Waseca-Le Sueur Regional Library Board Special Meeting Minutes

March 14th, 2022 | Le Center Public Library

Present: Bette Traxler, Louise Lund, De Malterer
Present at Remote Locations: Susan Podhradsky, Cheri Lewer, John King, Judy Graham, Brian Schanil
Absent:
Others: Stacy Lienemann (Director), Afton Finley (Staff), Brianna Bleeker (Staff).

I. Call to order: The Library Board of Trustees meeting was called to order by President Bette Traxler at 6:30 pm. (Amended 4.22)

II. Additions to the Agenda:

- Lienemann added Personnel and Covid Rates to the new business.
- Motion by Malterer, and second Podhrasdsky to approve the agenda. Approved.

III. Approval of the February meeting minutes:

- Podhraskdsy said she is on the Policy Committee; it is not stated in the February Minutes.
- Motion by King and second by Graham to approve the amended February meeting minutes. Approved.

IV. Approval of March bills:

- Motion by King second by Lund to approve the February bills. Voted for Judy Graham, Brian Schanil, Bette Traxler, Susan Podhradsky, Cheri Lewer, John King, De Malterer. Approved.

V. Circulation and Activities Report:

- Lienemann noted circulation has gone up.
- We have lost patrons from going fine free and covid. Staff is thinking of ways to get more people with library cards.
- See the circulation and activities report.

VI. Old Business:

A. None

VII. New Business:

- TdS Alternate Rep
    - Malterer was not at the last meeting, and we need a Waseca County
    - Motion by Podhradsky, second by Lund to approve De Malterer to be the TdS Alternate Rep for Waseca County. Approved.
- Summer Reading Program Preview
    - Our Children's Librarian, Brianna Bleeker gave a preview of what Children and Teens are going to do this summer including performers and activities.
    - Publicity is being created right now, we reach out to schools, the community along with ads in the local papers, etc.
- CD Rates
    - Graham shared we have an $80,000 CD that has matured at United Prairie Bank. Graham shared the different banks she contacted and received rates for banks in our two counties. First National Bank in Le Center had the highest rates. Board Members

inquired about splitting up the CD. The recommendation is if you can get the rates and split between 1 and 2 years, if Graham cannot split, to move the CD into the two years.
    - Motion by Schanil second by Malterer to give Graham permission to split the $80,000 CD in half for the same rates as presented at First National Bank in Le Center and put half in for one year and a half in for two years. If that is not an option, then put the full CD in for two years. Voted for Judy Graham, Brian Schanil, Bette Traxler, Susan Podhradsky, Cheri Lewer, John King, De Malterer. Approved.
- Personnel
    - Sharon Tulusty, Branch Manager in Janesville would like to move from working three days a week to two days a week and one of our subs would work the third day they are open. She would be working on Thursday which is also the main day Janesville holds events. The sub would need additional training.
    - Le Sueur has hired their Page.
- COVID Update
    - Rates are low in our area, there are very few cases in both of our counties. At this point, Lienemann would like to drop the requirement to mask staff. They do have the option to wear one if they choose. Staff is also aware if rates go up masks will come back. PlexiGlass will stay up until the pandemic is declared officially over. Libraries have the option to keep the plexiglass up once it is over.

VIII. TdS Report

- Approved the 2022 budget, planned for 1.5 million but closer to 2 million due to various grants, this is a one-year thing. They gave an update of Battle of the Books, Jessi Zimmerman, from Le Sueur is one of the co-chairs. They gave an ILS update, but they are still getting questions answered. Approved 16 ACHF grants.

IX. Director's Report

- Lienemann noted we might be getting a very large donation, and determining how to disperse this money. We do not know if there are any strings attached to this yet. The paperwork Lienemann is receiving says Waseca Le Sueur Library System. This person worked in Waseca. There are many unknowns at this time.
- See the Directors Report.

X. Board Comments and Questions

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XI. Next Months Meeting Location

- The meeting is scheduled to be at the Janesville Public Library. Some Board Members stated they would like to meet in person, as long as COVID numbers are still low. All meetings can be hybrid or virtual but we would need to publish Board Members' addresses (per open meeting laws) if they are virtual three times. Lienemann needs to know by April 1st if you are planning on being virtual.

XII. Adjournment

- Traxler adjourned the meeting at 7:56 pm.