

FINCH PAPER LLC
CONFINED SPACE ENTRY PERMIT
Call Security before entering a Confined Space to establish a Rescue Plan
(518) 793 2541 x5380 Cell (518) 361-1827
DIAL 611 FOR EMERGENCIES / RADIO CHANNEL 13

Confined Space:				Confined Space Equipment Number:			
Site Location and Description:							
Purpose of Entry / Work to be performed:							
Permit Issue Date:				Permit Issue Time:			
Person in Charge of Work:				Entry Supervisor:			
Company Name Working in Confined Space (if other than Finch):							
The following items are complete – circle when applicable . Initial when complete and verified.							
Preparations and Equipment	N/A	Yes	Initials	Preparations and Equipment	N/A	Yes	Initials
Contents removed/purged/flushed				G.F.C.I. Equipment			
Lockout/Tagout				Non-sparking Tools			
Lines (s) Broken-Capped-Blanked				Fire Extinguisher			
Purge-Flush and Vent				Full-body Harness / Fall Protection			
Continuous ventilation in use				Lifeline			
Secure Area (Posted)				Tripod/Rescue Equipment Available			
Hot Work Permit				Safety Glasses / Goggles / Face Shield			
Respiratory Protection / SCBA				Hard Hat			
Air Monitor				Flashlight			
Slip, Trip & Fall Hazards Eliminated				Ear Muffs / Plugs			
Explosion-proof Lighting				Chemical Protective Suit			
Physical barriers or barricades installed				Communication Equipment & Procedure (to be used by attendant / entrant to maintain contact)			
Sharp edges removed or guarded							
Access/opening obstructions eliminated							
					N/A	Yes	Initials
Call Security (x611) to enter contact information on active confined space entry permit							
Security has confirmed that HAZMAT team (GFFD) is available for emergency rescue (NOTE: Confined space MUST be evacuated immediately if GFFD becomes unavailable for emergency rescue.							
Pre-entry meeting must be held with ALL personnel to review their specific roles and responsibilities under this Confined Space Entry Permit.							
Permit for entry into the confined space has been terminated by the Vessel Entry Supervisor and Security has been notified to end HAZMAT team (GFFD) availability							
Atmosphere Monitoring		Pre-Entry Test			Equipment Used / Last Calibration Date		
	Acceptable Range	Time	Reading	Initials			
Percent of Oxygen (O2)	19.5% to 23.5%						
Flammability (LEL)	< 10%						
Carbon Monoxide (CO)	< 35 ppm						
Hydrogen Sulfide (H2S)	< 10 ppm						
Ammonia (NH3)	< 25 ppm						
Chlorine (CL2)	< 0.5ppm						
Heat (F/C)							
Chlorine Dioxide	<0.1 ppm						
IF A NON-HAZARDOUS ATMOSPHERE THROUGHOUT THE COURSE OF THE ENTRY CAN BE MAINTAINED THEN PERIODIC MONITORING IS ACCEPTABLE (EVERY TWO (2) HOURS). IF A NON-HAZARDOUS ATMOSPHERE CANNOT BE MAINTAINED, CONTINUOUS MONITORING IS REQUIRED.							
Permit Entry Authorization I certify that all existing hazards have been eliminated and all above conditions have been satisfied.							
Print Name and Title							

Company Name, Supervisor Name and Signature of Supervisor(s) Responsible for Confined Space Entry Requirements

Name: _____ Date: _____ Time: _____

Name: _____ Date: _____ Time: _____

Name: _____ Date: _____ Time: _____

COPY OF PERMIT MUST REMAIN AT JOB LOCATION UNTIL WORK IS COMPLETED.
CLOSED CONFINED SPACE ENTRY FORMS MUST BE RETURNED TO THE DEPARTMENT IN WHICH WORK WAS PERFORMED AND KEPT FOR ONE YEAR

CONFINED SPACE PERMIT CLOSED: DATE: _____ TIME: _____

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