grants Application** via email to PTA President Lauren Miller at mehmsptapresident@gmail.com by the 15th of each month to ensure you receive a response in 30 days or less. Preparing the application should take 15-20 minutes. Applications may be submitted through March 15, 2022. Funds must be used in the current school year.
- On a rolling monthly basis, the PTA Executive Board will evaluate all applications, make selections and award approvals based on the above criteria. Submissions will also be discussed with School Administration to ensure coordination and avoid duplicative efforts for funding.
- Grant recipients will be notified in writing following each monthly PTA board meeting. Funds may be disbursed immediately for use any time during the 2021-2022 school year

Questions? Contact Lauren Miller (mehmsptapresident@gmail.com)



APPLICATION

MEHMS PTA Teaching Grants Program 2021-22

Filing Deadline: 15th of each month.
(This application should take 15-20 minutes)

Applicant Information

Date: _____

Name: _____

Department: _____ Member of MEHMS PTA?: Y/N

Email: _____ Telephone: _____

Grant Title: _____

Total Funds Requested: \$ _____

Approx. # of Students to Directly Benefit: _____
(e.g., 40 students in two classes of 7th Grade Science)

Description:

1. Describe the specific activity and/or materials to be funded. Please include whether the item(s) requested is part of a larger initiative in your classroom, grade or MEHMS overall:
2. Please describe the learning and/or experiential outcome for the students. How will they benefit? (Please see “Criteria” in the PTA Teaching Grants Program Overview):

3. Timeframe: Estimated start date: _____ Estimated end date: _____
Note: Funds must be spent **before June 15, 2022**.

4. Itemization: Please use the chart below to itemize the costs of your project.

Estimated Cost of Project and Itemization

Materials or Services	Estimated Cost Per Item	Funding by PTA Yes/No	Source of Cost Estimate
Total Cost of Project			
Total Amount Sought for PTA Grant			

Applicant's Signature: _____

Email the completed application to Lauren Miller (mehmsptapresident@gmail.com)
Please mark subject line: "MEHMS PTA Teacher Grant Request"