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# Corunna Public Schools

NOTICE OF VACANCY
January 3, 2024



#### **POSITION:**

Corunna Public Schools is looking for a

2nd Shift EDUStaff  $^{\bar{a}}$ Float" Custodian (2:00 p.m.-10:30 p.m.) This is not a substitute position.

#### **JOB DESCRIPTION:**

The employees shall have such knowledge, skills and abilities as may be required to successfully carry out the responsibilities of the job.

## JOB / DISTRICT / COMMUNITY HIGHLIGHTS

Our district lives our mission statement of preparing an unprecedented number of students to be college and/or career-ready on a daily basis. Our district is known for offering quality education in a small-town environment with the amenities of a larger community (our district buildings are five minutes away from Applebee's, Culver's, Meijer, Walmart, etc.).

Our county's cost of living is incredibly low.  We are a class "B" school (around 130 students per grade level) with a reputation for higher standards.  We have the only inclusive preschool in the county.  Our school is the community "hub" and Homecoming is still a big deal in our small town, which is the county seat.  Our community is incredibly supportive of our district as well; our constituents passed a nearly \$17 million bond in 2015 to upgrade our buildings and two more bonds in 2021 (\$7 million)	ext We gra We	have high-achieving athletic teams and award-winning ra-curricular programs. e earned a \$123,000 Michigan State Police competitive nt to upgrade security features in our buildings. e were the first district in the state to have an on-site alth clinic for employees, (no copay for visits or

#### **QUALIFICATIONS**

High school diploma

#### ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- The custodian is directly responsible to the building principal and building and grounds supervisor, and has the overall responsibility for the cleanliness, safety and security within the assigned building.
  - 1. Sweep all rooms and hallways daily.
  - 2. Clean marker boards in assigned rooms when needed.
  - 3. Empty wastebaskets in all assigned rooms.
  - 4. All carpeted rooms are to be vacuumed daily.
  - 5. Dust window ledges, door louvers and furniture in assigned classrooms and hallways.
  - 6. Mop and wax floors according to the schedule established.
  - 7. Clean drinking fountains each day.
  - 8. Clean assigned restrooms. This will include cleaning all porcelain fixtures and sanitizing the restroom floor.
  - 9. Perform other duties as assigned by maintenance supervisor

#### **DEADLINE**

Until filled

#### **START DATE**

This position will begin after the hiring process is complete.

#### **OUR MISSION**

#### **SALARY**

Rate of pay is \$16.25 per hour.

## **APPLY**

For full consideration of your candidacy, please complete the entire online application on the Shiawassee County RESD

website <a href="https://www.sresd.org/about-us/departments/business-office/job-opportunities/">https://www.sresd.org/about-us/departments/business-office/job-opportunities/</a> by the deadline listed. In addition, upload your letter of interest, resume, transcripts, and any supporting documentation. Or, you may hand-deliver and/or mail the above materials to:

Corunna Public Schools c/o Superintendent John P. Fattal 124 N. Shiawassee Street Corunna, MI 48817