

Area Delegate

Term Length: 3 years (Beginning January 1 after election) **Qualifications:**

Qualification: (Motion 269: three-year-trial Spring 2024-Spring 2027)

The requirements of the Officers consisting of Delegate, Alternate Delegate, and Chairperson should continue to be District Representatives who have served at least one year in that position.

Estimated minimum time commitment: Up to 1-2 hrs per month. Additional time is required for Assembly preparation.

Purpose of the Area Delegate

The Delegate is a channel through which information flows from WSO to the Area. The Delegate shall be thoroughly familiar with the Service Manual throughout his term of service and to be the servant of Al-Anon as a whole. To bring the Area's viewpoint on matters affecting the entire fellowship to the World Service Conference (WSC) and to return with a broader perspective of Al-Anon worldwide. To be the bridge of understanding that links the groups in the Area with world Al-Anon to help them continue to function in unity.

Suggested Skills, Equipment, and Tools:

- Access to a computer with internet connectivity and proficient with using a computer.
- Average to above-average technical abilities.
- Good personal leadership (Concept 9), verbal and written communication, and organization skills.
- Ability and willingness to learn and try new things.
- Proficient in computer and technology skills such as internet browsers, email, Zoom, Google Docs, Google Sheets, Word, Excel, and PDF documents.
- Join Groups.io, an electronic communication platform used by Area 32.
- Join AFG Connects - WSO electronic communication platform used by other Areas and WSO.
- Knowledge of the Twelve Traditions, Al-Anon/Alateen Service Manual, & Area 32 Guidelines.
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- Basic knowledge and understanding of web design and internet and search procedures.
- Have the willingness to take tutorials (if needed) in order to gain knowledge of
 - Word and Excel or Google Docs, Forms, and Sheets.
 - Groups.io (posting files, calendar posting...etc.)

- May create a Work Group with committee members. Take minutes at committee meetings.
- Join Montana AFG - Groups.io electronic communication platform. You will be added as a member to all the groups in Groups.io
- Join AFG Connects - WSO electronic platform, to stay connected with other Areas and WSO.
- Join Montana AFG Main Groups.io. You will also be added as a member to all the groups in Groups.io.
- You will be a member of the Executive Committee and take minutes at the annual Montana AFG INC, meetings. Record the minutes in Groups.io.

Duties and Responsibilities

At the World Service Conference

- To attend all sessions of the WSC to consider the issues brought up, to cast an informed vote, and thus help to guide the Board of Trustees in making decisions.
- To acquire a clear and comprehensive picture of our worldwide fellowship to bring back to the groups in the Area. Attend and participate in meetings assigned at the WSC of a selected committee, thought force, or task force in order to broaden the scope of participation. Delegates meet and participate by conference call and/or email throughout the year and attend face-to-face meetings at WSC.
- To bring issues of concern to him, and the Area, to the attention of the Conference, either through the Conference Leadership Team or directly from the floor in an open Conference session.
- To learn facts and figures; and, even more importantly, to gain a vision of this great movement in action
- To learn what our World Service Office has meant to Al-Anon in the past and what it, with the guidance of the Conference, will mean to the future welfare of the fellowship.

In the Area

- Attend AWSC
- Attend Assembly
- Participates in conference calls and online meetings that may be necessary throughout the year.
- Is accessible to members between Area meetings via phone or e-mail and responds promptly
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- To set the Spring Assembly date so as not to conflict with the WSC dates.
- To attend each Executive Committee, AWSC meetings and Assembly's

- The Area will pay the Delegates full expenses to the annual WSC meeting in the spirit of being self-supporting.
- Will be reimbursed for expenses, upon presentation of receipts to Area Treasurer.
- To give a Conference report at the Spring, Fall Assemblies, and June Assemblies for GRs to carry back to their groups. As often as possible, he makes his report in person or virtually at group or District meetings; nothing is more impressive than an eyewitness account.
- To meet with the Area World Service Committee often to learn and evaluate the groups' reaction to his report and to hear their ideas on other pertinent matters. He can thus be better prepared to present the Area's views at the next Conference.
- To get and report a cross-section of groups' ideas and opinions through the DRs and GRs, if between Conferences the WSO needs overall group opinion on some urgent matter. Thus, through the guidance of the Delegates, it becomes possible for the WSO to take any necessary action during the year.
- To serve as a contact for public inquiries within his Area if the Coordinator is unavailable.
- To send items to be considered for the Conference agenda to the WSO.
- To submit to the WSO no later than August 15 of the regional election year, either the Regional Trustee (RT) résumé or notification that the Area does not have a candidate.
- Submit new Area Service positions to WSO and Group Records Coordinator
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