

1:1 Anita & Ania

Date, e.g. 2023-04-12

About you

- How is life in the team? How is life outside of work?

Work

- PRE-WORK Ania: what are your top priorities this week / month?
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- PRE-WORK Ania: what is the one win this week / month, and the one thing you'd do differently?
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Feedback

- Is there anything we, as a team can do for you to help?
 - less / more direction, collaboration, feedback
 - other ...
- Is there anything I, as a leader can do for you to help?
 - less / more direction, collaboration, feedback
 - other ...
- Here is some feedback for you
 - less / more direction, collaboration, feedback
 - other ...
- Here is some feedback for you in terms of behavior X

Vision

- Are there any skills you'd like to acquire in the short term?
- How do your role & work in 2 years from now?
- Here is how I see what we're doing now while working on, in the context of ...
 - what we're delivering (the value)
 - what other teams are doing (the big picture)
 - what blockroads will it reduce, what opportunities will it bring (future)