

## Worksheet 3: Identify Connections between Policy and Practice

This document assists local educational agencies (LEAs) with meeting the U.S. Department of Agriculture's (USDA) triennial assessment requirements for the local school wellness policy (LSWP). For information on the triennial assessment process, refer to [Guidance for School Wellness Policy Triennial Assessment](#). For additional worksheets, visit the “[What's Next](#)” section of the CSDE's School Wellness Policies webpage.



The USDA requires that LEAs must publicly share the results of their wellness policy triennial assessment (e.g., through the district's website). Information shared with the public must include 1) how the language in the LEA's wellness policy compares to the model wellness policy; and 2) areas where there is a strong or weak policy, but practice implementation is either absent or limited.

This worksheet includes four sections that assess the connections between the LEA's wellness policy and practices. The table below summarizes which sections the LEA must post to meet the USDA's LSWP requirement for public notification.

Assessing Connections between the LEA's Wellness Policy and Practices		
Section	Page	Public Posting Required
1 – Strong Policies and Aligned Practices	2	Yes
2 – Create Practice Implementation Plan	3	Yes
3 – Update Policies	4	No *
4 – Opportunities for Growth	5	No *
* Any federal requirements in these sections must be reported. Otherwise, LEAs may choose to share this information or additional materials as desired.		

**Instructions:** Use the LEA's **WellSAT 3.0 scorecard** to enter the applicable policy item numbers and descriptions for each of the four sections. Post the information for all federal requirements and for sections 1 and 2 on the district's website and share through other communication channels.

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### Section 1 – Strong Policies and Aligned Practices



This document identifies where the district has a strong policy and is fully implementing practices that align with the policy.

- Describe the items that received a written policy score of 2 and an interview practice score of 2. **Start with the Federal Requirements for each section.**

Item number	Item description
	<b>Section 1. Nutrition Education</b>
NE1	Includes goals for nutrition education that are designed to promote student wellness.
NE2	Nutrition Education teaches skills that are behavior focused, interactive, and/or participatory.
NE3	All elementary school students receive sequential and comprehensive nutrition education.
NE4	All middle school students receive sequential and comprehensive nutrition education.
NE5	All high school students receive sequential and comprehensive nutrition education.
	<b>Section 2: Standards for USDA Child Nutrition Programs and School Meals</b>
SM1	Assures compliance with USDA nutrition standards for reimbursable school meals.
SM2	Addresses access to the USDA School Breakfast Program.
	<b>Section 3: Nutrition Standards for Competitive and Other Foods and Beverages</b>
NS1	Addresses compliance with USDA nutrition standards for all food and beverages sold to students during the school day.
NS3	Regulates food and beverages sold in a la carte.
NS4	Regulates food and beverages sold in vending machines.
NS5	Regulates food and beverages sold in school stores.
NS6	Addresses fundraising with food to be consumed during the school day.
NS7	Exemptions for infrequent school-sponsored fundraisers.
NS8	Addresses foods and beverages containing caffeine at the high school level.
NS10	Addresses nutrition standards for all foods and beverages served to students.
NS11	Addresses nutrition standards for all foods and beverages sold to students.
NS12	Addresses food not being used as a reward.

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	<b>Section 4: Physical Education and Physical Activity</b>
PEPA11	Addresses family and community engagement in physical activity opportunities at all schools.
PEPA13	Addresses recess for all elementary school students.
	<b>Section 5: Wellness Promotion and Marketing</b>
WPM4	Addresses physical activity not being used as a punishment.
	<b>Section 6: Implementation, Evaluation &amp; Communication</b>
IEC1	Addresses the establishment of an ongoing district wellness committee.
IEC2	Addresses how all relevant will participate in the development, implementation, and periodic review and update of the local wellness policy.

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### Section 2 – Create Practice Implementation Plan



This document identifies areas where there is a strong or weak policy, but practice implementation is either absent or limited. The Connecticut State Department of Education (CSDE) recommends working with key stakeholders and developing a plan to fully implement the policy as written.

- ▶ Enter the items that received either (1) a written policy score of 1 **and** an interview practice score of 0 or (2) a written policy score of 2 **and** an interview practice score of 1 or 0. **Start with the Federal Requirements for each section.**

Item number	Item description
	<b>Section 1. Nutrition Education</b>
NE6	Nutrition education is integrated into other subjects beyond health education.
NE7	Links nutrition education with the food environment.
	<b>Section 2: Standards for USDA Child Nutrition Programs and School Meals</b>
	N/A
	<b>Section 3: Nutrition Standards for Competitive and Other Foods and Beverages</b>
	N/A
	<b>Section 4: Physical Education and Physical Activity</b>
	N/A
	<b>Section 5: Wellness Promotion and Marketing</b>
WPM5	Addresses physical activity not being withheld as a punishment.
	<b>Section 6: Implementation, Evaluation &amp; Communication</b>
IEC4	Addresses making the wellness policy available to the public.

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### Section 3 – Update Policies



This document identifies areas where the LEA is (a) fully implementing practices but there is no or only weak language in the written policy, or (b) partially implementing practices with no policy language. Best practice is to update the policy to match the implementation level.

- Enter the items that received a written policy score of 0 or 1 **and** an interview practice score of 2. **Start with the Federal Requirements for each section.**

Item number	Item description
	<b>Section 1. Nutrition Education</b>
	N/A
	<b>Section 2: Standards for USDA Child Nutrition Programs and School Meals</b>
SM3*	District takes steps to protect the privacy of students who qualify for free or reduced priced meals.
SM8*	Free drinking water is available during meals.
SM9*	Ensures annual training for food and nutrition services staff in accordance with USDA Professional Standards.
	<b>Section 3: Nutrition Standards for Competitive and Other Foods and Beverages</b>
NS9*	Regulates food and beverages served at class parties and other school celebrations in elementary schools.
	<b>Section 4: Physical Education and Physical Activity</b>
	N/A
	<b>Section 5: Wellness Promotion and Marketing</b>
	N/A
	<b>Section 6: Implementation, Evaluation &amp; Communication</b>
IEC5*	Addresses the assessment of district implementation of the local wellness policy at least once every three years.
IEC6*	Triennial assessment results will be made available to the public and will include: 1. The extent to which schools under the jurisdiction of the LEA are in compliance with the local school wellness policy; 2. The extent to which the LEA's local school wellness policy compares to model local school wellness policies; 3. A description of the progress made in attaining the goals of the local school wellness policy.

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### Section 4 – Opportunities for Growth



This identifies areas where the district has either not addressed the topic in policy or practice; or has only addressed the topic in a very limited way.

- Enter the items that received either (1) a written policy score of 0 **and** an interview practice score of 0 or 1 or (2) a written policy score of 1 **and** an interview practice score of 1. **Start with the Federal Requirements for each section.**

Item number	Item description
	<b>Section 1. Nutrition Education</b>
	N/A
	<b>Section 2: Standards for USDA Child Nutrition Programs and School Meals</b>
	N/A
	<b>Section 3: Nutrition Standards for Competitive and Other Foods and Beverages</b>
	N/A
	<b>Section 4: Physical Education and Physical Activity</b>
	N/A
	<b>Section 5: Wellness Promotion and Marketing</b>
WPM7*	Restricts marketing on the school campus during the school day to only those foods and beverages that meet Smart Snacks standards.
	<b>Section 6: Implementation, Evaluation &amp; Communication</b>
IEC3*	Identifies the officials responsible for the implementation and compliance of the local wellness policy.
IEC7*	Addresses a plan for updating policy based on results of the triennial assessment.

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2. **fax:** (833) 256-1665 or (202) 690-7442; or
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