

**MALHEUR EDUCATION SERVICE DISTRICT REGION 14  
BOARD MEETING**

Tuesday, July 18<sup>th</sup>, 2023 3:30 PM Plaza Inn

AGENDA

- I. PRELIMINARY:
  - A. Call meeting to order
  - B. Recognition of guests and statements from the audience
  
- II. ORGANIZATION FOR 2022-2023
  - A. Board Oath of Office
  - B. Appoint Board Chair and Vice-Chair
  - C. Budget Questions
  - B. Approve 2023-2024 Strategic Plan
  - C. Approve 2023-2024 ESD Organizational Chart
  - D. Approve 2023-2024 ESD Handbook
  - E. Approve 2023-2024 Malheur ESD Comprehensive Communicable Disease Plan
  - F. Approve 2023-2024 Schoolwide Communicable Disease Plan for EI/ECSE.
  
- III. CONSENT AGENDA:
  - A. Approve the minutes of the June 20<sup>th</sup>, 2023 board meeting.
  - B. Approve budget questions for July 2023.
  - C. Approve payment of July 2023 bills and monthly financial statements.
  - D. Appointment of the Superintendent as the Budget Officer.
  - E. Appointment of the Superintendent as the ESD Clerk.
  - F. Appointment of the ESD Business Manager as Matt Mejia.
  - G. Appointment of Clerk and Business Manager as Custodian of Funds and Depository (Umpqua Bank and LGIP for 2023-2024).
  - H. Confirmation of Board Meeting Times, Date, and Place for 2023-2024, Plaza Inn, Ontario, 3:30pm, 3<sup>rd</sup> Tuesday of the month, unless otherwise noted. See enclosed board calendar.
  - I. Confirmation of Budget Committee Appointments: Eddie Kinkade and Darlene McConnell.
  - J. Authorization to Co-Mingle Funds.
  - K. Authorizing Superintendent, Board Chair, and Director of Curriculum and Instruction to sign checks (Internal Service Account).
  - L. Authorization to pay bills in a timely manner.
  - M. Continuation of Fidelity Bonds for Clerk and Business Manager through PACE.
  - N. Designation of Insurance Agent of Record 2023-2024 (Field Waldo/Ellen Martinez).
  - O. Designation of 2023-2024 Auditor (Pauly Rogers and Co., P.C.).
  - P. Designation of Legal Counsel (High Desert ESD/Greg Colvin).
  - Q. Designation of Official Newspaper (Malheur Enterprise).
  - R. Authorizing Facsimile Signature.
  
- IV. BUSINESS ITEMS:

- A. Business Report
- B. Facilities Discussion

V. PERSONNEL ITEMS:

- A. Updated Administrative Salary Scale (Removal of old position names)
- B. Approve Job Descriptions:
  - a. None
- C. Approve Hires:
  - a. None
- D. Approve Resignations:
  - a. None

VI. OTHER

- A. OAESD Fall Summit, Portland, November 9<sup>th</sup>
- B. AESA National Conference, Anaheim, November 29<sup>th</sup>-December 1<sup>st</sup>
- C. Director of Technology Update
- D. Director of Curriculum Update
- E. Director of Special Education Update
- F. Director of Early Learning Update

VII. ADJOURNMENT

Reminder: Next meeting is Tuesday, August 15<sup>th</sup>, 2023 3:30pm, Plaza Inn.