

Pinelands Regional School District

MONTHLY BOARD MEETING AGENDA

MONDAY, JUNE 5, 2023

Jr. High School Media Center

Executive Session 5:30 pm ~ Regular Session 6:00 pm

1. OPENING AND PLEDGE OF ALLEGIANCE

2. RECOGNITION

"This is to advise those present at this meeting of the Board of Education of the Pinelands Regional School District, in the County of Ocean, that adequate notice of this meeting was provided in accordance with the Open Public Meeting Act. The notice has been posted in the Board of Education Office, Junior High School and High School buildings. The notice was also mailed to the Press of Atlantic City, Asbury Park Press, and filed with the Municipal Clerks of Bass River Township, Eagleswood Township, Little Egg Harbor Township, and the Borough of Tuckerton."

3. ROLL CALL

4. EXECUTIVE SESSION

RESOLVED, that the Board of Education meet in closed session to discuss matters as listed below. Item(s) so discussed will be disclosed to the public providing it does not violate New Jersey statutes and regulations regarding disclosure of information affecting this matter.

- A. Attorney-Client Communications
- B. Personnel
- C. Legal Update

5. APPROVAL OF MINUTES

- A. Open Sessions
 - 1. Regular Session - [May 15, 2023](#)
- B. Closed Sessions
 - 1. Executive Session - [May 15, 2023](#)

6. REPORT OF THE SUPERINTENDENT

- A. Superintendent's Update
- B. [Monthly Attendance](#)
- C. Monthly Discipline Report - [HS/JHS](#)
- D. [Security Drill Report](#)
- E. [Bus Evacuations](#)

7. PRESENTATIONS

- A. Staff Recognition: Years of Service and Retirements - Dr. McCoolley, Ms. Frasca
- B. Pinelands Ecology: From the Barrens to the Bay - Science Teacher Jim Ardoin and Students
- C. [HIB Grades Report SY2021-22](#) - Presentation is available by following link.
- D. Senior Class Interviews - Kelli Green

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8. WORK SESSION

- A. Board Forum
- B. New Business
- C. Old Business

9. RESIDENT'S FORUM - AGENDA ITEMS ONLY

Board Policy #0167 encourages community participation in every meeting. However, the Board requests that the public respect a reasonable time limit when commenting on agenda items.

10. INSTRUCTIONAL

A. Policies

RESOLVED that the Board of Education approve adoption of the following policy revisions:

- 1. [Policy #5410](#) - Promotion and Retention
- 2. [Policy #5420](#) - Reporting Pupil Progress

B. Out of District Placements

RESOLVED that the Board of Education approve the following out of district placements for 2023-2024 school year:

School	ID	Enrollment Date	ESY Tuition	Extra Services	Out of County Fee	22-23 Tuition	Total
Ocean Academy	13956649	7/1/23	\$11,014.50	-	-	\$66,087	\$77,101.50
Southern Regional	15278960	9/5/23	-	-	-	\$15,500	\$15,500
Southern Regional	13905503	9/5/23	-	-	-	\$15,500	\$15,500

C. Field Trips

RESOLVED that the board of Education approve the following field trips for the 2023-2024 school year as attached.

D. Extended School Year

RESOLVED that the Board of Education approve the Extended School Year Program to run four (4) days per week, four (4) hours per day, Monday through Thursday, beginning on July 10, 2023 and ending on August 10, 2023 at the Pinelands Regional Junior High School.

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E. Harassment, Intimidation, Bullying

RESOLVED that the Board of Education affirm, reject or modify Harassment, Intimidation, and Bullying report(s):

- Case 246600_PRH_04052023
- Case 247677_PRJ_05012023

F. Homebound Instruction

RESOLVED that the Board of Education approve homebound/bedside instruction as follows:

Student ID	Instruction Provided By	Rate Per Hour	Start Date	End Date
15668685	Hampton Behavioral	\$35	4/5/23	5/8/23
15663561	Hampton Behavioral	\$35	5/5/2023	TBD
14414947	Hampton Behavioral	\$35	5/24/23	TBD

G. Scholarship(s)

RESOLVED that the Board of Education accept new scholarships as follows:

1. Name: Church of the Holy Spirit
Amount: \$300
Criteria: Hard working and determined B/B+ student pursuing post-secondary education
2. Name: Mikey Browne Memorial PYJSBA Baseball Scholarship
Amount: 2 at \$500 each
Criteria: Student who has participated in PYJSBA rec baseball/softball
3. Name: Chris Johnson State Farm
Amount: \$300
Criteria: TBD

11. PERSONNEL

A. Resignations/Retirements

RESOLVED that the Board of Education upon recommendation of the Superintendent of Schools approve the following.

1. [Mark Bish](#), Facilities Supervisor, effective June 30, 2023, due to resignation.
2. [Drew Schulze](#), Paraprofessional, effective June 30, 2023, due to resignation.
3. [Adonye Corbin](#), Custodian, effective May 31, 2023, due to resignation.

B. New Hires

RESOLVED that the Board of Education approve and/or accept the following appointment(s) upon recommendation of the Superintendent of Schools.

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Appointment(s) and salaries are contingent upon verified documentation and pending criminal history review.

1. [Amy Neilan](#), FT Occupational Therapist, District, effective on September 1, 2023 through June 30, 2024, Step 8 MA \$64,700 of the PEA guide. This position is replacing Elite Rehabilitation vendor services.
2. [Erica Tullo](#), FT Social Worker, High School, Step 3 MA of the PEA guide, \$57,200 effective on September 1, 2023 through June 30, 2024. This position is replacing D. Jones (retirement).
3. [Vincent Loverde](#), FT Special Education Teacher, High School, Step 1 BA of the PEA guide, \$53,000, effective September 1, 2023 through June 30, 2024. This position is replacing C. Schaffer (resignation).
4. [Tammi Henderson](#), FT Special Education Teacher, Junior High School, Step BA+15 Off Guide of the PEA guide, \$81,500, effective September 1, 2023 through June 30, 2024. This position is replacing K. Moore (transfer).
5. [Cameryn Cimirro](#), FT Special Education Teacher, Jr. High School, Step 2 MA of the PEA guide, \$55,700 effective September 1, 2023 through June 30, 2024. This position is replacing B. Gillespie (resignation).
6. [Jennifer Clark](#), SBYS Mental Health Clinician, non-bargaining salary \$41,000, effective August 1, 2023 through June 30, 2024.
7. [Alex Henderson](#), FT Science Teacher, Junior High School, Step 7 BA of the PEA guide, \$62,000 effective September 1, 2023 through June 30, 2024. This position will replace M. Bannon (resignation).
8. [Anthony Albanese](#), FT School Psychologist, High School, Step 13 MA+30 \$73,500 of the PEA guide, effective September 1, 2023 through June 30, 2024. This position is replacing B. Pomeroy (retirement).

C. Salary Adjustments/Amendments

RESOLVED that the Board of Education approved the following salary adjustments/amendments as indicated:

1. Melissa Yurowoski, salary change due to attainment of advanced degree, to Step 3 BA+15, \$56,500, effective September 1, 2023 to June 30, 2024.
2. Jennifer Leavens, salary change due to attainment of advanced degree, to Step 9 MA, \$66,200, effective September 1, 2023 to June 30, 2024.
3. Michele Maleski, salary change due to attainment of advanced degree, to Step Off Guide, \$84,200, effective September 1, 2023 to June 30, 2024.
4. Andrew Kinzler, HS Custodial Foreman stipend of \$2,753 and JHS Custodial Foreman stipend of \$2,753, effective July 1, 2023 through June 30, 2024.
5. Kyle Minissale, salary change due to attainment of advanced degree, to Step 5 BA+15, \$59,500, effective September 1, 2023 to June 30, 2024.

D. Transfers

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RESOLVED that the Board of Education accept the following upon recommendation of the Superintendent of Schools:

Name	From	To
Drew Steelman	Title 1 ELA Basic Skills	Title 2 JH ELA
Jennifer Leavens	Title 2 JH ELA	Title 1 JH ELA Basic Skills
Michele Maleski	JH ELA	Title 1 JH ELA Basic Skills
Kristie Moore	JH SE ICS	HS SE ICS replacing M. Most

E. Days Without Pay

RESOLVED that the Board of Education approved days off without pay for the following staff members:

1. Emp. #5316, June 15-21, 2023
2. Emp. #6241, May 18-19, 2023
3. Emp. #6160, June 5, 2023
4. Emp. #6141, June 1, 2023

F. [Shared-Services Agreement- Occupational Therapist](#)

RESOLVED that the Board of Education approve the Shared Services Agreement with the Eagleswood Elementary School District for an Occupational Therapist for the 2023/2024 school year, as attached.

G. [Director of Planning, Research and Evaluation Reappointment](#)

RESOLVED that the Board of Education approve the reappointment of Dr. Kimberly Clark as Director of Planning, Research and Evaluation as per attached contract, effective July 1, 2023 through June 30, 2024.

H. Technology Dept. Summer 2023 Help

RESOLVED that the Board of Education approve the following for Summer 2023 Technology Dept. help, effective July 10, 2023 through August 25, 2023, \$15 per hour, maximum of 20 hours per week each, for 7 weeks.

1. LeeAnne LeCouter
2. Zach Goodwin
3. Ed Ochs

I. Pinelands Reg. Website Coordinator

RESOLVED that the Board of Education approve the appointment of Philip Holman as Pinelands Reg. Website Coordinator effective July 1, 2023 through June 30, 2024, with a stipend of \$5,000 annually.

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J. [Extended School Year 2023 Non-Certified Staff](#)

RESOLVED that the Board of Education approve Non-Certified Staff for the Extended School Year Program, effective July 10, 2023 through August 10, 2023, at \$25 per hour.

K. [Addition to Extended School Year 2023 Certified Staff List](#)

RESOLVED that the Board of Education approve the additional Certified Staff for the Extended School Year Program, effective July 10, 2023 through August 10, 2023.

Name	Position	Rate
Amy Neilan	Occupational Therapy	\$40/Hour as needed

L. [Curriculum Writing 2023](#)

RESOLVED that the Board of Education approve staff members to write curriculum for SY 2023/2024 at \$40 per hour. Hours listed include two (2) hour training sessions. As per attached list.

M. [Extended Day Math and ELA Instruction](#)

RESOLVED that the Board of Education approve the following Extended Day Math and ELA Teachers to provide additional help for SY 2023/2024. Funds paid by ARP Evidence Based Comprehensive Beyond the School Day grant, \$40 per hour.

NAME	RATE
Maggie Brady	\$40 hr.
Gianna Caravella	\$40 hr.
Trish Colman	\$40 hr.
Zach Goodwin	\$40 hr.
Petty Gotti	\$40 hr.
Vincent Grosso	\$40 hr.
Kevin Kokowski	\$40 hr.
Brian Majoros	\$40 hr.
Kasey Mitchell	\$40 hr.
Mary Jo Monterossa	\$40 hr.

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NAME	RATE
Ed Ochs	\$40 hr.
Sarah O'Neill	\$40 hr.
Dawn Paget	\$40 hr.
Morgan Smith	\$40 hr.
Kathy Tierney	\$40 hr.
Jim Trenelli	\$40 hr.
Gerilyn Williams	\$40 hr.

N. ESSA Title I Basic Skills Instruction/Intervention Program Planners

RESOLVED that the Board of Education approve the following ESEA Title I BS/Program Planners subsidized through Title I funds for SY 2023/2024, \$40 per hour, not to exceed fifty (50) hours each, total.

1. Maggie Brady
2. Jennifer Leavens
3. Michele Maleski

O. ESSA Title I Basic Skills Instruction/Intervention Program Coordination

RESOLVED that the Board of Education approve the following ESEA Title I BS/Program Planners subsidized through Title I funds for SY 2023/2024, \$40 per hour, not to exceed 250 hours each, total.

1. Trish Colman

P. Field Placements

RESOLVED that the Board of Education approve the following field placements for the 2023/2024 school year.

NAME	UNIVERSITY/DATE	PLACEMENT
Sarah DeNigris	Stockton University Externship - Spring 2024	Peggy Gotti
Regina Scannapieco	Stockton Univ. - Intern BSW July 2023 to April 2024	SBYS - JHS
Kieyanah Dokyi	Stockton University - Intern MSW	SBYS - J.Gonzales

Q. Volunteer Positions

RESOLVED that the Board of Education approve volunteer yoga teacher/coach

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positions, effective immediately through June 30, 2024, as follows:

1. Karen Kenny
2. Tracy Wilt

R. Teacher/Program Coordinator for Autism and Behavioral Disabilities

RESOLVED that the Board of Education approve Scott Beaton as Teacher Program Coordinator of Autism and Behavior Disabilities effective September 1, 2023 through June 30, 2024, plus thirty (30) days in the summer at the per diem rate of \$426.63 totaling \$12,798.91.

S. Behaviorist Reappointment - Revision

RESOLVED that the Board of Education approve Thomas Cavalier as District Behaviorist effective September 1, 2023 through June 30, 2024, plus twenty (20) days in the summer at the per diem rate of \$405.56 totaling \$8,111.25. ([Attachment](#))

T. Registered Behavior Technician - Summer 2023 Work

RESOLVED that the Board of Education approve Stephanie Toscano as District Registered Behavior Technician for twenty (20) days in the summer at the hourly rate of \$35.

U. Summer 2023 Science Inventory

RESOLVED that the Board of Education approve the following Science teachers to provide summer inventory of existing science materials at the High School and Jr. High School at \$40 per hour, as indicated not to exceed \$9,600.

1. Toni Ann DiFrancia
2. Amanda Traina
3. Zachary Goodwin
4. Melissa Yurowski
5. Heather Yost

V. Honoraria List - 2023/24 SY

RESOLVED that the Board of Education approve the Honoraria List for the 2023/24 School Year as attached.

W. SBYS Terms and Conditions (revision)

RESOLVED that the Board of Education approve the revision to the SBYS Terms and Conditions as attached. Revision reflects addition of longevity clause.

X. Non-Bargaining Reappointment List (revision)

RESOLVED that the Board of Education approve the revision to the Non-Bargaining Reappointment list as attached. Revisions reflects correction of salary for IT Manager.

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- Y. [SBYS Summer 2023 Paid and Volunteer Staff](#)
RESOLVED that the Board of Education approve the attached list of SBYS Summer 2023 Programs paid and volunteer staff for programs, events and camps.
- Z. [Athletic Coaching Staff for 2023/2024 School Year \(Fall/Winter\) - Revision](#)
RESOLVED that the Board of Education approve a revision to the Athletic Coaching Staff for fall/winter sports, 2023/2024 school year, as attached.
- AA. [District Mass Communications Proofreader](#)
RESOLVED that the Board of Education approve following staff member to proofread District mass communications prior to publication. Annual stipend of \$5,000 effective July 1, 2023 to June 30, 2024.
1. Susan Schilling
- BB. [Pinelands Summer Academy Staff 2023 \(Revision\)](#)
RESOLVED that the Board of Education approve a revision to the Summer Academy 2023 Staff list as attached.
- CC. [SE Curriculum Writing and Development Summer 2023](#)
RESOLVED that the Board of Education approve Spec. Education staff members for Curriculum Development and Writing during the Summer 2023 as per attached list.

12. OPERATIONS

- A. [Obsolete Equipment](#)
RESOLVED that the Board of Education approve the disposal/sale of obsolete equipment as per the attached list.
- B. [Transportation Handbook](#)
RESOLVED that the Board of Education approve the transportation handbook for the 2023-2024 school year as attached.
- C. [Facilities Use](#)
RESOLVED that the Board of Education approve the use of school facilities as follows, pending receipt of certificate of insurance and required documentation:

Company/Organization	Dates/Times	Purpose/Location	Fee
NJ Phoenix Softball	June to Aut., 2023 Various Dates 5:30 pm to 7:30 pm	Practice	\$0
Pinelands Jr. Wildcats AYF/AYC Cheerleading	July 2023 to June 2024 5:30 pm to 8:00 pm	Practice	\$0

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- D. Donation of Chromebooks to Senior Class of 2023
RESOLVED that the Board of Education accept the donation of District obsolete Chromebooks that cannot be used for testing to members of the Class of 2023.
- E. District Vehicle Utilization
RESOLVED that the Board of Education, in accordance with District Policy #7650, approve the following staff member(s) to utilize district vehicles for School Business for the remaining 22/23 SY, and the 2023/2024 School Year. Necessary documentation has been provided to the Business Office:
1. Andrew Kinzler, Custodian
 2. Justin Leavey, Maintenance
- F. Purchase of District Issued Device
RESOLVED that the Board of Education approve the sale of District issued MacBook, issued to Emp. #4907, upon retirement June 30, 2023. MacBook was issued in 2015 and is valued at \$78.
- G. School Security Drills Statement of Assurance
RESOLVED that the Board of Education approve the submission of the School Security Drills Statement of Assurance for 2023 to the County Superintendent, as attached.

13. REPORT OF BOARD SECRETARY/BUSINESS ADMINISTRATOR

- A. **RESOLVED** that the Board of Education approve all bills and claims for June 2023, which are presented for approval.
([Attachment 13-A](#)) ([Attachment 13-A1](#))
- B. **RESOLVED** that the Board of Education approve all Line Item Transfers and Adjustments as per attachments. ([Attachment 13-B](#))
- C. **RESOLVED** that the Board of Education approve the Board Secretary's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, that as of April 30, 2023, no major budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Pinelands Regional School District Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1. In accordance with N.J.A.C. 6A:23A-16.10 (c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of April. ([Attachment 13-C](#))

Board Secretary

Date

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- D. **RESOLVED** that the Board of Education approve the Board of Education's Monthly Certification: Pursuant to N.J.A.C. 6A:23A-16.10 (c)4, the Pinelands Regional School District Board of Education certifies that as of April 30, 2023, and after review of the secretary's monthly financial report appropriations section as presented, and upon consultation with appropriate district officials, that to the best of the Board's knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. **RESOLVED** that the Board of Education to acknowledge receipt of the Treasurer's report and the Board Secretary's report which are in agreement for the period ending April 30, 2023. ([Attachment 13-E](#))
- F. **RESOLVED** that the Board of Education approve the payroll as follows:
- Gross pay includes gross pay, employer share of FICA and Medicare.

May 15, 2023 - [\\$995,144.80](#)

May 30, 2023 - [\\$1,025,413.42](#)

G. Travel/Training

Motion to approve the following travel/training expenses:

	Date	Name	Position	Workshop	Cost
a.	6/2/23	Gina M. Frasca	Asst. Superintendent	Strauss Esmay Educational Policy and School Law Seminar	\$60.82
b.	6/8/23	Sarah O'Neil	Teacher	NJ4S Community Kick Off	\$14.10
c.	6/26-28/23	Sarah O'Neill	Teacher	Youth Instructor Training (Virtual)	\$2,200.00 grant funded
d.	6/26-28/23	Gerilyn Williams	Teacher	ISTE Live 23 Ed Tech Conference	\$1,519.87
e.	7/10-7/13/23	Heather Yost	Teacher	Biology-APSI@Rutgers, Point Pleasant NJ	\$1,226.54
f.	5/12/23	Maureen Neuner	JAG	JAGNJ Competition Planning Meeting	\$56.00
g.	6/26/23	Matt Bokey	IT	ISTE 2023 Conference	\$385.00
h.	7/25/23	Trish Colman	Teacher	Structuring Your I&RS Team for a Successful Year	\$15.32
i.	7/25/23	Margaret Brady	Teacher	Structuring Your I&RS Team for a Successful Year	\$15.32
j.	10/25/23	Amy Yannacone	CST	Adolescent & Youth Clinical Training for Suicide Prevention	\$0
k.	7/16-18/23	Dr. Melissa McCooley	Superintendent	National Superintendents Forum Guest Speaker	\$532.85
l.	8/1-8/2/2023	Vincent Grosso	Teacher	School Law Boot Camp	\$0

H. Contracts/Agreements

- MOTION to approve the tuition and the child study team/related services rates via Union County Educational Services Commission for the 2023-2024 school year as

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needed. ([Attachment H1](#))

2. MOTION to approve the quote from **Stockton University** - Southern Regional Institute and Educational Technology Training Center (SRI & ETTC) for staff professional development for the 2023-2024 school year in the amount of \$5,250.00. ([Attachment H2](#))

3. MOTION to approve the quote from Learning Sciences International (iObservation) for staff evaluation program for the 2023-2024 school year in the amount of \$4,326.00. ([Attachment H3](#))

4. MOTION to approve the quote from **Learn by Doing (Albert)** for test preparation for the 2023-2024 school year in the amount of \$13,808.00. ([Attachment H4](#))

5. MOTION to approve the quote from **Newsela** for online, current events, periodicals, and articles aligned to NJSLs, which can be differentiated for an array of levels for all content areas for the 2023-2024 school year in the amount of \$28,705.90. ([Attachment H5](#))

6. MOTION to approve the quote from **Turn It In** for the 2023-2024 school year in the amount of \$2,640.00. ([Attachment H6](#))

7. MOTION to approve the quote from **Gimkit** for the 2023-2024 school year in the amount of \$1,000.00. ([Attachment H7](#))

8. MOTION to approve the quote from **EdPuzzle** for the 2023-2024 school year in the amount of \$1,962.00. ([Attachment H8](#))

9. MOTION to approve the quote from **GoGuardian (Pear Deck)** for the 2023-2024 school year in the amount of \$5,790.50. ([Attachment H9](#))

10. MOTION to approve the quote from **Houghton Mifflin Harcourt Publishing** for Math textbooks, Year 3 of Contracted Installment for the 2023-2024 school year in the amount of \$41,785.49. ([Attachment H10](#))

11. MOTION to approve the quote from **CodeHS Pro** for 2023-2024 school year subscription for HS Java Programming Course in the amount of \$2,960. ([Attachment H11](#))

12. MOTION to approve the quote from Educational Development Software annual agreement for the 2023-2024 school year of **HIBster Anti-Bullying Software**, maintenance and support in the amount of \$1,500. ([Attachment H12](#))

13. MOTION to approve the quote from **PSNI for SNAP Health Center Software**, support and maintenance for the 2023-2024 school year in the amount of \$5,300. ([Attachment H13](#))

14. MOTION to approve the quote from **Teacher Synergy LLC (Teachers Pay Teachers)** for the 2023-2024 school year in the amount of \$16,600.00. ([Attachment H14](#))

15. MOTION to approve the Renewal of **Genesis** software services for Staff Management, Payroll, Budgetary and Absence Management in the amount of \$20,700.00. ([Attachment H15](#))

16. MOTION to approve the quote from **Oncourse Systems** for Education's network,

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websites and webpages annual agreement for the 2023-2024 school year in the amount of \$71,311.46 (\$57,942.62 Student Services + \$13,368.84 Special Education).

[\(Attachment H16\)](#)

17. MOTION to approve the quote from **Frontline Technologies Group for AESOP** attendance system services for the 2023-2024 school year in the amount of

\$20,7546.78. [\(Attachment H17\)](#)

18. MOTION to approve the 2023-2024 Insurance Renewal with **T.C. Irons Insurance**.

[\(Attachment H18\)](#)

19. MOTION to approve quote from **Edmentum** for services provided during the 2023-2024 school year in the amount of \$15,055.25. [\(Attachment H19\)](#)

20. Motion to approve the quote from LinkIt! annual agreement for the 2023-2024 school year of **LinkIt! Software**, maintenance and support in the amount of \$39,714.00.

[\(Attachment H20\)](#)

I. Mental Health Services Contract

RESOLVED that the Board of Education, based on the recommendation of the School Business Administrator/Board Secretary, approve to enter into a contract and appoint Thomas E. Hand & Professional Associates, LLC to provide Mental Health Services as a result of competitive contract CC24-01 dated May 24, 2023. This recommendation comes after a review of the attached submitted proposals and based upon the technical, management, and cost criteria to provide such services to the district for the 2023-2024 school year. [\(Attachment\)](#)

J. Submission of Fostering Diverse Schools Demo. Grant

RESOLVED that the Board of Education approve submission of the Fostering Diverse Schools Demonstration Grant application to the State Dept. of Education.

K. Acceptance of ESSA Funds

RESOLVED that the Board of Education approve the submission of the grant and acceptance of the ESEA funds for fiscal year ending June 30, 2024 as follows:

Title IA - \$437,287

Title IIA - \$53,296

Title III - \$2,942

Title IV - \$38,079

L. Reservation of Fund Balance

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into a certain reserve account at year end; and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of

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the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution; and,

WHEREAS, the Pinelands Regional Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the General Fund into the Capital, Emergency, and Maintenance Reserve accounts at year end; and,

WHEREAS, the Pinelands Regional Board of Education has determined that an amount not to exceed the below mentioned is available for such purpose of transfer:

<u>Account</u>	<u>Reserve Amount</u>
Capital Reserve	\$750,000
Maintenance Reserve	\$750,000

NOW, THEREFORE, BE IT RESOLVED by the Pinelands Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

M. Lease Purchase of Equipment

RESOLUTION OF THE BOARD OF EDUCATION OF THE PINELANDS REGIONAL SCHOOL DISTRICT IN THE COUNTY OF OCEAN, NEW JERSEY AUTHORIZING THE SOLICITATION OF BIDS FOR A TAX-EXEMPT LEASE PURCHASE FINANCING FOR THE ACQUISITION OF EQUIPMENT AND DELEGATING THE AWARD AND EXECUTION OF THE LEASE PURCHASE FINANCING

WHEREAS, The Board of Education of the Pinelands Regional School District in the County of Ocean, New Jersey (the "Board") seeks to acquire and to install a modular building, including any ancillary equipment and related site work (collectively, the "Equipment"); and

WHEREAS, the total cost of the Equipment is expected to not exceed \$960,000;

WHEREAS, the Board may use up to \$310,000 from either currently budgeted funds and/or funds available in its capital reserve account to offset a portion of the cost of the Equipment; and

WHEREAS, the Board intends to finance the balance of the costs of the Equipment through a tax-exempt lease purchase financing in an amount not to exceed \$650,000 (the "Lease Purchase Financing"); and

WHEREAS, the Board wishes to solicit bids (hereinafter "Bids") and authorizes the publication of the Notice to Bidders for such Lease Purchase Financing, to delegate the award of such Bid to the Business Administrator/Board Secretary, and to authorize the entering into such Lease Purchase Financing and any other necessary

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actions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE PINELANDS REGIONAL SCHOOL DISTRICT IN THE COUNTY OF OCEAN, NEW JERSEY, as follows:

SECTION 1 . The Board hereby approves and directs Acacia Financial Group, Inc. (the "Municipal Advisor") and Wilentz, Goldman & Spitzer ("Bond Counsel") to solicit Bids and authorizes the publication of the Notice to Bidders, on behalf of the Board in order to finance a portion of the costs of the Equipment, as set forth above, through a tax-exempt Lease Purchase in an amount not to exceed \$650,000.

SECTION 2. The Board reasonably expects to reimburse itself from the proceeds of the Lease Purchase Financing for certain costs of the Equipment paid prior to the execution and delivery of the Lease Purchase Financing from sources other than the Lease Purchase Financing which have been or are reasonably expected to be reserved, allocated on a long-term basis or have otherwise been set aside by the Board, pursuant to its budget or financial policies with respect to any expenditures to be reimbursed. This Section 2 is intended to be and hereby is a declaration of the Board's official intent to reimburse any expenditures toward certain costs of the Equipment to be incurred and paid prior to the execution and delivery of the Lease Purchase Financing in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements under section 148 of the Code. The proceeds of the Lease Purchase Financing used to reimburse the Board for any expenditures toward certain costs of the Equipment will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create or increase the balance in "replacement proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the Lease Purchase Financing, or any other agreement, with respect to any obligation of the Board or to replace funds, or (iii) to reimburse the Board for any expenditure or payment that was originally paid with the proceeds of any obligation of the Board. The Lease Purchase Financing used to reimburse the Board for any expenditure toward certain costs of the Equipment, as described above, will be issued in an amount not to exceed \$650,000. The costs to be reimbursed with the proceeds of the Lease Purchase Financing will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This Section 2 shall take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

SECTION 3. Upon receipt of the Bids and the analysis thereof, the Business Administrator/Board Secretary, is authorized to award the Lease Purchase Financing to the lessor that bid the most economically advantageous proposal to the

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Board based upon the advice and recommendation of the Municipal Advisor. The term of the Lease is expected not exceed five (5) years. In consultation with Bond Counsel and the Municipal Advisor, the Board President, the Board Vice President, the Superintendent and/or the Business Administrator/Board Secretary are each hereby authorized and directed to execute all documents including, but not limited to, a lease purchase agreement, an escrow agreement, as applicable, and all closing documents in connection with the Lease Purchase and are hereby authorized to take any other action necessary therefore or incidental thereto.

SECTION 4. The Board hereby covenants that it will comply with any conditions subsequently imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Lease Purchase Financing, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease Purchase Financing. The Lease Purchase Financing will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 5. This resolution shall take effect immediately upon its adoption.

N. [Administrative Building](#)

RESOLVED, the Board of Education approve the proposal with Box Modular for the new administrative building in the amount of \$954,772.00. This purchase will be made through the T.I.P.S. National Purchasing Cooperative Program.

O. [Resolution Authorizing the Use of the Competitive Contracting Process](#)

RESOLVED, the Board of Education, pursuant to N.J.S.A. 18A:18A-4.3 (a), and based upon the recommendation of the School Business Administrator/Board Secretary, hereby authorizes the use of the Competitive Contracting procurement process for the purpose of entering into a contract for an **Architect of Record**. The Competitive Contracting process shall be administered by the School Business Administrator/Board Secretary pursuant to N.J.S.A. 18A:18A-4.3 (b).

P. [Municipal Tax Payment Schedule](#)

RESOLVED that the Board of Education approve the attached tax payment schedule for Fiscal Year ending June 30, 2024. ([Attachment P](#))

Q. [NJSIG](#)

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Pinelands Regional School District, herein after referred to as the

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"Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously

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herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

14. **INFORMATIONAL ITEMS** - Update to the Annual Safe Return Plan 2023 ([Attachment](#))

15. **RESIDENTS' FORUM - GENERAL TOPICS**

Board Policy #0167 encourages community participation in every meeting. However the Board requests that the public respect a reasonable time limit when commenting on any topic.

16. **BOARD FORUM**

17. **ADJOURNMENT**

18. **MEETING SCHEDULE**

- Regular Meeting (5:30 PM Executive Session/6:00 PM Regular Session) - July 17, 2023