



Wolf Pack Theatre Handbook 2026-2027 school year

Our Mission Statement

Wolf Pack Theatre is committed to providing quality arts education to all students in a public high school setting. By adhering to the California Theatre Arts and National Core Arts Standards, we pride ourselves on turning out well-rounded performing artists and technicians by giving all students ample opportunities to experience the world of theatre both on the stage and off.

Our Core Values

Wolf Pack Theatre believes in the value and practice of the following:

- **COLLABORATION** proves that more can be achieved by working with others than by acting alone.
- **CONTRIBUTION** to something bigger than ourselves gives us an opportunity to leave something valuable behind.
- **CREATIVITY** has no limits. It shapes the world as we know it.
- **COURAGE** is about being ready to follow our hearts and act according to our values.

Our program

Wolf Pack Theatre produces two mainstage shows per year: one “straight” show (meaning non-musical) in the fall and a spring musical. Wolf Pack Theatre student leaders are elected each year by their peers to help produce the shows. The Student Leadership Board works closely with the theatre director to manage the use of Wolf Pack Theatre funds through the Associated Student Body of West Hills High School.

There are numerous opportunities for students to become involved, whether they audition, sign up to work as technicians backstage, or volunteer to work as Front of the House crew members. Wolf Pack Theatre also partners with our music programs to provide technical assistance to the fall, winter, and spring music concerts, as well as providing assistance to the Advanced Theatre Showcases. We end our year with an Awards Ceremony where we honor the best performers and technicians of our productions, including the Performing Arts Senior of the Year, Troupe 4570’s Thespian of the Year, Thespian Scholar of the Year, Technical Theatre Student of the Year, and the highly coveted Bichon LeMieux Award of Excellence.

Our Commitment to Community

All Wolf Pack Theatre students will be expected to adhere to the three Rs:

RESPECT THE TIME

RESPECT THE SPACE

RESPECT EACH OTHER

As such, all components of Wolf Pack Theatre (our classes, club, productions, and honor society) are committed to SAFE SPACES on campus which means that we respect all aspects of people including race, ethnicity, gender representation, sexual orientation, socio-economic background, age, religion, and ability. But we have also recently adopted our space as a BRAVE space, which is crucial for our young performers as they learn to allow for mistakes; not only their own but their peers' as well. We recognize that the stage is a laboratory for the human soul.

To "walk in someone else's shoes" (*Standard HS.TH:Cr3*), we must create a Brave Space where vulnerability is celebrated, mistakes are viewed as discoveries, and empathy is our primary tool for both acting and interpersonal relationships.

Thank you again for your interest in our exciting program and for supporting arts in education!

PARTICIPATION PACKET TABLE OF CONTENTS

- [Expectations AT-A-GLANCE](#) (page 3)
- [Afterschool Productions](#) (page 4)
- [Audition Rubrics](#) (page 4)
- [Extracurricular Eligibility](#) (page 4)
- [Participant Attendance](#) (page 5)
- [Cast and Crew Behavior](#) (page 6)
- [Social Media Guidelines](#) (page 8)
- [Steps for Violations](#) (page 9)
- [Participant Materials](#) (page 9)
- [Tech Requirements for Performers](#) (page 10)
- [Doublecasting and Understudy guidelines](#) (page 10)
- [Participant Opportunities and Recognitions](#) (page 11)
- [Parent or Guardian Volunteers](#) (page 13)
- [Instagram and Wolf Pack Theatre website](#) (page 14)

Helpful links:

[Academic Probation request](#)

[Fall play audition information and packet](#) (updated for every show)

[Spring Musical audition information and packet](#) (updated for every show)

Wolf Pack Theatre Expectations At-a-Glance

- Wolf Pack Theatre is a voluntary after school program, and participation is not attached to a grade in any of our theatre classes.
- We encourage any student with a desire to be involved in the performing arts to audition or sign up to work crew, but we will only take as many students as we can accommodate in the cast and backstage.
- Behavior expectations of **Respecting the Time, Respecting the Space, and Respecting Each Other** are required at all times.
- Students in the cast and on backstage crew must commit to **all** technical rehearsals and scheduled performances to be considered for the after school productions.
- Unexcused and/or excessive absences/tardies from rehearsals and school, along with behavior issues may be grounds for removal from a specific role/job in the show, and/or removal from the cast and/or crew altogether. This includes following established procedures for communicating absences and tardies.
- **2.0 minimum** GPA in the most recent grading period is required, and no disciplinary actions pending with administration are permitted.
- All members of the cast and crew are required to assist with the building, painting, and striking of our sets.
- Messy snacks are forbidden in the theater! This means NO CHEETOS, DORITOS, AND ANYTHING REMOTELY CLOSE TO THIS IN TERMS OF COLOR during classes, rehearsals, tech runs, and production runs because they can potentially damage and/or ruin costumes, sets, and other materials.
- **All Cast and crew decisions are final and the Director will not discuss them with parents/guardians in person, over the phone, or via email.**
- If students have questions about casting or crew decisions, they can email the Director about what they can do differently to prepare for the next production.
- **Wolf Pack Theatre requests a \$50 donation from cast members and crew members to help offset the costs of sets, building supplies, paint, props, and costumes.** This requested donation can be paid to the WHHS Finance Office. This donation will include receipt of a show t-shirt for the cast or crew member.

After School Productions

Wolf Pack Theatre is a voluntary after school program, and participation is not attached to a grade in any of our theatre classes. While we encourage any student with a desire to be involved in the performing arts to audition or sign up to work crew, we will only take as many students as we can accommodate in the cast and backstage.

Like nearly any performing arts programs around the world, this inevitably will cause some students disappointment should they not be cast in a show the way they had hoped, or given a particular job backstage. While this can be difficult, it is also a valuable opportunity for growth in the performing arts. All casting decisions are finalized by a panel of judges which typically include the Director and members of our Creative Team. It is important for all potential participants to understand that casting decisions are based on a number of factors including but not limited to:

- The strength of an actor's audition or callback (from the moment they walked into the audition room to the moment they walked out)
- Chemistry with other actors during an audition or callback
- The nature of the role or crew position itself and finding the most effective person to fill that role
- The number of actors auditioning vs. number of roles available
- Actors' and crew members' willingness to learn and be team players
- Actors' and crew members' commitment, coachability, and professionalism with cast and crew members, as well as other adults during previous productions (if applicable)
- Diplomatic and democratic decisions among the panel of judges

Our Audition panels use a [4 point rubric](#) for all of our auditions and crew decisions that assess a student's skill level in the areas listed below. In general, students who are not cast in a production or offered a backstage crew position have scored a 2 or below in two or more categories.

- Acting (all auditions)
- Coachability and Teamwork (all auditions)
- Vocal Music (musical auditions)
- Dance (musical auditions)
- Call Backs (Call Backs only)
- Conflict Management (as needed)

Extracurricular Eligibility

Academic and Citizenship Requirements:

Wolf Pack Theatre follows all extracurricular and sports guidelines outlined in the [West Hills High School Handbook](#), which are as follows:

- Current enrollment as a West Hills High School student
- 2.0 minimum GPA (Term, non-cumulative) in the most recent grading period
- No UNSATISFACTORY marks during the most recent grading period

- Must have fewer than 5 referrals and cannot have been suspended within the prior two years.
- Adherence to West Hills High School's Attendance expectations, especially with regards to Unexcused absences and trances. ([WHHS Attendance Policy](#))

Students not meeting all of the five eligibility requirements by the 6 week Progress Report may request one probationary period per school year. An **Academic Probationary period** allows the student to continue participating in a theatre production until the next grading period provided a written agreement is in place between the student, director, and student's parents/guardians with regards to specific academic, behavior, or attendance goals. Students who are on the Loss of Privilege list or have other behavior issues may not be approved for academic probation. This request must be made following the protocols set by the Theatre Director and Administration using the form linked [here](#).

Should a student's GPA fall below a 2.0 between weeks 6 and 9 and they are not eligible for a probation period, that student will be removed from the cast. It may still be possible to remain on the crew, but this is at the discretion of the Director and Technical Director and is dependent on the student's job backstage. In any case, the student may still volunteer to work as an Usher for the production.

Participant Attendance

Attendance

If offered a role in the cast or on the crew, students and their parents/guardians must make every effort to communicate the student's schedule with transparency. In general, students may have two excused absences pre-approved by the Director during the first week of rehearsals for other conflicts and/or appointments.

Unplanned Absences

All absences regardless of reason must be communicated as soon as possible to the Stage Manager by phone call or text message. Failure to report absences in a timely manner may result in the absence being logged as "Unexcused." Students who do not communicate their absences will receive phone calls and/or text messages requesting information about their absence and reminders about proper reporting protocols.

Illnesses and Emergencies

In the event of serious illness or emergency, please contact the Director via email as soon as possible. Medical documentation may be required after 3 days. If a student has 5 or more excused absences due to illness/emergencies, they may lose their original role/position on the show. However, this will not be held against them in future casting and we will make every effort to find a place for them with the production backstage in some capacity.

Unexcused Absences and Tardies

Two or more unexcused absences may result in losing an original role/position on the show and/or being removed from the show.

Cast and Crew Behavior

All students, whether they are in the cast, backstage crew, booth crew, build crew, paint crew, or front of the house crew, are expected to **Respect the Time, Respect the Space, and Respect Each Other** at all times.

~Respecting the Time~

- Look over our production calendar for all rehearsals, set build/paint days, tech rehearsals, and show dates with your parent/guardian and sync your calendars. **In general, we do not allow students on our cast or crew to miss any tech rehearsals or show dates.**
- Arrive to rehearsal at least 5 minutes early so you can use the restroom in the gym, gather your materials, and be on the stage on time in proper rehearsal attire.
- Park your phones in the designated area and leave them there for the duration of rehearsal.
- Cast: Study lines, review blocking and choreography regularly, and work on becoming your character when not on stage.
- Crew: Pay attention to the show, learn your job responsibilities, take notes as needed and work as a team to help things flow seamlessly backstage.
- Cast and Crew: Stay for the entire rehearsal until dismissed by the Director.
- Maintain a 2.0 GPA during all showruns. **Wait times during rehearsal = homework time.**
- Accept and apply all acting and technical notes with grace and flexibility, remembering that notes are a part of the educational theatre process (as well as the professional world).

The later rehearsals in a show can be stressful to everyone involved. In order for these rehearsals to run as smoothly as possible, and for everyone to get the sleep and downtime we all need, Wolf Pack Theatre has the following specific requirements:

- Prep everything you need (All Blacks for Tech crew from Super Saturday through Closing Night, underdress requirements, socks, shoes, deodorant, and make-up/hair needs, and a change of clothes) in your theatre box or dressing room cabinet **four weeks before final rehearsals begin so that you as a cast/crew member are always prepared.**
- Arrive at all **tech rehearsals and performances** at your scheduled call time and stay for the entire rehearsal/run until dismissed by the Stage Manager or Assistant Stage Manager.
- Late arrivals/Early leavers will assist with extra post show cleaning jobs, and those with violations are expected to communicate this immediately with their parents/guardians.
- Physically and verbally check-out with your designated Cast or Crew Supervisor before leaving the theatre.

A few other important reminders for our show runs:

- All creative choices on the production must be approved in advance by the Director. Students are not allowed to make changes to any aspect of our production without the Director's expressed permission.
- **An unexcused absence or truancy from school on a performance date may result in your immediate replacement.**
- On **show nights**, cast members are permitted to visit with their friends and family after curtain call for 15 minutes, but only after they have had their microphones removed by designated crew members, and have removed their costumes/wigs/costume pieces.
- After 15 minutes, all cast and crew members must return inside to complete the Post-Show jobs. This includes the cast cleaning up and organizing any dressing room space.
- On Closing Night, cast members may take photos in their costumes provided they have had their microphones removed by a designated crew member first. The 15 minute rule still applies.

~Respecting the Space~

All cast and crew must be ready to assist with:

- Cleaning up paints, paint brushes, markers, colored pencils, paper, paint carts, saw carts, floors, work spaces, tools, hardware, and other supplies whenever needed.
- Setting up and striking set pieces, curtains, drapes, props, and costumes both before and after rehearsals and shows
- Vacuuming, sweeping and mopping the theater spaces when needed
- Cleaning up theatre spaces (PA3, the dressing rooms, the hallways, the tool room, backstage, the audience, and any other rooms we may have used that day).
- Never eating or drinking in costume, and never bringing any sugary drinks or foods in the dressing rooms.
- **Never ever ever bringing CHEETOS, DORITOS, RED/PURPLE/ORANGE/BLUE/GREEN DRINKS OF ANY KIND, and/or ANYTHING REMOTELY CLOSE TO THESE KINDS OF MESSY STYLE SNACKS OR DRINKS to the theater** because they can potentially damage and/or ruin costumes, sets, and other materials.
- Cleaning up all of your materials and assisting with general cleaning at the end of rehearsals, tech days, and shows.
- Never touching/adjusting/removing our very expensive microphones without the expressed permission and assistance by designated crew members.
- Keeping up on personal hygiene by bathing regularly, wearing and reapplying deodorant daily, maintaining oral hygiene by brushing teeth daily, and washing clothes regularly.
- Allowing only cast and backstage crew members, and approved adult volunteers backstage during tech and dress rehearsals, as well as all performances unless expressly approved by the Director.

~Respecting Each Other~

One of the most important purposes of theatre is to foster community and empathy, which allows audiences to explore complex human emotions and diverse perspectives in real-time. It serves as a form of cultural expression, education, and entertainment that encourages self-reflection and fosters deeper, often cathartic, emotional connections. Therefore it is essential that Wolf Pack Theatre is committed to encouraging and guiding all of our students to treat all members of the production (cast, crew, creative staff, etc.) the way we all hope to be treated - with respect and dignity at all times.

It is impossible to give examples of every possible infraction, so working from the expectation of Respecting Each Other should serve as a simple guideline for all of our students in any and all instances of interpersonal communication.

In general, any witnessed or reported instances of not following this guideline will result in a meeting with the Director, followed by progressive disciplinary actions as explained further in this handbook.

Social Media Guidelines

Wolf Pack Theatre follows the same guidelines established in the West Hills Athletics Handbook with regards to social media:

- Assume nothing posted, exchanged, messaged, etc. on social media, group chats, text messages and/or other electronic platforms will be private.
- Inappropriate posts, messages, etc. relating in any way to the theatre or West Hills High School - including but not limited to taunting, profanity, hazing, harassment, or bullying - may be subject to review by Administration that can lead to individual, program, and/or school discipline.
- Only appropriate pictures should be posted and shared with the permission of the subjects in the photograph.
- Social media, group chats, text messaging apps, etc. are not a place to share negative experiences regarding the theatre program, any of our shows or performances, any member of the theatre program (cast, crew, Creative Team, classmates, etc.), and/or school experiences.

Examples of inappropriate and offensive behaviors concerning participation in online communities may include, but are not limited to, depictions or presentations of the following:

- Photos, videos, comments or posts showing the personal use or replication of alcohol, drugs and tobacco e.g., no holding alcoholic beverage cups, cans, shot glasses, clothing/hats with alcohol products or phrases, etc.
- Photos, videos, and comments that are of a sexual nature. This includes links to websites of a pornographic nature and other inappropriate material.

- Pictures, videos, comments or posts that condone drug-related activity. This includes but is not limited to images that portray the personal use of marijuana and drug paraphernalia.
- Content online that is derogatory, demeaning or threatening toward any other individual or entity (examples: derogatory or taunting comments aimed at a student, staff member, other school program, or program at another institution and derogatory comments against race and/or gender).
- No posts should depict or encourage unacceptable, violent or illegal activities (examples: hazing, sexual harassment/assault, gambling, discrimination, fighting, vandalism, academic dishonesty, underage drinking, illegal drug use).

Steps for Violations

In the event of any violations regarding our Respect the Time, Space, and Each Other, Wolf Pack Theatre will use the following progressive disciplinary steps:

- **Step 1:** A meeting with the Director to discuss the violation.
- **Step 2:** Parent/Guardian contact
- **Step 3:** Administration will be contacted and the student will be placed on **probation** and not permitted to participate in afterschool rehearsals, technical crew work, and/or the production for 1 day for an individual violation and 2 days if involving another student.
- **Step 4:** Behavior Referral to the Vice Principal, which may include Conflict Mediation, school disciplinary action, further probation, and/or possible removal from the show.
- **Step 5:** Serious Disciplinary Actions with the theatre program and/or school may result in immediate removal from the show.

Please note that in the event of certain circumstances, one or several steps may be elevated as needed to maintain the safety and integrity of our theatre program and its students. Students who are dropped from a show or who drop the show any time after final callbacks may not be eligible for the following show, earning their Varsity letter, and or Thespian points.

Participant Materials

Each year we typically spend over \$10,000-\$15,000 to produce the shows for our very popular and successful theatre program. These costs go towards fall play and spring musical performance rights, costumes, set materials, props, and publicity costs, in addition to paying our dedicated and talented professional Performance Experts (Technical Director, Costume Designer, Musical Director, and Choreographer). We are almost entirely funded by ticket sales and fundraising as a student organization.

Show Fees and required materials

Wolf Pack Theatre requests **\$50.00 from each cast and crew member** to cover show shirts, tech crew uniforms, props, set materials, and costume needs beyond what is provided by cast/crew members. These fees can be paid directly to the West Hills Finance Office and are due by

October 1st for the fall show and February 1st for the spring musical.

Cast members must provide their own [underdress](#) and [stage make-up kit](#). Cast members may be asked to provide or purchase their own shoes for a role as well. The Director and Costume designer will communicate information regarding shoes one month prior to Tech week.

Backstage Crew Members must provide their own black pants (no holes or tears), black socks, and black shoes for part of their crew uniform. Wolf Pack Theatre sells black Tech Crew T-shirts for \$15/each through the Finance Office, and can be purchased online [here](#).

Crew members arriving without their black uniform will need to borrow All Blacks to work a show for \$5. If the clothing is returned after being washed, they will get the \$5 back as a deposit. If no payment is made and/or the clothing is not returned, a fine of \$5 per clothing item missing will be sent to the West Hills Finance office. Details on this policy can be found [here](#).

Materials:

- Maintain the condition of all scripts, props, and costumes throughout the duration of the show (must be hung up, organized, and kept in assigned location). Costumes may NOT be altered without the consent of the Costume Designer or Director.
- Do not touch props, costumes, or set pieces that you are not assigned to.
- If given a rented script, take absolute care of it and only make notes in pencil.
- **Missing or damaged materials (including scripts, costumes, and/or props) will result in a \$100 replacement/cleaning fine through our Finance Office.**
- You may not alter lines, business, props, costumes, or any phase of the production without consultation and permission from the Director. Yes, this applies to Closing Night Shenanigans.
- After Curtain Call on show nights, performers must remove their body microphones and all costume pieces before going outside to see friends and family. Technicians must secure all props, set pieces, and microphones before going outside to see family and friends.
- On Closing Night only, cast members may go out to the foyer in costume after body microphones have been removed by our trained sound crew. Actors are not permitted to remove their own microphones.
- If you are in need of financial assistance for any theatre costs and/or materials, please discuss this with the Director and the Finance Office as soon as possible.

Tech Requirement for Performers

Wolf Pack Theatre prides itself on turning out well-rounded theatre artists, designers, and technicians. As such, **all students performing in our shows are required to put in 12 hours of quality tech work in the form of technical rehearsals, set building, set painting, and set strike.**

- **Four** of these hours must be during a Saturday set building or painting session

- **Four** of these hours must be during our Super Saturday Tech day.
- **Four** of these hours must be during strike week after we close the show.

Consequences for not completing this requirement may result in limited cast/crew options on future shows, loss of Thespian points, and/or Varsity letter ineligibility.

Doublecasting and Understudying

Cast and crew decisions rest solely at the discretion of the Director and chosen panelists.

Depending on the choice of show or musical, the panel may decide to doublecast a role or roles, and/or assign Understudies. Below are reminders and expectations about Doublecasting and Understudies:

- If a student is doublecast in a role, they will share an equal number of performances with the cast member with whom they are doublecast. While the Director will make every effort to be flexible in terms of show date preferences of students, the assigned dates will ultimately be determined by what is best for the performance as a whole.
- In general, Senior cast members will be given preference for closing night due to it being our program's Senior Night.
- The nature of the Understudy role requires a lot of patience and independent preparation. Understudies are expected to attend every rehearsal and take careful notes about blocking, character development, and other Director's notes. They must ensure that they are rehearsing on the side along with the cast in order to be prepared to perform when and if needed.
- The Director will do their best to set aside one show dedicated to our Understudies during a production run. However, this is subject to change based on an Understudies' attendance and preparation throughout rehearsals, and/or readiness for a full show by the week of Technical Rehearsals.
- All Doublecast and Understudies must be prepared to perform in the event of another cast member's absences due to illness, injury, and/or any other reason. If filling in is required, this may change original performance dates.

Participant Opportunities and Recognitions

Cast and Crew Party

Wolf Pack Theatre holds a Cast and Crew party after Closing Night in the theater. It is a chance for the students to thank the Creative Team, to celebrate one another and the show, and to enjoy treats and one another's company. This is not mandatory, but is open to all cast, backstage crew, and House Managers working the entire show run. Potluck information will be shared by the student leaders a week prior to closing night. Prompt pick up after the party is required.

Leadership Opportunities

Students may run for Wolf Pack Theatre Club leadership positions in May of each school year. Our Leadership Application and Code of Ethics can be found [here](#).

Varsity Letters

Wolf Pack Theatre who meet the following “Varsity” requirements for our program and maintain a minimum GPA of 2.0 are eligible for West Hills High School Varsity Letters in Theatre:

- Two MAJOR ROLES (Any cast or Level 2 or 3 Tech role in a WHHS fall play or spring musical)
- Two MINOR ROLES (Level 1 Tech, Set/Paint crew, House crew, and/or sub additional MAJOR role)
- Two SHOWCASES as a performer or technician (or sub MINOR/MAJOR role)
- Four SERVICE/LEARNING ACTIVITIES (Usher/Box Office/Crew for Music concert, Theatre Leadership position, Extra Build/Paint hours, and/or Community Service hours)

Performing Arts graduation cords

In order to be eligible for a Performing Arts Graduation cord, students must meet all of the following requirements:

- Pick one performing arts sequence: Choir, Band, Orchestra, Guitar, or Theater. (i.e. 3-4 years of Theatre or Band, etc. No shared performing arts classes).
- Be enrolled in the same sequence of performing arts classes for at least six semesters of their time in high school (9th-12th grade)
- Take a full year in an Honors or Advanced class senior year
- Maintain a C or above in every performing arts sequence course
- Maintain an M or above in citizenship during every performing arts sequence course
- Meet all WHHS graduation eligibility requirements as of the Semester 2, Week 12 grading period of their senior year.

International Thespian Honor Society

Students participating in our productions have the opportunity to earn points for Induction into our chapter of the International Thespian Honor Society. Troupe 4570 is **the honors component of our school’s theatre program**. Its purpose is the advancement of standards of excellence in theatre and the encouragement of community service projects with our members.

Requirements for Troupe 4570’s International Thespian Honor Society Induction

- A minimum of 25 points earned as a cast or crew member on at least three Wolf Pack Theatre productions (fall production, spring musical, or spring showcase and awards show)
- 2.0 GPA minimum
- No unexcused absences or over two tardies* as a cast or crew member
- No behavior interventions* as a cast or crew member

Students with unexcused absences/tardies or behavior interventions may have the opportunity to earn Induction status on later productions at the Troupe Director’s discretion.

There is a student fee of \$50.00 to be paid to the West Hills Finance Office in order to be inducted into the Honor Society. This cost covers the membership fee into the society, a certificate and membership pin, along with subsequent Honor Pins, and an online

subscription to *Dramatics* magazine. If any student has an issue with payment, they should speak with Ms. Nylund-Lieb in order for arrangements to be made.

Graduating seniors who meet the requirements of Honor Thespians will be awarded graduation regalia at Senior Awards night and the Wolf Pack Theatre Awards show. At the end of each year, one senior member will be honored with **Troupe 4570's Thespian of the Year** award.

Members of our troupe get access to exclusive benefits, workshops and leadership opportunities through Educational Theatre Association and the International Thespian Society to grow their skills and resume, and cultivate a lifelong love of theatre — whether on stage, behind the curtain, or in the audience.

In general, the Troupe reflects and supports all West Hills High School academic, attendance, and behavior expectations. However, Thespian expectations go above and beyond the minimum requirements to participate in our afterschool program. Specific information about our Thespian Troupe can be found in [Troupe 4570's Constitution](#).

Tech Crew opportunities with other programs

Our technical theatre student crews are fortunate to have real-world opportunities to work as Deck Crew, Sound and Light Operators, Stage Managers, and Designers three or more times a year with West Hills High School's Music programs. Under the supervision of our Technical Director, students can earn valuable Work Experience hours as Performing Arts Interns. After completing 24 successful internship hours as tech crew members, students will receive a Letter of Reference from Wolf Pack Theatre verifying their volunteer experience.

Important Dates and Reminders for Seniors

Senior year is such an exciting time for our students. Below you can find some helpful hints and reminders for our Wolf Pack Theatre seniors:

- **Senior portraits** - summer before 12th grade. Please share senior portraits with us so we can get started early on our Senior shout outs. We love graduation announcements for the walls of our office too.
- **Brag packets** from Counseling. These need to be completed and shared for all Letters of Recommendation requests. Colleges, scholarships, internships, and jobs may require these.
- **Fall Play and Spring Musical Senior Night.** Senior parents typically donate \$20 to work together to purchase rose bouquets (dozen roses plus flower tissue and ribbon in WH colors) along with other fun treats (candy leis, photo frames, etc.) to be presented to the seniors during the closing night curtain call.
- **Senior Night Sign Google forms.** These will come from ASB and need to be completed for every activity the student is involved in. If they do one for theatre, the cool signs go up during our Awards Night.

- **Senior Shout Out Google form.** Fill this out and upload photos so we can properly celebrate all of our seniors in the program on social media and at the Awards show.
- **The spring semester 12 week grading period** is the final check for Performing Arts graduation cord and Thespian graduation cord/sash/collar requirements.

Parent/Guardian Volunteers

We love our volunteers! There are many opportunities to become involved with our program, including but not limited to:

- Providing pizza lunches or dinners on set build days and Super Saturday Tech
- Providing the cake for the Cast/Crew party
- Assisting with flowers and gifts for our Fall and Spring Senior Nights
- Donating cases of water for rehearsals and performance runs
- Assisting with lobby decorating, box office, concessions, flowers, and/or star grams during performances
- Costume ironing, stitching, etc., make-up and hair assistance
- Box Office parents to help oversee student box office and house staff on show nights
- Chaperoning field trips to The Old Globe, La Jolla Playhouse, or other show outings
- Helping build and paint our beautiful sets
- Sharing any visual or performing arts expertise that you might have with our students

For Box Office help in particular, **we offer a free ticket to an additional night of the show to thank you for the extra assistance on show nights.** Please look for a SignUpGenius link within the first two weeks of rehearsals with information about volunteer opportunities.

Any parent/guardians hoping to assist backstage or with our Creative Team must complete the Background and Fingerprinting check through Grossmont Union High School District.

Parents/Guardians serving as Creative Team members are required to undergo more specific training with the Theatre Director, the school site, and district in regards to professionalism expectations.

Instagram and Wolf Pack Theatre website

We use the site and social media regularly to post volunteer sign-ups, calendars, celebrate students, give announcements and updates, share photos and videos of rehearsals, field trips, community service events, and show information. Instagram: @whhswolfpacktheatre

If you have any questions or are looking for more information, you can check out our website with this [link](#) or scan the QR code below.

