



**Grant Application Form**

Please fill out every question to the best of your ability and get in touch with your staff contact if you have any questions/concerns. Please do not use acronyms – spell the whole name if applicable.

---

**Section 1: Organization & Project Information**

---

<b>Date of submission</b>	Click or tap to enter a date.	
<b>Organization or church name</b>		
<b>Organization type</b> <i>(select one that best applies)</i>	<input type="checkbox"/> UMC church, conference or entity <input type="checkbox"/> Other affiliated Methodist church or entity <input type="checkbox"/> Registered non-religious non-profit organization, NGO or charity <input type="checkbox"/> Registered religious non-profit organization, NGO or charity <input type="checkbox"/> UM-related school <input type="checkbox"/> School not related with the UMC <input type="checkbox"/> None of the above. My fiscal agent will be:	
<b>If UMC church or organization, what annual conference are you located in?</b>		
<b>Organization's EIN</b> <i>(if US-based) or registration number</i> <i>(non-US, if available)</i>		
<b>Organization contact information</b>	<b>Street address</b>	
	<b>City</b>	
	<b>State/province</b>	
	<b>Postal Code</b>	
	<b>Country</b>	
	<b>Phone number</b>	
	<b>General email</b>	
<b>Grant contact person</b>	<b>Website</b>	
	<b>Name</b>	
	<b>Title</b>	
	<b>Email</b>	
	<b>Phone</b>	

<b>Project title</b>			
<b>Project location(s)</b>		<b>Amount requested (USD)</b>	\$
<b>Project country</b>			
<b>Project time frame</b>	<b>Start date (mm/dd/yyyy)</b>	<b>End date (mm/dd/yyyy)</b>	
	Click or tap to enter a date.	Click or tap to enter a date.	

---

**Section 2: Narrative**

---

**1. What is the goal of this project? (50-word maximum)**

**2. Briefly describe the specific needs and conditions and their causes that you seek to address through this project. (300-word maximum)**

**3. Considering the situation and its context described above, please describe your project's objectives, activities, and the desired result(s) for each. (Please add additional activities or objectives as needed.)**

<b>Objective 1:</b>		
<b>Activity 1</b>		<b>Desired Results:</b>
<b>Activity 2</b>		<b>Desired Results:</b>
<b>Activity 3</b>		<b>Desired Results:</b>
<b>Objective 2:</b>		
<b>Activity 1</b>		<b>Desired Results:</b>
<b>Activity 2</b>		<b>Desired Results:</b>
<b>Activity 3</b>		<b>Desired Results:</b>
<b>Objective 3:</b>		
<b>Activity 1</b>		<b>Desired Results:</b>
<b>Activity 2</b>		<b>Desired Results:</b>
<b>Activity 3</b>		<b>Desired Results:</b>



4. Briefly describe the assets and capacities (skills, talents, expertise, leadership, networks, community relationships, volunteer labor, supplies, etc.) that you and your community bring to this project. (150-word maximum)

5. (Grants up to \$100,000 only) How many people will this project support directly and indirectly?

Number directly supported	
Number indirectly supported	

Grants over \$100,000 must submit accompanying M&E Metrics and Budget Reporting Templates, as well as any required program narrative addendum.

6. Is your organization a new grant applicant for Global Ministries, UMCOR, or the General Board of Higher Education and Ministry?  Yes  No

- a. If yes, please tell us more about your organization and its mission, as well as how it is uniquely suited to carry out this project.  
 b. If no, please tell us about support your organization has received from these agencies in the past two years.  
 (150-word maximum for either prompt)

---

**Section 3: Project Budget**

---

(Grants up to \$100,000 only)

Income	USD	Narrative/Description
Requested Global Ministries UMCOR, or GBHEM Support	\$	



Other support (organizational budget support, participant registration fees for events, other grants, etc.)	\$	
<b>TOTAL</b>	<b>\$</b>	

<b>Expenses</b>	<b>USD</b>	<b>Narrative/Description</b>
Program Personnel	\$	
Direct Program Costs – Objective 1:	\$	
Direct Program Costs – Objective 2:	\$	
Direct Program Costs – Objective 3:	\$	
Visibility and Publication Costs	\$	
Support Personnel	\$	
Equipment	\$	
Office Rental and Supplies	\$	
Travel	\$	
Communication	\$	
Other Operational Costs	\$	
<b>TOTAL</b>	<b>\$</b>	

*Grants over \$100,000 must submit accompanying M&E Metrics and Budget Reporting Templates, as well as any required program narrative addendum.*

Additional notes on the budget:

- Please review the grant program guidelines for budget restrictions that may apply.
- We reserve the right to require a more detailed budget breakdown for approval, request details on the intended use of grant funds, and/or request proof of expenses after the grant closes.
- Monetary contributions by local communities or other grantors should be included in the “other support” category.
- Only fill in amounts on relevant categories; leave others blank.
- Include the whole amount requested from Global Ministries, UMCOR, or the General Board of Higher Education and Ministry in your income, which should match the requested amount from section 1 (Organization & Project Information).
- Objectives 1-3 Direct Program Costs should reference the direct expenses associated with your objectives outlined in section 2 (Narrative). Please add other objectives as needed.

---

#### ***Section 4: Child Safety Policy***

---

***Global Ministries and the General Board of Higher Education and Ministry require grantees who work with children and youth (under 18 years old) when using funds provided by either agency to either adopt their Child Safety Policy or have its own policy, which substantially complies with and contains the core tenants set forth in the agencies’ Child Safety Policy. If your organization is applying for funding for work even in part with children and youth (under 18 years old), please attach your organization’s Child Safety***



**Policy or agree that you will adopt the Child Safety Policy of Global Ministries and the General Board of Higher Education and Ministry.**

**Double click this icon to access the Global Ministries and General Board of Higher**

**Education and Ministry Child Safety Policy:**



- Applicant agrees to adopt the Global Ministries and General Board of Higher Education and Ministry Child Safety Policy.
- Applicant attaches its own Child Safety Policy, which meets Global Ministries' and General Board of Higher Education and Ministry's requirements.
- Applicant confirms this proposal does not involve any work with children and youth (under 18 years old).

---

**Section 5: Signature**

---

By signing below, you certify that the details provided in this application are accurate and truthful.

<b>Head of organization</b>	
<b>Name</b>	
<b>Title</b>	
<b>Organization name</b>	
<b>Signature</b>	
<b>Date</b>	Click or tap to enter a date.



---

***FOR INTERNAL USE ONLY***

---

Grant Number		
Source of Funding (include Advance/DDTR info)		
Program Manager		
Consulting Executive/Reviewers		
Reviewer Comment (please include information about history of agency's relationship to partner)		
Disbursement Schedule	Payment Date:	Amount:
Reporting Schedule	Report (time period):	Due Date:

