



PTO Meeting Minutes

CCA Monthly PTO Meeting

Meeting Date: Monday, January 13th, 2025 @ 6:30 PM

Meeting Location: Zoom

Attendance	PTO Board: Laura Westwood, Amanda Priscak, Janet Bryan, Catherine Johnstone, Brittany Tryon, Sara Pendry, Carlla Degraffenreid, Brooke Van Fossan, Kinsley Coley, Mike Smith, Mindy Roger, Jennifer Summers, Anna Kirkman, Ashley Purnell, Beverly Kinley, Stacy Theurer, Kelly Heritage Staff: Mendy Yarborough Admin: PTO Members/Parents: Erin Phelps, Steven Wynn, Amy Willie, Kirt & Devethia Durand, Shanal Khan, Rafael DeSilva
1.	Call to Order at 6:33 pm by PTO President Laura Westwood
2.	Motion by Kinsley Coley to approve the Proposed Agenda, 2nd by Brooke Van Fossan. Motion passes unanimously
3.	Motion to approve the PTO Minutes MINUTES PTO MTG 11/18/24.docx from November 18th, 2024 as available online made by Amanda Priscak, Motion by Laura Westwood 2nd by Mindy Roger. Motion passes unanimously.
4.	Executive Board Reports ● President/VP - Laura Westwood, Brandy Wagoner - begin to start looking for replacements next year if your term is up. We will need a president next school year. ● Secretary - Amanda Priscak - nothing to report ● Treasurers - Mike Smith, Brittany Tryon - nothing to report ○ P & L (Profit & Loss) Report P&L report through December '24



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5.	New Business • Enrichment Grant Requests - None
6.	Old Business • N/A
J	Announcement/Public Comments • No public comments
8.	Committee Chair Updates APPAREL: Sara Pendry & Mindy Roger ccaptoapparel@gmail.com • Next Apparel Sale - February 16th-March 3rd. This will be the last sale of the school year. • Looking into a new local vendor for next year. CHARACTER ED: Kristina Zucchini & Carlla DeGraffenreid ccaptochared@gmail.com • Dollar Jean Day - November 22nd - Warm Hands Warm Hearts raised \$572.68 • Dollar Jean Day - December 20th - One Step Further raised \$845.72 • Upcoming Dollar Jean Day - January 31st - Family Room. Additional collection bins will be set up for new shoes/socks. The greatest need is sizes that will fit ages 5-11.



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COMMUNITY BUILDING: Blair Flowers & Jami Petty

ccaptocommunity@gmail.com

- Successful Holiday Hoops December 6th. Had a nice turnout and did hot chocolate and gave out some festive holiday items to wear.

DANCE: Catherine Johnstone & Jessica Read

ccaptodance@gmail.com

- Snowflake Playdate (K-2nd) February 8th - 1:30-3pm
- Snowflake Dance (3rd-5th) February 8th - 4-5:30pm
- Snowflake Ball (6th-8th) February 8th - 6:30-8pm
- Flyers will be posted in school this week, and will be sent home in Thursday folders.

FUNDRAISING: Carrie Sockwell & Janet Bryan

ccaptofundraising@gmail.com

- Currently at 38% participation with \$66,350 raised.
- Still looking for additional businesses, and don't forget to see if your company matches donations.

HOSPITALITY: Jennifer Summers & Beverly Kinley

ccaptohospitality@gmail.com

- Got our new debit card so coffee is back in stock

LIBRARY: Stacy Theurer & Kinsley Coley

ccaptolibrary@gmail.com

- Holding off on book cart until we get into a rhythm with new traffic pattern



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- Will be partnering with librarians to order tshirts for battle of the books.

LUNCH: Ashley Purnell & Amanda Dobbs-Martin

ccaptolunch@gmail.com

- Hot Lunch Orders open - January 1st-15th

SOCIAL: Ashley Gibson & _____

ccaptosoc@gmail.com

- Co-chair needed
- Next Event - Featherhead Showdown - February 28th

HS SOCIAL: Tracey Marshall-Becker & Kristen Goforth

ccaptohssocial@gmail.com

- Successful High School Breakfast - December 20th
- Spring Event - thinking of doing a scavenger hunt

STAFF APPRECIATION: Stephanie Allred & Kelly Heritage

ccaptoapprec@gmail.com

- Successful Staff Thanksgiving Luncheon - November 22nd
- Next Event will be staff appreciation during the week of March 17th. Looking at doing a food truck on the 17th since it is a teacher work day. Makes it easier for staff to get food in a timely manner.



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	STAFF SUPPLIES: Anna Kirkman & Brooke Van Fossan ccaptosupplies@gmail.com • Still be ordering additional supplies to stock both the supply cabinets
9.	Motion made at 7:05 PM by Laura Westwood to adjourn the meeting. 2nd by Brooke VanFossan. Motion passes unanimously