Electronic Compliance Guide

Go to http://iarss.org/compliance or https://www.roe53.net/districtcompliance

- ROE/District login for Compliance System
- Log in w/ username and password
- If you wish to add users (principals, secretaries, etc.), send Jon (jonsmith@roe53.net) their name and email address and he will add them.
- 15-minute webinar - https://kaneroe.org/compliance/

System Note

The Policy Reference Education Subscription Service (PRESS) codes are the sole property of the Illinois Association of School Boards (IASB). Some PRESS codes in this evaluation instrument may be out-of-date and/or have changed; school district officials should log in to their PRESS Online portal for the most up-to-date codes. PRESS codes for the 2019-2020 evaluation instrument will be updated through an ISBE/IASB collaborative process.

Document uploads must comply with Family Educational Rights and Privacy Act, Illinois Student School Records Act, and other statutes regarding the privacy of student and staff records.

The Regional Superintendent does not require, in fact prohibits districts from uploading documents containing personally identifiable information (i.e. Student Name, ID#, DOB).

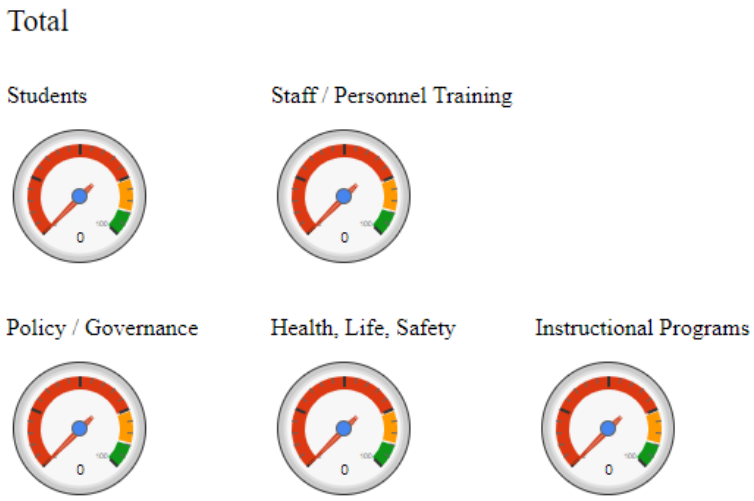
Document uploads must comply with FERPA and ISSRA. The Regional Superintendent does not require uploading of documents containing personally identifiable information.

Continue

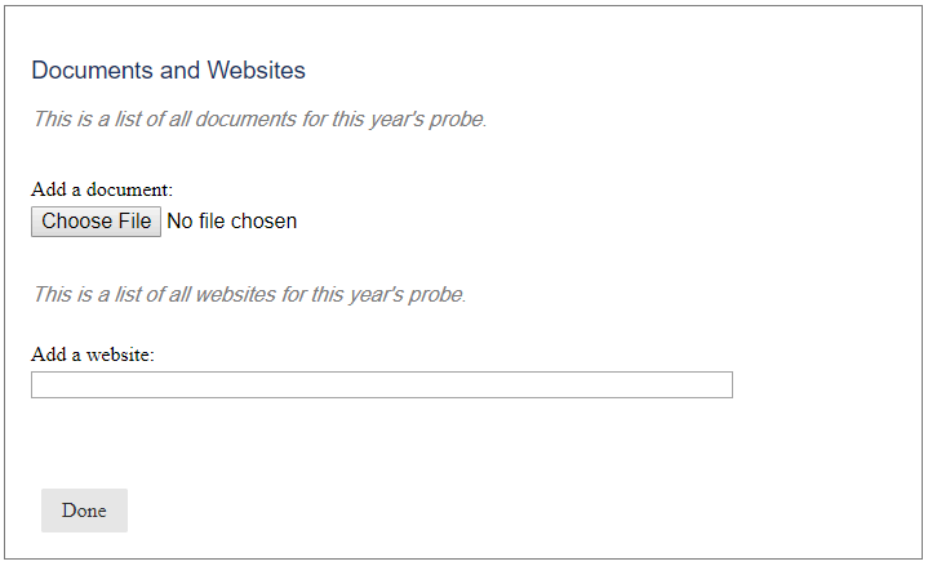
Electronic Compliance Guide

First time…

- Dashboard: Indicates progress and score



- Documents: A listing of all the documents you have uploaded. You may also add more documents and/or website links (URLs) from here



** cannot upload Google Drive Desktop items **

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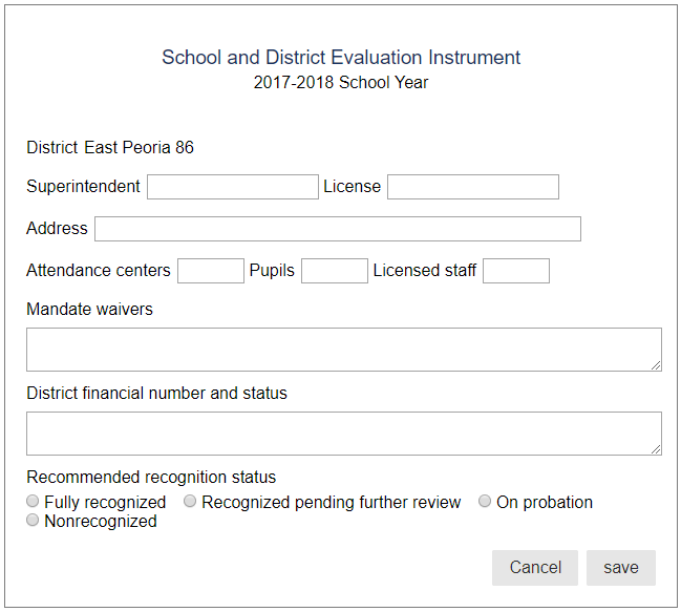
- Demographics: Complete this section

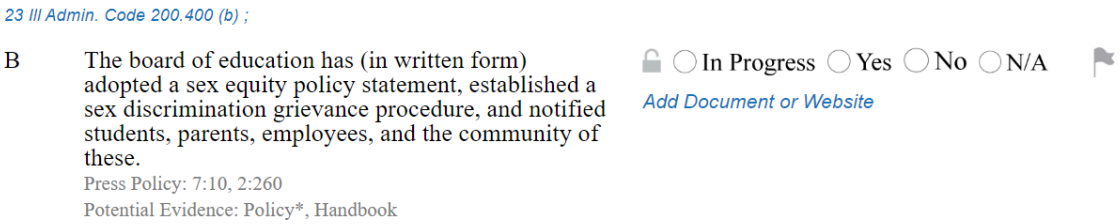


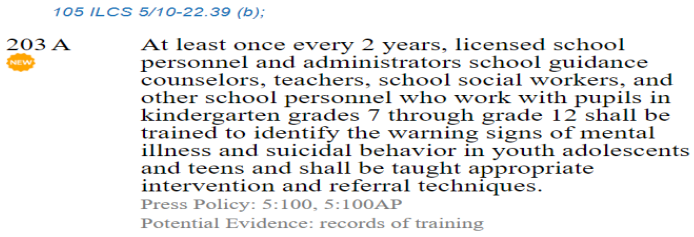
- Summary:
  - enter districts participants (can be completed later)
  - ROE will complete Areas of Noncompliance and Comments

Electronic Compliance Guide

Get started…

- Click a section
    - Check your compliance status – in your opinion





        - **An asterisk indicates a required piece of evidence**
        - **An individual policy is preferred**
        - **If a larger document, please indicate specific document page # for evidence**
        - **If website, copy and paste specific URL going directly to evidence page**
    - Add your necessary comments or clarification
        - Comments do not generate an email to ROE that a comment has been made

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Hints/Tips…

- District cannot flag an item(s)
  - Only ROE can do this
- If an item is locked by the ROE, no further edits can occur
  - Only the ROE can lock items
- **Schoolhouse icon** means it is an item that will be verified on site
  (ex: McKinney-Vento Poster)
- If evidence document or link is not included, we will continue to request this information in the comment section

Dropbox Folder - to be shared

