



Fall 2026 League Scheduling Meeting: In-Person Procedures

ALL:

If you are slated to attend the in-person meeting you will be ushered in at your appropriate age group time slot. Field charts will be on the walls and each chart will be a specific area or complex with listed dates, closures, neutral fields or permission only fields. Tournaments and SAT/ACT dates will also be listed on the charts.

If you are the HOME club (your complex) then you do not need permission to schedule a game. If you are two neutral teams then use the white fields, only not the grey fields.

You will write down your game number into the small box to fill that field. You will mark the game details on the Table Master sheet. The Table Master sheet for each table is very important. Do not walk away with it and do not lose it. This is what we use to complete the schedule for you.

Mark the Table Master sheet exactly like the field chart - example use CESA Greenville 1 not MeSA 5 or Wenwood 2. You will likely lose your desired field time and location if you fail to use the designations we have on the field chart.

Weeknight games can be listed on the Table Master but you need permission from the Club DOC for HOME games. You need to use 6pm or 7:30pm. Do not use 7pm. We need to stack two games usually to get referees. There are no neutral games permitted during the week on any club practice field. Fridays may be an exception but it is by request. Send that to Leagues@scysa.org

Stand-alone games - avoid these and stack two or more. If you are at a busy complex- SCUFC, Lexington, Greenville etc....the club will stack games after a review of the SCYSA schedule. Expect time shifts/field shifts. We have to work with our partners to get referee coverage and maximize field usage.

You get **90 minutes** to set your games - use it wisely. The next group will be allowed to enter regardless of the status of the first group so do not waste time at the tables, you can talk outside the room in the reception area.

You must turn in the Master at your table before you leave - take a picture of it for your records.

Data entry is slow. Do not send me emails about games that were set on 8/1 until the schedule is completed. This takes over a week. You will just slow down the process.

