



JOB DESCRIPTION: State Policy Representative

Length of Term: Appointed by the NHAND Board of Directors

Voting: Non-voting member of the board.

Role:

The State Policy Representative (SPR) monitors and keeps members informed on key state legislative issues. Throughout the year it is important for the SPR to take the lead in meeting with the state legislators who serve on committees with jurisdiction on issues impacting food, nutrition and health legislation. This outreach helps build relationships and increase visibility of the profession.

Responsibilities:

Ongoing:

Coordinate affiliate state legislative activities and advocacy efforts.

Participate in meetings with PPP.

Monitor state legislation and advocacy opportunities.

Work with PIA staff to align affiliate activities with Academy priorities.

Communicate updates on state legislation and programs to affiliate members regularly.

Develop state level action alerts and mobilizes members at grassroots level.

Assist with member “Call to Action” for federal and state issues.

Coordinate and meet with State Legislators on issues as needed.

Coordinate and meet with state agencies and potential coalition partners to advance state initiatives as needed.

Participate on monthly Academy Public Policy Open Forum webinars and quarterly informational webinars.

Summer

Participate in development of affiliate annual public policy plan of work.

Attend Academy SPR position training webinar.

Attend Academy public policy and advocacy orientation training webinar.

Fall/Winter:

Coordinate, plan and attend Legislative Day at state Capitol.

Coordinate and attend meeting with Governor annually.