



NW SELPA CAC MEETING AGENDA

September 8, 2026

11:30 AM – 1:00 PM

Join Zoom Meeting (Click [here](#)):

[NW SELPA CAC webpage](#)

[NW SELPA CAC Bylaws](#)

[NW SELPA CAC Priorities Running List for 2027-2028](#)

[Education Code 35147](#)

[Ed Code - Community Advisory Committee](#)

For disability related accommodations, or requests for interpreters, please contact the SELPA office via email at HHuynh@sccoe.org, or leave voicemail at (408) 453-6960 at least three (3) business days prior to the scheduled meeting.

1. Call to Order

2. Welcome & Introductions/Attendance

[Sign-In: Board-Appointed CAC Members](#) (Voting Members)

- Voting members are defined representatives appointed by their LEA board

[Sign-in: SPED Administrators](#) (Ex-Officio Members, Non-Voting Members)

- The SELPA Executive Director and the district special education administrators are ex-officio members of CAC.

[Sign-in: Others in attendance](#) (Non-Voting Members)

- Non-voting members are any interested teacher, parent, administrator, student, community member who resides or works or has a student who attends a school within the SELPA and are not appointed by the LEA Board to have voting status.

3. General Public Comments

Members of the community are allowed to attend the meetings. This portion of the agenda is the designated time for comments from the community.



Members of the public may address the CAC on any issue within the [scope of responsibilities of the CAC](#) that is **not listed on this agenda**. Individual remarks will be limited to 1 minute. No action can be taken on these items at this time. Special education parent or student issues will be referred to the appropriate district special education administrator. Members can also provide their items by completing this [form](#).

4. **Actions Items:** Voting members who wish to be considered for any office are highly encouraged to submit a statement describing their interest in the position and their qualifications prior to the election. Voting members may be nominated from or through self-nomination.
 - A. Nomination: NW SELPA CAC Vice-Chairperson 26-27 & 27-28
 - a. Chairperson Responsibilities:
 - i. Chair the Representative Board Meeting
 - ii. Preside over CAC meetings
 - iii. Appoint ad hoc committees as needed
 - iv. Plan the meeting agenda in conjunction with the secretary
 - v. Sign all correspondence of the CAC
 - vi. Review minutes of each CAC meeting prior to printing and distribution.
 - vii. Appoint Ad Hoc subcommittee chairpersons if vacant (subject to approval by membership) and any other committee chairpersons.
 - b. Vice-Chairperson Responsibilities:
 - i. Preside at CAC meetings in the absence of the chairperson
 - ii. Perform other duties as designated by the chairperson
 - B. Nomination: NW SELPA I CAC Board Rep
 - a. Board Rep Responsibilities
 - i. Review meeting agenda items prior to the general meetings
 - ii. Provide input on agenda items and priorities
 - iii. Disseminate information to CAC members
 - iv. Ensure bylaws are followed
 - v. Ensure CAC activities are within the scope of the committee



C. Reconfirmation: CAC Board Rep Members

5. Information/Discussion Items:

- Subcommittee Updates/[Sign-up Sheet](#):
 - Parent Education Subcommittee
 - Training Topics: 1) Autism & Comorbidity 2) Mental Health 3) Transitions, and 4) IEPs
 - Wednesday, 6-7:30 pm trainings
 - By-laws subcommittee | [draft](#)
 - Disability Awareness Committee | [Ideas](#)
 - Develop resource guide/manual for local DisAbility Awareness Week
 - Communication Subcommittee
 - [District Webpage Review](#)
 - Update on NW SELPA Priorities List from CAC 2026-2027 ([Categories](#))
 - [NW SELPA Priorities List from CAC 2027-2028](#)
6. Items from CAC members - CAC Board-appointed representatives can share information, ask questions, and provide advice, feedback, and any concerns within the [scope of responsibilities of the CAC](#) that are **not listed on this agenda**. Individual remarks will be limited to 1 minute. No action can be taken on these items at this time. Members can also provide their items by completing this [form](#).

7. Adjourn

Future Meeting Dates:

November 10, 2026

January 19, 2027

March 9, 2027

May 11, 2027