

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, January 14, 2025

6:00 P.M.

MEMBERS PRESENT:

Jeffrey Morin, Chair; Megan Cunningham, Vice Chair and Tantasqua Representative, Nicole Chaffee, Secretary

ABSENT: None

ALSO PRESENT:

Deborah Boyd, Superintendent; Kristen Leo, Business & Finance Director; Dr. Kathleen Hosterman, Principal; Karen Miarecki, Secretary; and Staff Members and Members of the Community

At 6:00 p.m., the meeting opened with the Pledge of Allegiance.

MINUTES

Motion 25-15

Mrs. Cunningham motioned, seconded by Mrs. Chaffee, to approve November 12, 2024, Regular Session Minutes.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT:

- 300.170 – Teacher Salaries may have up to \$200,000 covered by School Choice
- Fiscal 2026 Budget in progress

PUBLIC ACCESS I: None

COMMUNICATIONS:

- Q1 SWCEC Report - Distributed electronically

PRINCIPAL'S REPORT: *Dr. Hosterman provided highlights from her report:*

Awards/Honors to Students/Staff, Enrollment Data, Report on Implementation of School and District Improvement Plans, Report on Activities in Support of School Committee/Superintendent Goals/Principal's Goals, Building/Maintenance Issues, and Upcoming Events.

Reviewed December and January Report

SUPERINTENDENT'S REPORT

- FY26 Budget Presentation:

Overview of Budget Process Review: *(Deborah Boyd and Dr. Hosterman Reviewed the Budget)*

Tonight will be a page-by-page review of the FY26 budget with the school committee. No vote will be taken tonight. February meeting will request a vote for the budget figure to bring forward to the March Public Hearing. March meeting will be the official vote to bring forward to the town.

The budget was discussed page by page.

The Brookfield Capital Improvement Plan and School Recommendation Technology Plan were reviewed.

- Friday PD Day – Every teacher across all six districts' peer connection presentation; well received, successful day.

TANTASQUA REPORT – Highlights provided below for Student Council, Junior High, Tech Division, and High School :

- Superintendent Scholars were recognized
- Student Council Highlights - Food drive, Annual Pep Rally, Toy Drive and Wall of Wishes, Mobile Polar Plunge, Holiday Spirit Week, and Warrior Spirit Card.
- Tech Division Highlights – Health Careers, CAD Team and Tech Applications
- High School Highlights – Financial Literacy Course, Mathematics Honor Society, Pool Application Process, and SAVE Club (Sandy Hook Promise).

UNFINISHED BUSINESS:

- IGA/IGD Curriculum Development Adoptions – New – Second Reading and Adoption
- JLC-1 Wellness Policy-Amend – Second Reading and Adoption
- KE Public Complaints – Amend – Second Reading and Adoption
- IGA Curriculum Development – Rescind – Second Reading and Adoption
- IGD Curriculum Adoption – Rescind – Second Reading and Adoption

Motion 25-16

Mrs. Cunningham motioned, seconded by Mrs. Chaffee, to Approve New Policy IGA/IGD, Amended Policies, JIC-1, and KE, and Rescind Adopted Policies IGA and IGD all on Second Reading and Adoption.

Discussion:

VOTE: Unanimous

NEW BUSINESS:

- KCD Public Gifts to the School – New First Reading

Motion 25-17

Mrs. Cunningham, seconded by Mrs. Chaffee, to Approve Policy KCD on First Reading.

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II:

Upcoming Scouting Events – The Committee was in agreement for the setting up of centralized collection locations at schools and establishing drop-off boxes at key points.

ADJOURN

Motion 25-18

At 7:14 p.m., Mrs. Cunningham moved, seconded by Mrs. Chaffee, to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,
Nicole Chaffee
Secretary

NC/km