

BOARD OF EDUCATION OF DUNDEE CENTRAL SCHOOL
AGENDA FOR REGULAR MEETING
SEPTEMBER 10, 2020
REGULAR MEETING AT 6:00PM

The regular meeting of the Board of Education of the Dundee Central School District was held on the above date. Present were President Rob Neu, Vice President Brittany Gibson, John Frederick, Douglas Hammond, Jessica Shepardson-Wood and Jared Webster, Superintendent Kelly Houck, School Business Official Melissa Lawson and District Clerk Jillian Denmark. There were no guests present, the meeting was streamed live via school districts social media.

1. ANTICIPATED EXECUTIVE SESSION - at 5:00 pm prior to regular meeting.

- 1.1. Discussion of matters leading to the employment or removal of a particular person.

Moved: *Brittany Gibson*

Seconded: *John Frederick*

Approved: *6-0*

2. OPENING AND MINUTES.

2.1. Call to order.

The meeting was called to order by President Robert Neu at 6:03pm.

- 2.1.1. Pledge to the Flag.

2.2. Resolution to approve minutes.

- 2.2.1. Resolution to approve the following:

- 2.2.1.1. Minutes of the August 13, 2020 regular meeting.

Moved: *John Frederick*

Seconded: *Jared Webster*

Approved: *6-0*

2.3. Resolutions, other.

- 2.3.1. Approval of the agenda with the following revisions: 3.1.1.4 (Contract); 4.1.1.4 (Appointment); 6.1.1.5 (Resignation); 6.1.1.6 (Coaching Appointment); 6.2.1.7 (Resignation)

Moved: *Brittany Gibson*

Seconded: *John Frederick*

Approved: *6-0*

2.4. Announcements and Reports.

- 2.4.1. The next regular meeting of the Board of Education will be October 8, 2020 at 6:00pm in the Public Meeting Room, anticipated Executive Session to begin at 5:00pm.

3. INTER SCHOOL ACTIVITIES.

3.1. Resolutions.

3.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 3.1.1.1. Approve Bryan Johnsen, as JSHS Counseling Intern from Long Island University.
- 3.1.1.2. Approve the agreement between the Dundee Central School District and Schuyler Head Start for Preschool Special Education services.
- 3.1.1.3. Approve the contracts between the Dundee Central School District and Mozaic for student services for the 2020-2021 school year.
- 3.1.1.4. Approve the contract between the Dundee Central School District and the Dundee Children's Center for the 3 year old Pre-K Expansion Program for the 2020-2021 school year.

Moved: *John Frederick*

Seconded: *Jared Webster*

Approved: 6-0

4. REPORTS TO THE BOARD.

4.1. Resolutions.

4.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 4.1.1.1. Approve the 2020-2021 1:1 Computing Handbook as an extension of Board Policy for the 2020-2021 school year.
- 4.1.1.2. Accept the resignation of Julia Bishop, as Internal Claims Auditor, effective August 28, 2020, for personal reasons.
- 4.1.1.3. Appoint Cathy Marusz as Internal Claims Auditor, effective August 29, 2020 through October 2, 2020.
- 4.1.1.4. Appoint Darlene Smith as Internal Claims Auditor, effective October 3, 2020 for the remainder of the 2020-2021 school year at a prorated stipend of \$2,030.

Moved: *Brittany Gibson*

Seconded: *John Frederick*

Approved: 6-0

4.2. Announcements and Reports.

4.2.1. President's Report.

Mr. Neu wanted to thank Mrs. Houck for the great planning for the return of our students. He said it has been a monumental task since March and the results of the planning have been outstanding. Mr. Neu said he has heard nothing but great things from our community and he is so proud of the way our faculty and staff have rallied around our kids to make this possible. Mr. Neu said he knows there was a lot of worry out there about returning but he is happy to have our students back in a safe, healthy, nurturing environment.

4.2.2. Superintendent's Report.

First Week of School -

Mrs. Houck said the first week of school has been exceptional. She said it truly has been a team approach that started with the boards decision to plan to allow every student the opportunity to be in the building for classes every day of the week. Mrs. Houck wanted to thank ALL the members of the DCS team who have made the planning process and first week back successful. No one gets it done like DCS!!!

Athletics -

Mrs. Houck said Section V has decided to start fall sports beginning September 21st and we will be offering soccer and cross country at this time. Football, volleyball and competitive cheer have been moved to a spring season beginning March 1st. More updates to come.

NYSSBA -

Mrs. Houck explained that this year's NYSSBA Convention will be held virtually so any board member wanting to attend should let us know so we can get everyone registered.

Community Update -

Mrs. Houck said she met with Yates County Public Health on Wednesday to talk about reopening our Wellness Center for community use. Mrs. Houck explained that we have met all the requirements of the Department of Health and passed the inspection so at this time we are looking to reopen the Wellness Center October 19th for community use. Due to regulations, masks will have to be worn at ALL times during use, only 12 people will be allowed in at one time and it will be the responsibility of the individual to wipe down and disinfect the machines after each use. Mrs. Houck said she is working closely with Jenn Hutches and Aggie Woodard to be sure everything is in order to reopen safely for our community.

Fiscal Crisis -

Mrs. Houck said she is very concerned about the possibility of a 20% reduction in funding for our district. She said she is always worried about any reduction as it will create a great hardship for our district, as they do for any district. Mrs. Houck said the consequences of the reduction are unknown at this time but the matter at hand is looming. Mrs. Houck said any outreach to our local representatives would be greatly appreciated and helpful.

4.2.3. ~~Student Representative Report.~~

4.2.4. Board Member Forum.

Mrs. Gibson said she has a lengthy talk with Assemblyman Phil Palmesano and she was very appreciative of his time. She said the last place funding should be getting cut is from our public school systems, these kids are our future and we need to take a stand and speak out in order to stop school districts from continuously being on the chopping block but federal and state funding.

5. BUSINESS OFFICE REPORTS.

5.1. Resolutions.

5.1.1. To act upon the recommendation of the Superintendent to approve the following:

- 5.1.1.1. Approve the Extra Classroom Activity Fund Treasurer's Report for the period of July 1, 2020 through July 31, 2020.
- 5.1.1.2. Approve the Treasurer's Report for the period of July 1, 2020 through July 31, 2020.
- 5.1.1.3. Approve the Budget Transfer for Fund A, in the amount of \$18,000, to cover 2020-2021 contract coser costs.
- 5.1.1.4. Approve the Quarterly Claims Auditors Report for July 2020 through August 2020.

Moved: *Brittany Gibson*

Seconded: *John Frederick*

Approved: 6-0

5.2. Announcements and Reports.

- 5.2.1. General Fund - Account A: Revenue Status dated July 2020; Appropriation Status dated July 2020; Warrant No. 7 dated August 13, 2020, in the amount of \$50,541.64; Warrant No. 8 dated August 26, 2020, in the amount of \$57,113.67; Warrant No. 10 dated August 11, 2020, in the amount of \$416.25; Warrant No. 12 dated September 2, 2020, in the amount of \$49,981.29.
- 5.2.2. Cafeteria Fund - Account C: Revenue Status dated July 2020; Appropriation Status dated July 2020; Warrant No. 3 dated August 11, 2020, in the amount of \$520.65.
- 5.2.3. Special Aid Fund - Account F: Revenue Status dated July 2020; Appropriation Status dated July 2020; Warrant No. 2 dated August 26, 2020, in the amount of \$455.00.
- 5.2.4. Trust & Agency Fund - Account TA: Warrant No. 5 dated July 31, 2020, in the amount of \$3,625.53; Warrant No. 4 dated August 14, 2020, in the amount of \$86,770.89; Warrant No. 6 dated August 28, 2020, in the amount of \$100,952.26.
- 5.2.5. Expendable Trust Fund - Account TE: Revenue Status dated July 2020.
- 5.2.6. Capital Fund - Account H: Revenue Status dated July 2020; Appropriation Status dated July 2020; Warrant No. 2 dated August 11, 2020, in the amount of \$180,452.50; Warrant No. 4 dated September 2, 2020, in the amount of \$378,991.15.

6. PERSONNEL.

6.1. Resolutions in Regards to Administrators and Teachers.

6.1.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

- 6.1.1.1. Approve the contract between the Dundee Central School and Nelly Dixon, as Behavioral Intervention Specialist, effective August 31, 2020, at a starting salary of \$58,000.
- 6.1.1.2. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents to appoint Caleigh Alterio, of Geneva, NY 14456, who holds Initial New York State Certification permitting her to teach Special Education in the public schools of New York State, to the position of JSHS Special Education

Teacher in the Special Subject (Special Education) tenure area for a probationary period of four years, to commence on September 21, 2020 and to expire on September 21, 2024 (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provision of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time; and that Caleigh Alterio during her first year of this appointment be paid at the annual salary as outlined in the agreement between the Dundee Teachers' Association and the Board of Education, dated July 1, 2017, as being the salary for a teacher on Step 2 of the current agreement plus any hours or degrees.

- 6.1.1.3. Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents to appoint Sarah Gordner, of Penn Yan, NY 14527 who holds Initial New York State Certification permitting her to teach Childhood Education (Grades 1-6) in the public schools of New York State, to the position of Elementary Education Teacher in the tenure area of Elementary for a probationary period of four years, to commence on August 31, 2020 and to expire on August 31, 2024 (unless extended in accordance with the law). This expiration date is tentative and conditional only.

Except to the extent required by the applicable provision of Section 3012-3 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time; and that Sarah Gordner during her first year of this appointment be paid at the annual salary as outlined in the agreement between the Dundee Teachers' Association and the Board of Education, dated July 1, 2017, as being the salary for a teacher on Step 4 of the current agreement plus any hours or degrees.

- 6.1.1.4. Amend the stipend amount for the Public Relations Liaison for Julie Dunkelberger and Erin Brooks from \$836.50 each to \$853.00 each, clerical error.
- 6.1.1.5. Accept the resignation of Stacey Weber, Elementary Teacher, effective September 3, 2020, for personal reasons.
- 6.1.1.6. Approve the following individuals as fall coaches for the 2020-2021 school year at a salary commensurate with their experience on Schedule B of the teachers' contract:
- 6.1.1.6.1. Boys' Modified Soccer - Samantha Houck (Step 2 - \$3,246)

Moved: *John Frederick*
Approved: *6-0*

Seconded: *Jesscia Shepardson-Wood*

6.2. Resolutions in Regards to Support Staff.

6.2.1. To act upon the recommendation of the Superintendent to approve the following personnel issues:

- 6.2.1.1. Permanent Civil Service appointment of Gary Wilston, Bus Driver, effective October 7, 2020.
- 6.2.1.2. Permanent Civil Service appointment of Timothy Denmark, Teacher Aide, effective October 28, 2020.
- 6.2.1.3. One-Year Civil Service probationary appointment of Alyssa Wicker, Teacher Aide, effective August 31, 2020, at an hourly rate of \$11.80.
- 6.2.1.4. Accept the resignation of Susan Lanphear, as Typist, effective January 1, 2021, for retirement purposes.
- 6.2.1.5. Creation of a 1.0 FTE 12-month Permanent Clerk position.
- 6.2.1.6. Approve the conditional appointment of the following support staff for the 2020-2021 school year:
 - 6.2.1.6.1. Kathleen Babcock, of Geneva, NY 14456 - Substitute Cleaner
- 6.2.1.7. Accept the resignation of Dawn Kiklowicz, Teacher Aide, effective September 18, 2020, for personal reasons.

Moved: *Jared Webster*

Seconded: *John Frederick*

Approved: *6-0*

7. EXECUTIVE SESSION.

7.1. Discussion of matters leading to the employment, promotion, demotion, discipline, suspension or removal of a particular person.

There was no need for an executive session at this time.

8. ADJOURNMENT.

8.1. A motion was offered to adjourn at *6:14pm*.

Moved: *Brittany Gibson*

Seconded: *John Frederick*

Approved: *6-0*

Note: Items added to the agenda after it was first distributed (i.e., addendum items) are highlighted in gray.