



To: Representative Bob Nicholas, Co-Chairman
Senator Tara Nethercott, Co-Chairman

From: Timothy Sheehan, State of Wyoming Chief Information Officer, interim

CC: Joint Appropriations Committee

Date: June 30, 2023

Subject: Update - Transition to the Uniform Statewide Payment Processor

Introduction

W.S. 9-2-2905(a)(v) requires the Department of Enterprise Technology Services (ETS) to establish a uniform statewide payment processor and work with executive branch agencies to migrate to that system in a reasonable duration of time.

While Session Law 2021 Ch. 48 Section 2 established reporting requirements, an update couldn't be provided due to delays in contract execution (December 2021), implementation, and expiration of existing contracts. ETS was provided an extension during the 2022 legislative session.

Since implementation 10 agencies migrated 14 systems to the approved payment processor, i3BIS. An additional 13 agencies are currently transitioning services. On May 18, 2023 ETS sent a questionnaire to those agencies covering Session Law reporting requirements.

Questionnaire Summary

1. Impact on agency payment processing fees:
 - No change - 65%
 - Decrease - 28%
 - Increase - 7%

2. Impact on an agency's ability to provide quality customer service:

- No change - 43%
- Perceived Decrease - 21%
- Increased - 36%

No additional details were provided by agencies on the change to customer service.

Waiver Requests

Statute allows agencies to request a waiver from the Chief Information Officer (CIO). Waiver requests are reviewed on a case-by-case basis and granted with the condition agencies submit a BFY 25/26 IT exception request for associated implementation costs.

The Departments of Fire Prevention and Electrical Safety, State Parks & Cultural Resources, Game & Fish, and Education were granted conditional waivers and should be requesting funding. To date, the CIO has not granted formal approval to any agency for an alternative payment card processor.

ETS Supporting Activities

ETS is supporting executive branch agency adoption by:

- Requiring language for integration with i3BIS, or documentation as to why it is not financially or technically, in all Requests for Proposals (RFPs)
- Frequent communication to stakeholders providing guidance on requesting services.
- Creation of a website specific to these services.
- Sharing information during the BFY 25-26 IT budget planning meetings.