

## Professional Development Week

CLOCK IN: 9:00 am  
CLOCK OUT: 3:00 pm

Sunday August 27th					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
Ibrahim	Meet & Greet Coffee	8/27	9:00-9:30	School Cafeteria	All Staff
Nicole	Welcome Team Meet	8/27	9:30-10:00	School Cafeteria	All Staff
Ammar and Leadership	School Operations Teacher Handbook -Screen and projector needed	8/27	10:00-12:00	School Cafeteria	All Staff
Bookroom-Elaf	Stationary Distribution	8/27	12:00-3:00	Bookroom	All Teaching team
Ghiwa/Deborah	Scavenger Hunt	8/27	1:00-2:30	All School	All Teaching team
Nicole	Wrap up of the Day	8/27	2:30	School Cafeteria	All Staff
Monday August 28th					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
HODs	Department Meetings:  Curriculum Lesson plans Decorating the Classrooms	8/28	9:00-12:00	TBA	KG-Grade 1, Art, Music: Deborah  Grade 2-4, PE ICT: Ghiwa  Grade 5-8, Arabic Team: Rola  LST and Support Teachers: Scott
Scott	SEN Policies and Referral Process	8/28	1:00-2:00	Cafeteria	All Teaching team
Nicole	Wrap up End of Day	8/28	2:30	Cafeteria	All Teaching team
Tuesday August 29th					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
HODs	Department Meetings:	8/29	9:00-10:00	TBA	KG-Grade 1,

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	<p>Peer Share: Class Management Best Practice</p> <p>Each teacher will share a class management tool they find to be successful</p>				<p>Art, Music: Deborah</p> <p>Grade 1-4, PE ICT: Ghiwa</p> <p>Grade 5-8, Arabic Team: Rola</p> <p>LST and Support Teachers: Scot</p>
Scott	SEN Introduction	8/29	10:30-12:30	Cafeteria	All Teaching Team
Sama	Portal Training	8/29	12:30-1:30	Computer Lab	Early Years Department
Sama	Portal Training	8/29	1:30-2:30	Computer Lab	Arabic Team
Scott	CAT4	8/29	1:30-2:30	Cafeteria	All Teaching Team
<b>Wednesday August 30th</b>					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
Mustafa	SMART Board Training	8/30	9:30-10:30	TBA	All Subjects
Rola	Strategies to Maximize Student Engagement	8/30	11:00 -12:30	Cafeteria	All Teaching Team
Mustafa	SMART Board Training	8/30	1:30-2:30	TBA	EY and Homeroom Teachers
<b>Thursday August 31st</b>					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:

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	Shopping Day/Independent Day	8/31	9:00-3:00		All Teaching team
<b>Sunday September 3rd</b>					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
HODs	Department Meetings:  Review First Week of Training Review Progress of classrooms, lesson plans, curriculum mapping	9/3	9:00-12:00		KG-Grade 1, Art, Music: Deborah  Grade 2-4, PE ICT: Ghiwa  Grade 5-8, Arabic Team: Rola  LST and Support Teachers: Scot
Rola	I Can Statements		1:30-3:00	cafeteria	All Staff
<b>Monday September 4th</b>					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
Deborah	Safeguarding	9/4	9:30-10:30		
Scott	Differentiation	9/4	11:00-12:30		
	Team Game	9/4	1:00-2:30		
<b>Tuesday September 5th</b>					
HOST	TOPIC	DATE	TIME	LOCATION	ATTENDANCE:
Nicole/Rola	Assessment Policies Review: Formative/Summative/ Progress/Attainment	9/5	9:00-10:30		
HODs	Department Meetings:  Review SIP and create departmental action plans as a team	9/5	11:00 -1:00		KG-Grade 1, Art, Music: Deborah  Grade 2-4, PE ICT: Ghiwa  Grade 5-8, Arabic Team: Rola

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					LST and Support Teachers: Scot
<b>Wednesday September 6th</b>					
<b>HOST</b>	<b>TOPIC</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>ATTENDANCE:</b>
Nicole	Performance Management	9/6	9;30-10;30		
Ghiwa	Language	9/6	11:00-12:30		
<b>Thursday September 7th</b>					
<b>HOST</b>	<b>TOPIC</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>ATTENDANCE:</b>
	Shop/Work				