



WILLAMINA SCHOOL DISTRICT BOARD OF EDUCATION

Organizational Session Minutes July 12th, 2021 **7:00 p.m. Willamina School District Library**

The Willamina School District Board of Directors met in the annual organizational session on July 12th, 2021. Minutes are as follows:

Attendants:

Board Members

Caryn Stockwell, Karley Strouse, Shane Felton, Ginger Whitman, and Brenda Shenk.

WSD Staff

Superintendent Carrie Zimbrick, April Johnson.

Meeting Begins

7:00 pm Organizational session called to order by Superintendent Zimbrick followed by the flag salute.

Board of Education

Swear In New Board Members

Newly elected board members, Caryn Stockwell (Position #2); Karley Strouse (Position #3); and Shane Felton (Position #5) were duly sworn in to their positions with a new expiration date of June 30, 2025.

Superintendent Zimbrick explained that due to the election there was no Board Chair or Vice Chair, therefore she asked the board to consider voting on the positions to continue the meeting proceedings. It was consensus of the board to proceed with current election of Chair and Vice-Chair.

Caryn Stockwell was duly elected Chairman and Ginger Whitman was duly elected as Vice Chair for the 2021-2022 school year.

Consent Agenda

Ginger Whitman moved to approve the budget hearing minutes from 6/28/2021.

Vote: 5 Yes - Motion Carried

Ginger Whitman moved to approve the consent agenda as presented. Brenda Shenk seconded.

Vote: 5 Yes - Motion Carried

Audience Time

Parent Garrett Sipe was present and inquired what the next school year would look like in regard to restrictions from COVID. Superintendent Zimbrick said that ODE should be releasing updated guidance on 7/19/21 and that she would be meeting with the District Leadership Team to create a proposal for the board to consider for reopening. She stated that many required/recommended guidelines had been moved to advisory and she did not expect that to change too much. The district would have a communicable disease plan and positive test quarantine process and metrics in place.

Decision Items

Ginger Whitman moved to bond the Superintendent at \$100,000, the Deputy Clerk at \$100,000, and principals and secretaries under a blanket bond in the amount of \$25,000 for the 2021-2022 fiscal year. Brenda Shenk seconded.

Vote: 5 Yes - Motion Carried

Brenda Shenk moved to designate the Superintendent as the Chief Administrator, Custodian of Funds, and the Budget Officer for the Willamina School District during the 2021-2022 fiscal year. Ginger Whitman seconded.

Vote: 3 Yes - Motion Carried

Ginger Whitman moved to authorize the Superintendent and building principals as district representatives to apply for and administer federal funds during the 2021-2022 fiscal year. Karley Strouse seconded.

Vote: 5 Yes - Motion Carried

Brenda Shenk moved to designate Lisa Anderson as Deputy Clerk for 2021-2022 fiscal year. Karley Strouse seconded.

Vote: 5 Yes - Motion Carried

Shane Felton moved to designate Steve Tuchscherer as the auditor for the Willamina School District during the 2021-2022 fiscal year. Brenda Shenk seconded.

Vote: 5 Yes - Motion Carried

Karley Strouse moved to designate Bank of America, the Local Government Investment Pool, First Federal Savings and Loan, US Bank, and Wells Fargo as depositories of funds for the Willamina School District during the 2021-2022 fiscal year. Ginger Whitman seconded.

Vote: 5 Yes - Motion Carried

Brenda Shenk moved to designate Lisa Freiley at Willamette ESD as legal counsel for the Willamina School District for the 2021-2022 fiscal year. Ginger Whitman seconded.

Vote: 5 Yes - Motion Carried

Ginger Whitman moved to approve all adopted board policies currently in use for the 2021-2022 fiscal year. Brenda Shenk seconded.

Vote: 5 Yes - Motion Carried

Lynne Shore, the Nutrition Services Director, informed the board about the bidding process for food commodities and nonfood items. She stated that there were about 11 districts in the cooperative buying group for bread and milk which allows us a greater bargain. Mrs. Shore stated that each bid is renewable for four years after the base year.

Ginger Whitman moved to recommend the district accept RFP 2020-2025 to Goody Man Distributing for the 2021-2022 school year.

Board Chair Caryn Stockwell inquired if students had other options if they had dietary restrictions such as gluten free. Lynne Shore confirmed that there are other options available for students with dietary restrictions.

Vote: 5 Yes - Motion Carried

Brenda Shenk moved to recommend the district accept and award RFPD 2020-2025 to Spring Valley for the 2021-2022 school year. Ginger Whitman seconded.

Board Chair Caryn Stockwell inquired about other options available for lactose-intolerant students. Mrs. Shore indicated that there is not currently through Spring Valley, but there was through another vendor Sysco.

Vote: 5 Yes - Motion Carried

Karley Strouse moved to recommend the district extend the 2017-2018 Food Products and Non-Food Supplies RFP award to Sysco Portland for the 2021-2022 school year. Shane Felton seconded.

Vote: 5 Yes - Motion Carried

Reports and Discussions

No items at this time.

Future Agenda Items

Goal Session/Dinner at 6PM

Review Student and District Improvement Plans

RSSL Update (Ready School Safe Learners)

Meeting Ends

Duly adjourned at 7:51 pm.