Interviewer training checklist

Do your interviewers...

- ☐ Understand your company hiring process and their role in that process?

- ☐ Know how to prepare for an interview (develop questions, budget time, review resumes, etc.)?

- ☐ Have the skills needed to conduct an interview that will leave the candidate feeling great about your company regardless of whether or not they get an offer?

- ☐ Know how to conduct a legally compliant interview?

- ☐ Know how to provide effective feedback and give a meaningful interview score?

- ☐ Understand the post-interview process?