



CALIFORNIA STATE
UNIVERSITY
E A S T B A Y

ACADEMIC SENATE

<http://www.csueastbay.edu/senate>

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

Thursday, September 30, 2021

TO: Members of the Information Technology Advisory Committee (ITAC)
FROM: Sarah Nielsen, Chair, Academic Senate
SUBJECT: ITAC Agenda
MEETING DATE: Monday, October 04, 2020, 12-1:30pm through Zoom
[PLEASE CLICK HERE FOR ZOOM LINK](#)

ITAC Meeting & Communications Norms: All committee communications will be collegial, respectful, and non-personal. Our communication should be open and full for every member to be able to participate equally.

DRAFT AGENDA

1. Introductions
2. Appoint committee chair
3. Appoint committee secretary
4. Approval of the agenda
5. Review of meeting minutes¹ ([4/5/21 ITAC draft minutes](#))
6. CIO report
 - a. Student portal demonstration
 - b. other
7. Business:
 - a. Discussion item: Documenting meetings (continue with previous process or adopt new one)

¹ The ITAC Secretary makes summary notes using the minutes version of the agenda (see folder in 20-21 ITAC) and submits the Zoom recording to Blackboard for the Panopto transcript recording (see Roger Wen) - the link to the Panopto transcribed meeting is also posted here. ITAC approves the summary notes version as an accurate record of the main aspects of the meeting.

- b. Discussion item: RTP Interfolio w/ Linda Dobb. Time certain 12:30pm.
 - c. Discussion item: Priorities for AY 2021-2022
 - d. Other discussion items as needed
- 8. Agenda setting for next meeting
- 9. Adjournment