

CLAREMONT SCHOOL BOARD MEETING

Tuesday, July 21, 2026

Sugar River Valley Regional Technical Center

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Board Members

Candace Crawford, Michael Petrin, Heather Whitney, William Madden,

Loren Howard, Donald Lavalette, Brian Rapp

School Board Clerk- Noelle Kronberg

Student Board Members:

SAU #6 Central Office Administration

Dr. Timothy Broadrick, Superintendent

Kerry Kennedy, Director of Curriculum

Matt Angell, Senior Comptroller/Interim Business Administrator

Jason Bonneville, Technology Director

Mission & Vision Statements

Our mission is to inspire, engage, and empower every student in Claremont and Unity to achieve academic excellence in a safe, positive, and personalized learning environment.

Students will experience success and become lifelong critical thinkers, learners, creative problem-solvers, and engaged citizens.

July 21, 2026

6:30 PM

I. 6:30 PM Call to Order & Pledge of Allegiance

II. 6:35 PM General Business/Staff Reports

Secretary Roll Call of Attendance of Board Members (*Board Members who arrive after the meeting begins will be noted as “present” at the point in the agenda at which they arrive*)

- All present

b. Student and Staff Recognition

- The School Board and District Administration recognized student Peyton Jones, USA Special Olympics 100m Backstroke Gold Medalist and staff member Rachel Maxim, USA Special Olympics Bocce Gold and Silver Medalist

c. Consent Agenda

1. Amendments and Final Approval of Board Agenda

- Candace Crawford requested to add a personnel report after item 3 and a non-public session after the subcommittee reports under RSA 91-A:3,II(c)
- Heather Whitney requested to add voting on resolutions to send to the NHSBA delegation; to be added before subcommittee reports

2. Approval of Minutes: 6.17.26 DRAFT CSB Meeting Minutes

3. Approval of Manifest:

- Brian Rapp made a motion to approve the agenda as amended, Don Lavalette seconded the motion
- Voice vote taken, all present voting in favor

d. Citizens Comments-Please reference CSB [Policy BEDH](#)- Public Comment & Participation at Board Meetings

- Luke Diamond, elected and newly sworn in District Treasurer, introduced himself and provided an overview of the role of the Treasurer that includes:
 - Maintain custody of all School District monies.
 - Pay out money upon orders of the school board.
 - Deposit monies in district authorized banks.
 - Keep suitable books to fairly and correctly account for all sums received into or paid from district funds, and all notes given by the district.
 - At the close of each fiscal year, make a report to the district, giving a particular account of all of the treasurer’s financial transactions during the year.

- Upon request, furnish to the school board statements from the books and/or submit the books and vouchers to the school board and to auditors for examination.
- Prepare for and participate in any audits as necessary.
- Prepare a monthly treasurer's report for the school board.
- Verify all bank statements and reconcile monthly activity.
- Appoint with the approval of the school board a deputy treasurer.
- The district treasurer is independently elected, accountable to the public, and does not report to the school board or the superintendent. The treasurer thus serves an important role by providing checks and balances.

e. Curriculum, Instruction, and Assessment Report *Kerry Kennedy*

 Copy of CIA Director Report-July '26

- Kerry Kennedy shared the above report that includes:
 - A change in assessment programs to STAR
 - A review of federal grants and how they will be administered going forward
 - Curriculum planning for CMS
 - Summer programming
- Candace Crawford asked if there would be more information in the future regarding the change in assessment programming
 - Ms. Kennedy stated that this is more of an overview and there will be more information coming
- Ms. Crawford encouraged Ms. Kennedy to include professional development on the grants process to ensure those involved know how to do the proper documentation
- Ms. Crawford also asked how many students participated in the Summer Boost program
 - Ms. Kennedy responded that it varied week to week, but was roughly 100
- Ms. Crawford asked about funding for the summer programming
 - Everything was grant funded except the ESY special education program that was locally funded
- Don Lavalette asked if progress is being made on closing the gap on completing paperwork to get grant reimbursement for previous fiscal years

- Ms. Kennedy responded that progress is being made and the deadline is September 30th to finalize everything. She added that they are trying to thoughtfully utilize all of the money to not leave anything on the table.
 - Candace Crawford expressed concern that she wants to ensure all receipts and paperwork are being submitted for full reimbursement
 - Kerry Kennedy responded that there is a new document that outlines procurement procedures and policies to ensure compliance
 - Mr. Lavalette also recommended down the road having a brief overview of tier 1, 2, and 3 for the public to understand the differences
 - Ms. Kennedy responded that the Department of Ed just hosted a Safe and Healthy Schools Grant training that was all about multi-tiered systems of support and there will be a presentation on that coming up
 - William Madden asked about the current curriculum and policies and noted his requests to see the current curriculum has not been fulfilled; he added that he would like to see what the district has been paying for
 - Dr. Broadrick stated that ideally there are scope and sequence documents and alignment within grade levels, but at this point, he cannot confirm that. He added that if curriculum documents were lost in turnover, he could have Mr. Bonneville attempt to recover them, but that teachers are always engaged in curriculum development and that work is never done.
 - It was noted that a future presentation can be made regarding curriculum
 - Heather Whitney shared that Mr. Madden was referring to the programs the district pays for within the curriculum, what teachers are using, and what supports there are, including professional development for the programs.
 - Candace Crawford recommended that this be a follow up item at the next meeting since Dr. Broadrick has just begun
- f. **Finance Update - Budget v. Actual Report, FY26 (as of July 20,2026)**
-  **5. FY26 Expeditures Report.pdf**

7.21.26 APPROVED CSB Meeting Minutes

- Dr. Broadrick noted that since the fiscal year runs July 1 to Jun 30, this report is against last year's budget
- He added that all school districts continue to get bills after the end of the fiscal year, but this is close to where the district will end up
- Typically, annual audits would take place in the next 5 to 6 weeks with audited financial statements submitted to the DOE and Department of Revenue Administration in September; that will likely not happen for the district, but Dr. Broadrick will address that later in the meeting
- According to Dr. Broadrick, this is a pretty good estimate of the year end financial position for the district
- Mr. Angell was endeavoring to save \$5 million to erase the deficit as much as possible in one year; he was successful at bringing the financials in about \$4 million under- final number will be available post-audit
 - Bottom line expenditures were under budget by \$4,364,000
- Candace Crawford noted that the estimated deficit was \$5 million at the start of the year and they attempted to compensate for that; she added that it was a very tough year and a lot of difficult things were done and decisions were made to cover that
- She also added that it will take about 90 days to get all the bills in and reconciled from FY26
- Don Lavalette shared that Bedford, NH's school district has the entire AP register posted on the website to limit right to know requests and for transparency
- Don Lavalette also shared that he heard someone who recently left the SAU office had in their contract that the district is on the hook for her health insurance for 3 years
 - He asked how much that is going to cost the district
 - He also stated that he would like to see no future contracts written like that without the express approval of the Board
 - He recommended tasking the policy committee with a time frame such as 100 days to develop a policy covering that
 - Candace Crawford stated that it was done without the Board's knowledge and it was unauthorized and outside of normal procedure
 - She also noted that since it was an SAU position, Unity will be responsible for a portion of that and it is included in the MOU

- Don Lavalette stated there is a study hall monitor listed in FY2025 and was paid \$20,064.54 plus \$1,700 in benefits; he asked where that position was and why
 - Dr. Broadrick answered that it is no longer a position, but it was at the high school
 - Candace Crawford suggested that the “why” question be answered at a follow up meeting
 - Heather Whitney noted that the contract issue of continued health insurance for the former SAU employee was brought up at a prior SAU meeting and added that since it would have fallen under SAU policies, the policy committee might consider looking at those to see if anything can translated to apply to Claremont policies
- g. **Superintendent’s Report** - *defer to discussion/action items*
- h. **Follow-Up Items**- *none*

III. 6:55 PM

Discussion/Action Items

1. FY22 & FY23 Draft Audit Reports

 **8. Understanding Annual Audits - FY22 and FY23 Claremont - Ju...**

 **10. 2022 Claremont SD-DRAFT Report-11192025.pdf**

 **11. Claremont SD FY23 7-15-26.pdf**

- *Dr. Broadrick presentation on the audit cycle- see links above*
- Dr. Broadrick noted that a draft audit report is not public, but the Board can make it public
- The reports are considered unfinished until the Board votes to accept them
- School district fiscal year, is from July 1-June 30, so FY22 is from July 1, 2021 to June 30, 2022, but is referred to as FY22 or 2022
- Superintendent for FY22 and FY23 was Michael Tempesta and Business Administrator was Richard Seaman (Dr. Broadrick will update those as future reports come out)
 - Heather Whitney pointed out that Richard Seaman was no longer the BA as of April 23 and Ms. Henry was in the office then and officially hired as of July 1, 2023
- There will be policies coming before the Board in the next few months regarding regulatory compliance
- Mike Campo will come to a future meeting and he will work with the District; administration will present a corrective action plan
- Dr. Broadrick requested that the Board write down their questions from the reports and bring those when they meet with the auditor
- Dr. Broadrick acknowledged that FY24 and FY25 are not being presented tonight and believes those will be reported by

Thanksgiving and will tell the Board if he ever thinks that will change

- He added that an option might be to get FY24 when it's ready and then FY25
- He stated that not having those reports are going to be a challenge for the FY26 report that needs to be submitted to the state in the fall
- Loren Howard noted that FY22 was provided to the Board in November
- Don Lavalette made a motion to release the drafts to the public tomorrow, Heather Whitney seconded the motion
 - Discussion:
 - Brian Rapp stated that he is okay with releasing the draft of 22 because there has been time to edit it
 - He has noticed some typos or date errors in 23 and does not want there to be any confusion or misinformation and would like there to be some time for it to be reviewed by the auditors before it is put out
 - Heather Whitney noted that the November draft for FY22 has not been revised, so she is okay with releasing them both with a disclaimer
 - Voice vote taken:
 - All voting in favor with the exception of Brian Rapp who voted against
 - The motion passed
 - Candace Crawford urged the public to pay attention to the title of the page and what the numbers are referring to
 - She added that there is a lot of technical information that is required by law to be included that has no implications for day to day applications
 - She also noted that there are comments about capital assets and they have already discussed that the records for that are a mess
 - Income for 3 different categories, make sure to see which one is being referred to
 - Recognize that it is a draft report

2. Initial Entry Report & Proposed "Recovery Plan" Draft *(discussion)*

4. Foundation for Recovery - July 21 2026 (1).pdf

- Dr. Broadrick reviewed the Recovery Plan presentation (attached above)
- Dr. Broadrick emphasized that what has happened is not the result of dysfunctional schools

- There are no teachers, staff, students, or school administrators who are responsible for what happened
- Dr. Broadrick suggested that during the goal-setting meeting, the Board can brainstorm what is needed in each of the areas and he will use that with District staff to develop a plan
 - He believes a clear plan can be developed and implemented by December 31st with monthly updates to the Board
 - He believes that if that can happen, by December of the following year, they can move into the domain of the future and a strategic plan
- William Madden stated that he would like to see more dramatic, rapid changes and that December is too far away
 - He is concerned that people are getting complacent
- Candace Crawford stated that Dr. Broadrick is laying the foundation for the goal-setting meeting next week and stated that she believes that dates and timelines will be discussed and decided next week
- A member of the public wished to comment, but Candace Crawford explained that because this is not an action item, she would like to keep the discussion to just the Board
- Dr. Broadrick shared that he wrote a purchase order process that Mr. Angell has been using/shared with administrators and he is going to meet with an administrator soon to review that and ensure the process is being followed and emphasized the importance of proper training and roll out for policies and procedures
 - Dr. Broadrick stated that he will always share the truth about what he thinks will work or what might be harder
- Heather Whitney requested a well-defined agenda for the meeting next week to be more prepared

3. School Reopening Plans

3 .Claremont SB - School Opening Update - July 21 2026.docx.pdf

- *Dr. Broadrick report on staffing (see attached)*
- SHS is in the process of hiring a music teacher and that is the last content area teacher position that is open (but everyone needs special educators)
- SRVRTC is looking for a plumbing teacher
 - Dr. Broadrick shared that CTE teachers do not need to have a bachelor's degree, they just have to be experienced and licensed in that trade
 - 4 new teachers have been hired and a teacher was added for an exploratory program

- 8th grade students can come for the exploratory experience
- CMS has 15 teachers returning, 8 have been hired, will have coverage in the nurse's office
 - Would like more certified math teachers
 - Dr. Broadrick explained creative ways that gaps could be filled to meeting ED306 standards, such as cross-curricular integration (for example, having a social studies teacher include writing standards in their assessments)
 - Heather Whitney stated that she is intrigued by the multidisciplinary integration and asked how cross-curricular integration would be assessed
 - Dr. Broadrick explained that this is in the very early stages and would need to be discussed further if it is needed
 - He added that there is a new principal at CMS, Nichole Boynton, who he is very excited about and has found a lot of creative, supportive, excited people in the district willing to step up
 - Heather Whitney asked about the certified health professional position and what kind of professional that would be, noting that she believes if health services could be provided by alternative personnel, it could mean fewer vacancies while still meeting the law
- Disnard is in good shape- final classroom teacher is being hired and a student services coordinator is in negotiations
- Maple Avenue still needs 4 classroom teachers and Dr. Broadrick is going to be focusing on that in the next few weeks
- Dr. Broadrick reiterated the statement of eligibility process and that those with a four year degree in a non-teaching field are eligible for an alternative route to certification
- A member of the public asked what the backup plan would be
 - Dr. Broadrick stated that he is not going to panic right now and there are a lot of different ways this could go, particularly if even some of those positions are filled

4. 2026-2027 School Calendar

2. 2026-2027 Claremont Calendar for website.pdf

- Brings total scheduled days to 186, as per the SREA agreement, with 6 being PD days; up to 180 are with students
 - Adds 3 days in lieu of student days for elementary teachers to move into their new classrooms with PD options
 - First student day is August 31st (has not changed)
 - Last Day scheduled for June 21st with last teacher day the next day

- Because of these, snow days are less likely needed to be made up; will be decided late April/early May
- Loren Howard noted that in November the 6th and 3rd are out of order
- Loren Howard made a motion to approve the calendar with that correction, Heather Whitney seconded the motion
 - Discussion:
 - Michael Petrin asked about using voting days for professional development
 - Dr. Broadrick stated this calendar does not have that because of the SREA agreement and recommended discussing that in the future negotiations
 - Voice vote taken
 - All present voting in favor
 - The motion passed unanimously

5. Personnel Report

 [6. Personnel Report - Certified Staff - July 21 2026.pdf](#)

 [7. Personnel Report - Resignations - July 21 2026.pdf](#)

- *New format for monthly nomination and hiring update*
- Board has not approved or been notified of every hire and should be
- Dr. Broadrick presented a list of who has been hired and some resigned
- Heather Whitney asked how often the website is being updated for hiring and if it is accurate or not
 - Dr. Broadrick stated that some things may not have been taken down if they have been filled, but everything that is open is posted

6. Vote on SAU Disengagement with Unity MOU

 [9. Unity_Claremont Board Approved \(7-22-26\) Withdrawal Agre...](#)

- *Tentatively agreed-upon document in board packet*
- Candace Crawford shared that there was a meeting on the agreement to withdraw with some debate on item 7 in reference to short term IT support
 - Board wanted to limit that until August 15th and the lawyers renegotiated and Unity proposed September 15th
- Heather Whitney made a motion to accept the agreement for Unity School District to withdraw from SAU6 as outlined, Brian Rapp seconded the motion
 - Discussion:

- Brian Rapp expressed frustration that it has been drawn out and it was Unity's responsibility to take care of this and did not
- Candace Crawford stated that she believes most of the Board is in agreement
- Don Lavalette stated that he is in agreement with Brian Rapp and noted that the District's full time tech person is full time for Claremont and if he is going to Unity, they should be compensating the district for that time
- William Madden asked what Dr. Broadrick's recommendation was and also stated that he agrees with Mr. Lavalette and Mr. Rapp and stated that he is grudgingly going to make his vote
- Michael Petrin stated that the version of the MOU in front of him says June 30th
- Dr. Broadrick stated that a firewall was ordered and it hasn't arrived yet, but he does not believe Jason is actually going out there and he does not really have an opinion on the separation agreement
- Mike Petrin noted that Mr. O'Shaughnessy's opinion was that it would cost more in lawyer's fees to not approve this
- Loren Howard noted that if it is truly a firewall, Jason will not be installing it and may either need to go out for just a few hours or guide them over the phone
- Brian Rapp asked for an account of time spent for the Board to know
- There will be a future update once this is completed from Mr. Bonneville of time spent on this
- Heather Whitney noted that many of the Unity students come to Claremont and this affects those students
- Voice vote taken
 - Voting in favor: Loren Howard, William Madden, Michael Petrin, Brian Rapp, Heather Whitney, Candace Crawford
 - Voting against: Don Lavalette
 - The motion passed

7. Disposition of Bluff School Library Books and Other School Furnishings and Supplies

- *Admin request to distribute books to a) district staff for school-related purposes, b) local nonprofits & youth organizations, and c) annual back to school festival*
- Dr. Broadrick noted that the librarians have already been over there, but there are still many books left
- He requested that first, new classroom teachers be allowed to build their classroom libraries, then go to nonprofits in the area, and any remaining be given away at the back to school festival
- Don Lavalette made a motion to approve the plan as presented, Heather Whitney seconded the motion
 - Discussion:
 - Librarians from other schools have had a chance to go through and take books that might be needed for their libraries
 - Brian Rapp noted that those books need to be catalogued- administration and other volunteers from the district will help with this
 - Loren Howard asked about the hippo and other animals left on the playground and what will happen with those
 - Dr. Broadrick will follow up
 - Voice vote taken:
 - All present voting in favor
 - The motion passed

8. NHSBA Resolutions

- Heather Whitney explained that if these resolutions are approved by a $\frac{2}{3}$ majority, they will be brought forth to the delegation by Mr. Howard on behalf of the Board
- Email from Ms. Whitney to the Board will be included in the Board packet
- If these resolutions go to the delegation and are approved there, the NH School Board Association will lobby on the district's behalf for these to be implemented at the state level
- Ms. Whitney reached out to several resources including business administrators, superintendents, and others at the state level
- All three resolutions will be included in the Board packet
- The first one is that the NHSBA will advocate for legislation, appropriations, and state-supported initiatives that encourage NH colleges, community colleges, universities, and other institutions of higher education to establish, expand, or support programs, certificates, concentrations, internships, apprenticeships, and degree pathways focused on governmental, municipal, and school district accounting and finance

- The second resolution is that the NHSBA will advocate for legislation and administrative rules requiring school district business administrators to obtain and maintain state certification as a condition of employment in NH public school districts
- The third resolution is that the NHSBA will advocate food mandatory continuing education requirements for all certified school district business administrators
- Loren Howard made a motion to move all three forward to the delegation
- Don Lavalette requested to vote on them one at a time and Mr. Howard rescinded his motion
- Don Lavalette made a motion to move the first resolution forward to the delegation, Brian Rapp seconded the motion
 - Discussion:
 - Heather Whitney explained that municipal accounting is very different from business accounting and she has heard that the principles don't always cross over
 - Candace Crawford stated that she would encourage it to say school administration instead of just municipal
 - Loren Howard indicated that the rationale makes it clear that it is for school personnel
 - Voice vote taken
 - All present voting in favor
 - The motion passed
- Loren Howard made a motion for the second resolution to go forward to the delegation, Michael Petrin seconded the motion
 - Discussion:
 - William Madden stated that it was his understanding that those positions used to require certification, but it became too difficult to find certified personnel
 - Heather Whitney expressed that in other fields, such as the medical field, having difficulty finding doctors or nurses does not mean they abandon certifications for those positions
 - Don Lavalette stated that he supports the intent, but he has experienced that a certification can mean nothing, particularly at the district administration level
 - Voice vote taken
 - Voting in favor: Loren Howard, Michael Petrin, Brian Rapp, Heather Whitney, Candace Crawford

- Voting against: Don Lavalette, William Madden
 - The motion carries 5-2
- Loren Howard made a motion for the third resolution to go forward to the delegation, Brian Rapp seconded the motion
 - Discussion:
 - Don Lavalette shared that while he thinks this makes sense, he is being realistic about what the state is actually able to provide in terms of this
 - Heather Whitney explained that if Lauren Howard brings this to the delegation, it can be adjusted or modified and Mr. Howard is able to speak to the intent of it
 - Additionally, if this passed and the delegation passes it, the Board then gets to vote again to support it or not
 - Voice vote taken
 - Voting in favor: Loren Howard, Michael Petrin, Brian Rapp, Heather Whitney, Candace Crawford
 - Voting against: Don Lavalette, William Madden
 - The motion carries 5-2
- 9. **Subcommittee Reports:** *Reports by Subcommittee Chairs, if available, consider topics the board would like referred to the committee for investigation or review.*
 - a. SRVRTC Committee: *Chair Mike Petrin, Loren Howard, Candace Crawford*
 - Meeting August 10
 - b. Ad Hoc Exploratory Reconfiguration Subcommittee: *Chair Heather Whitney, Donald Lavalette*
 - c. Capital Improvement Subcommittee: *Chair William Madden, Michael Petrin, Brian Rapp*
 - d. Finance Subcommittee: *Chair Candace Crawford, Heather Whitney, Donald Lavalette*
 - Meeting second Wednesday in August (August 12th)
 - Don Lavalette shared that the finance committee was able to record their meeting
 - e. Policy Subcommittee: *Chair Loren Howard, Brian Rapp, Donald Lavalette*
 - Loren Howard noted that policies passed since March have not been moved to the site, so there is currently a pause in the policies coming forward to the Board so that work can get done
 - There will be 4-5 policies coming to the Board for the August 21st meeting
- 10. **Non-Public Session RSA 91-A:3,II(c)**
 - Michael Petrin made a motion to move into non-public session, Brian Rapp seconded the motion

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- Roll call vote taken by Noelle Kronberg
 - All present voting in favor
- Moved into non-public session at 9:08pm
- Loren Howard made a motion to return to public session, Don Lavalette seconded the motion
 - Roll call vote taken by Noelle Kronberg
 - All present voting in favor
- Returned to public session at 9:57pm
- IV. 8:20 PM **Other Business: TBD**
 - Check in on other business: none, concerns were addressed during regular discussion items
- V. 8:25 PM **Future Dates/Future Agenda Items**
 - Future Dates:
 - ★ July 29: Annual Goal-Setting Meeting
 - Recovery Plan “building blocks”
 - Filming or recording of subcommittee meetings
 - ★ August 5: Regular School Board Meeting:
 - FY22 & FY23 Audit discussion
 - Elementary School Staggered Start Plan
 - Proposal for electronic manifest approval
 - ★ August 19: Regular School Board Meeting
 - FY ‘25-26 End of Year Report
 - High School “Academy” plans & NHed requirements
 - Items for future agendas:
 - October: Tech Programs expansion
 - Discussion of filming subcommittee meetings: Loren Howard:
 - *To be discussed during Annual Goal-Setting meeting*
 - Bus Aides
 - Preschool Update
 - Academy Update
- VI. 8:30 PM **Adjournment**
 - Brian Rapp made a motion to adjourn at 9:57pm, Don Lavalette seconded the motion
 - All in favor

Respectfully submitted by Noelle Kronberg, school board clerk