

**Cashmere Avenue Home and School
Meeting Minutes
5 September 2022, 7.30pm via Zoom**

Present:

Kirsten Richards, Amanda Rossiter, Sara Heath, Kate Christie, Jenny Williams, Guanny Liu Prosee, Brooke McPheat, Emma Tatham and Jane Wright.

Apologies:

Jodie O'Doherty, Karen Eggers, Wendy Hoar, Cat Barratt.

Minutes moved by Sara and seconded by Guanny.

Correspondence in

Charities Service newsletter

Some items for the silent auction/raffle

Correspondence from students Daniel Yu and Connor Melsop regarding H&S support for their project on homelessness. Kirsten to draft response.

Finances

Current Funds (Bank account & on-school Float is \$47,901)

This is an increase on last month by \$4,100 from

- Bakesale (\$1,120)
 - Quiz Table sales (\$2,500)
 - Incentive payment (\$231)
- Plus funds from Hoodies, Mathathon, Entertainment books.

Upcoming Fundraising Plan:

Sep	Doughraiser
Sep	Sausage Sizzle
Sep	Quiz Night
Sep	Seedraiser
Oct	Calendar Art
Oct	T-Shirts
Oct	Cards
Nov	Parsons Rebate
Nov	Bake Sale
Nov	Inspire Photography

Nov	Honey
Dec	DISCO
Dec	Ent Books
Dec	Ice Blocks
Dec	Xmas Trees

Teacher report

Kaitiaki inquiry - in the juniors the children have chosen a topic based on their wonderings, doing some research about the topics (who can be a kaitiaki, journey of our clothes, kaitiaki tui). Middle children are working through the design thinking process, children working in groups across 5 topics (global warming, animal welfare, ocean pollution, homelessness and health and wellbeing). Seniors also follow the design thinking process, looking at things around the school at things that can be improved, some looking at changes they can make within their own lives and how they can make changes.

Calendar art across the school, just catching the last few children up who have been away

Getting ready for student led conferences

Gymnastics across the school, everyone enjoyed it

Juniors working through pause and think online, continuing to work on ICT skills. Gymnastics was a hit. Year 2s are looking at the zones of regulation.

Seniors getting ready for camp in Week 10, went to the science roadshow on Friday at Tawa Intermediate where they got to see experiments and try some out.

Student council - fundraising for a basket swing, proving to be expensive so AMB trying to suggest they work with H&S on fundraising.

Principal's report

CASE Garden	<p>Team of people, community project. Four phases:</p> <ol style="list-style-type: none"> 1. Dig it out (rotten structures, overgrown paths, weed mat). 2. Procurement – new planter boxes, compost, pathways. Make it an easy access way. 3. Installation working bee. 4. Planting – connect with the classes.
Property Projects	<p>Rms 7, 8, 9 - all steam ahead for November start. Have removed the roof to descope so it can be fully funded. Slip - will be monitored by the MoE. Possibly a mesh Environment artwork - kaitiaki projects</p>

Focuses for 2023	<ul style="list-style-type: none"> ● Aotearoa Histories and strengthening partnerships - Treaty of Waitangi ● Relationships in our community. Feedback from student and parents.
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	<ul style="list-style-type: none"> Relationships and Sexuality - new guidelines (will be consulted this year).
Staffing	<ul style="list-style-type: none"> Minimal changes for 2023.
Principal Appointment	<ul style="list-style-type: none"> Applications close end of term Interviews end of the holidays
Request for \$10,000	The Board is seeking a donation for our IT equipment: Chromebooks and iPads. Table for Discussion: The Committee agreed to pay the \$10k ICT contribution to the school. Sara moved and Brooke seconded.
Combined H&S and School meeting	<ul style="list-style-type: none"> September 19th

Actions from last meeting

Principal Appointment - H&S to let Abby know if we have any ideas about this.	COMMUNITY CONSULTATION COMPLETED
Term 4 Tee Shirts - Kirsten to finalise design, costings and colour options for the beginning of term 4.	ONGOING – LAST ACTION TO AGREE PRICING FOR ADULTS TEE
Hoodies – Amanda to extend the Kindo hoodie listing for another week and to also communicate to families the ability to discuss payment plans.	COMPLETED
Sausage sizzle (term 3) - the Committee agreed to hold a sausage sizzle on Friday 23 September.	ONGOING
Bake Sale - the Committee agreed to hold a bake sale on Friday 19 August. Thanks to Emma Tatham who will work with Wendy on the bake sale.	COMPLETED
CASE garden - Karen to meet with Kate to discuss options and next steps.	ONGOING / DISCUSS IN GENERAL BUSINESS
Calendar Art - plan to share the art at student led conferences on 7 September. Two weeks to do the art. Two weeks for ordering. The Committee agreed to retain 2022 pricing.	ONGOING AND IN HAND

General Business

T4 Disco

The Committee discussed the end of year disco to be held on Friday 18th November with the aim is to make it a super-sized disco. Jane and Zoe to investigate:

- more environmentally friendly options to replace glow sticks (face paint, temporary tattoos etc).
- Opportunities for parents to mingle – food, sausage sizzle.

Hoodies

Committee agreed to donate two hoodies to the school for teachers and to paying the additional charge to amend the graphic design for the white tees (changing white font to blue).

Tees

The Committee confirmed that at the start of term 4, we will start to sell Cashmere t-shirts with the colour options white, navy and royal blue. The selling price of kids tees will be \$27.50. Committee still to agree adults tee pricing.

CASE Garden (summary of written update from Karen Eggers)

Progress has slowed on this – maybe due the weather. Karen met with Kate and now there is a renewed focus. There was agreement to move forward to refresh the garden in an option somewhere between Option 2 and Option 3 (refer to CASE Garden options paper).

Next steps:

- Complete audit of the current garden and what we would keep/replace/remove
- Complete garden design for feedback
- Plan a schedule of working bees and dates for the
 - o **Dig out** (remove everything from the garden & tidy-up site- skips required)
 - o **Dig in** (replace everything back into the garden- might need 2 Dig in's)
 - o **Plant up** (with the help of the cashmere kids plant up the garden with new plants)

Fundraising is already underway with the 'Seedraiser' and possibly Honey. A proposal will be presented to the committee for funding that might be required (i.e., for new tools, tool shed, gloves, tumbler compost bin etc).

We agreed that a schedule of parental support is required to support the garden on an ongoing basis – this will need to be established. Volunteers are gratefully appreciated.

Honey

Dominic Barrington Prowse is looking at other sponsorship opportunities for the honey. Kirsten has requested pricing options with both sponsorship and without sponsorship.

Inspire Photography

Planning under way. We will need some parent help on the day.

Doughraiser – Emma

Doughraiser all ready to go this Wednesday.

Fair 2023

The Committee agreed to start some momentum towards Fair 2023 with a collective focus on its organisation. We agreed to canvas the tamariki for their ideas and to seek both experienced and fresh help for shaping up the Fair.

Quiz

Planning is all in hand.

Pics Peanut Butter

Pics Smunchie – we are waiting to hear about potential fundraising opportunities.

Summary of Actions Arising

1. **Correspondence - Kirsten** to draft a response to students Daniel Yu and Connor Melsop regarding their project on homelessness.
2. **Donation to the school – the Committee** agreed to pay the \$10k ICT contribution to the school for ongoing investment in ICT resources.
3. **CAS Tees – the Committee** to agree pricing for adults tee.
4. **Hoodies – the Committee** agreed to donate two adults hoodies to the school and to pay the additional \$15 to change the colour of the writing on the white tees.
5. **Jane and Zoe** to continue pursuing new options for a super-sized disco including replacements for glow sticks and social opportunities for adults.
6. **Fair 2023 – Amanda** to look at dates (avoiding 18 March which is a clash with Crofton Downs). Committee to do a little survey for the children to feedback what they would like to see at Fair 2023. Do some Comms and organise the first fair meeting.

Other

Nil

Meeting closed at 8.50pm

Next meeting: 17 October 7.30pm
cc CAS Office

2022 MEETING DATES

Meeting date	Term and week	Food and drink roster	H&S Event	BOT meeting dates
14 March 2022	Term 1, Week 7		<i>Ice block day</i>	
9 May 2022	Term 2, Week 2		AGM	
13 June 2022 Please note change of date	Term 2, Week 8		<i>Hoodies Mathathon Sausage sizzle Disco Bake Sale?</i>	
1 August 2022	Term 3, Week 2		<i>Disco? Bake sale? Sausage sizzle? Calendar Art?</i>	
5 September 2022	Term 3, Week 7		<i>Bake sale? Quiz? Disco? Ice blocks?</i>	
17 October 2022	Term 4, Week 1			
7 November 2022	Term 4, week 4			
5 December 2022	Term 4, week 8			

TERM DATES 2022	
Term 1	Tuesday 1 February - Term 1 Begins Thursday 14 April - Term 1 Ends Waitangi Day Observed: Monday 7 February Teacher Only Day: Friday 18 March Good Friday: Friday 15 April
Term 2	Monday 2 May - Term 2 Begins Friday 8 July - Term 2 Ends Queen's Birthday: Monday 6 June Matariki: Friday 24 June Teacher Only Day: Monday 27 June
Term 3	Monday 25 July - Term 3 Begins Friday 30 September - Term 3 Ends
Term 4	Monday 17 October - Term 4 Begins Friday 16 December - Term 4 Ends Teacher Only Day: Friday 21 October Labour Day: Monday 24 October