

Letter to LIC for Changing Nominee Details

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

The Branch Manager
[Name of LIC Branch]
[Address of LIC Branch]
[City, State, Zip Code]

Subject: Request for Changing Nominee Details in Policy No. [Your Policy Number]

Dear Sir/Madam,

I hope this letter finds you well. I am writing to request a change in the nominee details for my LIC policy with policy number [Your Policy Number].

Current Nominee: [Current Nominee Name]
New Nominee: [New Nominee Name]
Relationship with New Nominee: [Relationship with New Nominee]
Contact Number of New Nominee: [New Nominee Contact Number]

I understand that changing the nominee details may require completion of specific forms and submission of necessary documents. I have enclosed all required forms and documents for your perusal and processing.

I kindly request you to expedite the process of changing the nominee details and provide confirmation of the same at your earliest convenience. Please inform me of any further steps or documentation required from my end.

Thank you for your attention to this matter. I appreciate your prompt assistance in facilitating this change.

Sincerely,

[Your Name]