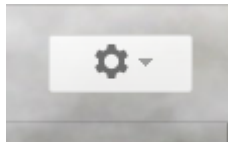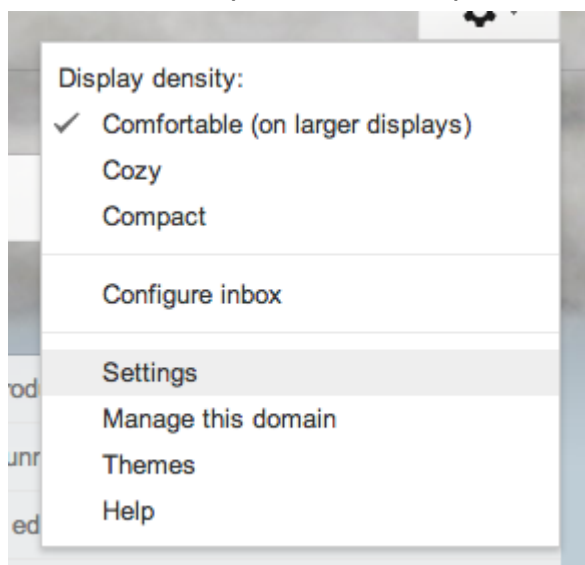# Making an automatic signature

You can put an automatic signature in the settings of your gmail, so that it signs the same thing at the end of every email that you send.

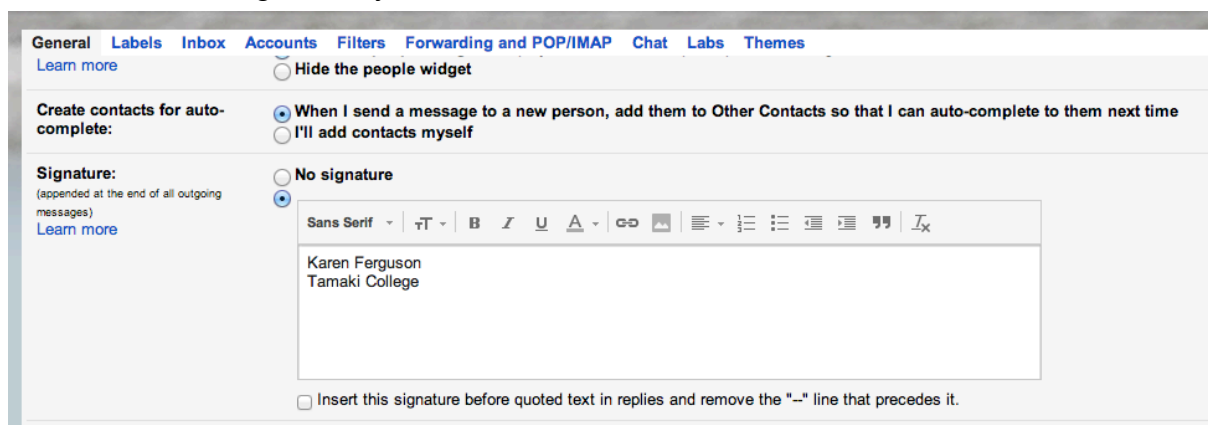1. Have you gmail open, and at the right hand side, the settings button looks like this.

2. Choose the option on the drop down list that says "settings"
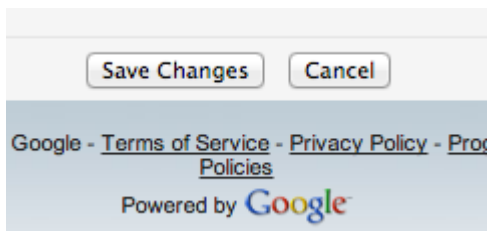

3. There are a lot of tabs across the top of the settings page.
The first one, "general", is the one you need. Scroll down this one till you find the signature option. It has a large white box next to it, so it is easy to find.
You can type your signature in here. You can also add a photograph and links out to other website, blogs etc if you like.

4. Don't forget to click "save changes" at the bottom of this page before you leave it.

5. The next time you compose an email. you can see that this signature is automatically put down the bottom of it.