

2025 Taiwan Carbon Neutral & Sustainability Expo Application Form

Please send the Prequalification Application Form, documentation of your company's annual income for the last 3 years (in US dollars), business card image file and passport image file by April 30, 2025 to Oscar.Liu@ctee.com.tw

Buyer's Name (Same as passport)				
Nationality				
Company Name				
Position				
Company's product				
Company Type	<input type="checkbox"/> Exporter <input type="checkbox"/> Importer <input type="checkbox"/> Retailer <input type="checkbox"/> Wholesaler <input type="checkbox"/> Manufacturer <input type="checkbox"/> Agent <input type="checkbox"/> IPO <input type="checkbox"/> Other_____			
Company Website				
Annual Revenue of company	Year	2024	2023	2022
	USD\$			
Mailing Address				
Telephone				
Fax				
Email				
Duration of Stay	From ____ / ____ to ____ / ____			

Limitation :

1. The accommodation subsidy has an upper limit as stated in the qualification description.
Qualification Description→<https://myppt.cc/IXCJAb>
2. Accommodation must be from 1 night before the commencement of the exhibition to the closing night of the exhibition, with a maximum of 4 nights' accommodation subsidised.
3. Flight expenses are reimbursed based on actual costs.
4. The buyer must be present at the exhibition for at least two days, otherwise reimbursement will not be approved.
5. Applicants from developed countries with a company turnover of over \$300,000 in any one of the past three years, or from emerging market countries with a turnover of over \$100,000 in any one year within the last three years, are eligible. Each foreign company is eligible for subsidy for only one representative, and applications can be made for either airfare or accommodation, not both.
6. Any costs arising from last-minute changes to room types, other expenses not covered by the subsidy, or cancellations after booking, are to be borne by the buyer.
7. “Developed countries” refer to the high-income countries listed by the World Bank: Australia, Austria, Belgium, The Bahamas, Barbados, Bahrain, Brunei, Canada, Chile, Cyprus, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Japan, South Korea, Kuwait, Latvia, Lithuania, Luxembourg, Monaco, Netherlands, New Zealand, Norway, Oman, Poland, Portugal, Puerto Rico, Qatar, Romania, Saudi Arabia, Singapore, Slovakia, Slovenia, Spain, Sweden, Switzerland, United Arab Emirates, United Kingdom, United States, Uruguay, among others.
8. “Emerging markets” refer to countries not listed as “Developed countries” above.
List of contract hotels→<https://myppt.cc/GMja31>

Steps to apply for accommodation subsidy

Step 1	Email the qualification documents to the organizing committee (Oscar.Liu@ctee.com.tw). (Qualification documents: Preliminary qualification application form, relevant documents proving the annual revenue of your company within the last 3 years in USD, business card image files, passport image files.)
Step 2	Upon approval, the organizing committee will send an audit confirmation letter and hotel booking information to the buyer. Upon receiving this, the buyer should provide the audit confirmation letter, application form, buyer's business card, and passport to the desired hotel for booking. (If there are any changes in personnel, please email the organizing committee with the updated buyer's business card and passport. Upon receiving the revised audit confirmation letter, proceed to inform the hotel about the change in booking. Failure to notify in advance may result in discrepancies between the buyer's name on the confirmation letter and the actual check-in name, which may affect reimbursement.)
Step 3	During the exhibition period (06/19-06/21), please proceed to the conference service counter to sign in and collect the exhibition documents. (Exhibition documents: Signed visitor pass or signed vendor work pass, exhibition questionnaire survey form.)
Step 4	Please submit the reimbursement documents to the hotel before checking out. Documentation for Reimbursement: 1. Copy of passport. 2. Copy of business card (If the name on the passport differs from that on the business card, notify hotel staff upon check-in for notation). 3. Copy of visitor/work badge. 4. Questionnaire form. 5. Original signed detailed bill from the hotel (including airport shuttle dispatch note).

Steps to apply for flight subsidy

Step 1	Email the qualification documents to the organizing committee (Oscar.Liu@ctee.com.tw). (Qualification documents: Preliminary qualification application form, relevant documents proving the annual revenue of your company within the last 3 years in USD, business card image files, passport image files.)
Step 2	Upon approval, the organizing committee will send an audit confirmation letter to the buyer's email and request the assistance of the local representative to help the buyer book the ticket. (If there are any changes in personnel, please email the organizing committee with the updated buyer's business card and passport. Upon receiving the revised audit confirmation letter, proceed to inform the hotel about the change in booking. Failure to notify in advance may result in discrepancies between the buyer's name on the confirmation letter and the actual check-in name, which may affect reimbursement.)

2025 台灣碳中和永續創新展

Taiwan Carbon Neutral & Sustainability Expo

6/19-6/21
大臺南會展中心

Step 3	<p>During the exhibition period (06/19-06/21), please proceed to the conference service counter to sign in and collect the exhibition documents.</p> <p>(Exhibition documents: Signed visitor pass or signed vendor work pass, exhibition questionnaire survey form.)</p>
Step 4	<p>Within 30 days after the exhibition, please send the reimbursement documents to the local representative.</p> <p>Documentation for Reimbursement:</p> <ol style="list-style-type: none">1. Approval documents.2. Copy of business card (If the name on the passport differs from that on the business card, it should be noted on the reimbursement documents).3. Copy of visitor/work badge.4. Exhibition Questionnaire.5. Original boarding pass stub or a printout of an electronic ticket.6. Boarding pass stub signed by the foreign business individual or a printout of an electronic boarding pass or an airline-issued boarding certificate.7. Proof of international flight ticket purchase or a receipt of payment forwarded by a travel agency.8. Original high-speed rail ticket stub or electronic ticket proof.