

Swampscott Public Schools
200 Essex St.
Swampscott, MA 01907
781-596-8830

Notice of Intent to Pursue a Program of Home Education

Academic Year
September 2024 - June 2025

Instructions: Please complete this form, attach any additional information, and forward all documents to the Director of Teaching and Learning, Swampscott Public Schools, 200 Essex St, Swampscott, MA 01907, prior to the starting date of the home education program. Electronic submission is acceptable (Please email to jbacon@swampscott.k12.ma.us AND achamberlin@swampscott.k12.ma.us)

Expect a response to this form from Jean Bacon, the Director of Teaching and Learning within 10 days. If this process is initiated during the school year, the student must remain in school until the school district and the parent(s)/guardian agree jointly to the home education plan.

The Swampscott Public Schools reserves the right to assess the educational attainment of entering students and to place them at a grade level most appropriate for their maturational level and academic attainment.

A. Parent(s) Guardian Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____
Daytime Evening

Email: _____

B. Student Name: _____

D.O.B.: _____

Last grade taught in Swampscott Public Schools: _____

Most recent grade taught at home: _____

Grade level for this school year: _____

C. Please describe the following: *(Answers to all questions must be full and complete, or the form will be returned without approval.)*

1.) The instructional program to be taught, including subjects

Note: Applicants are encouraged to review the [Massachusetts State Frameworks](#) for each subject area to better understand the scope of learning for students at various grade levels.

2.) The instructional materials and/or online resources to be used

Provide a list of the titles and authors of printed materials and URLs of any on-line resources to be used. This need not be exhaustive, but should include the major texts or websites to be used for each subject area taught.

3.) Description of the curricula

For each subject area to be taught, provide a description of the major topics or skills to be addressed over the course of the year, and expectations for projects or assessment that will be used to demonstrate learning.

4.) A School Year Calendar

Indicate the number and distribution of days on which instruction and learning of the curriculum outlined above will take place. (For example, some families choose to follow a typical 180 day school calendar, while others choose to spread their learning activities out over a full calendar year)

5.) A Daily Schedule

Indicate the typical number of hours per day for focused learning activities or a range (e.g. between 3 and 6 hours per day), and if you keep a regular daily schedule please provide that (e.g. 9:00 - 10:00 Math, 10:00 - 10:15 Movement Break, 10:15 to 11:30 Reading and Writing)

D. Academic background, life experience, and/or qualifications of those who will be instructing the child(ren), as they relate to the instructional program described in Section B, including any postsecondary degrees earned and the names of the institutions that issued those degrees.

If you are engaging paid tutors or enrolling your child in courses at other institutions, please provide that information as well.

- E. Check the method of assessment to be used. You will share your assessment evidence with the Swampscott Public Schools Director of Teaching and Learning at the end of this homeschool plan. A subsequent homeschool plan for the next school will not be approved until adequate evidence of learning is submitted.

___ Daily logs, journals, progress reports, portfolios, and dated work samples

Please describe:

Note: Direct evidence of student learning is required. A progress report alone, written by parents or guardians, is not sufficient evidence of student learning.

___ An independent report made by someone acceptable to both the Swampscott Public Schools and parent(s)/ guardian

Please specify:

___ Standardized test results

Please specify:

___ Another method agreed to by both the superintendent and home educator(s)

Please describe this proposed method:

The following signature(s) confirm the intent to provide a minimum of **900 hours of instruction for elementary children** and **990 hours of instruction for secondary age children**.

Signature of Parent(s) or Guardian

Date Submitted

The signature of a school official below indicated final approval of this plan. A parent/ guardian/ administrative conference may be scheduled to further discuss the plan.

Signature of Director of Teaching and Learning

Date of Signature