



Student Agreement for Admission and Continuance

OJT- On the Job Training (Period), WE-Work Experience (Course) or DCT- Diversified Career Technology (Course)

To be accepted into and remain in the programs, you must understand and agree to the following conditions:

Eligibility & Enrollment

- * Age: You must be at least 16 years old by August to meet child labor law requirements.
- * GPA Requirements:
 - WE** Work Experience (course): 2.4 GPA or lower (must include **OJT** component).
 - DCT** Diversified Career Technology (course): 2.5 GPA or higher.
- * Schedule: Work Experience students must have at least two (2) **OJT** periods available on their schedule.
- * Application: A formal application must be submitted for program entry.
- * Obligations: All school financial obligations must be paid in full to remain in the program.

Employment Requirements

- * Location: Jobs must be located within Palm Beach County.
- * Tax Documentation: You must receive a W2 form; 1099 (independent contractor) forms are not permitted.
- * In-Person Work: No virtual/remote jobs are allowed, as paperwork must be signed in person throughout the year.
- * Hours: You must work five (5) hours per week for every one (1) **OJT** period on your schedule.
- * Status: You must be employed for at least 90% of each nine-week grading period to pass the OJT/WE/DCT class.
- * Job Changes: You must immediately notify the Coordinator/Teacher if you quit or change jobs.

Attendance & Conduct

- * School First: You must attend school to work that day. Working on a day you were absent from school (including suspensions) is grounds for removal.
- * Discipline: Repeated absences, ISS (In-School Suspension), or external suspensions may result in dismissal from the program.
- * Professionalism: Act in a manner that reflects positively on yourself, your institution(school), and your family.
- * Identification: You must carry and display your student ID at all times.

Logistics & Paperwork

- * Transportation: You are responsible for providing your own transportation off school grounds to your job site.
- * Time Cards: All monthly time cards require an employer signature and must be submitted by the deadline.

Complete application and submit to Mr.Parks scott.parks@palmbeachschools.org



SEMINOLE RIDGE HIGH SCHOOL

APPLICATION

OJT-On the Job Training (Period), WE-Work Experience (Course)

or DCT-Diversified Career Technology (Course)

Email to contact: Mr.Parks - scott.parks@palmbeachschools.org

PLEASE PRINT

Date: _____

Name: _____ Grade: _____

Address: _____ City: _____ Zip Code: _____

Cell Phone Number: _____ Age: _____

Student ID: _____ Date of birth: _____

Mother/Guardian Name: _____ Phone Number: _____

Father/Guardian Name: _____ Phone Number: _____

WORK HISTORY

Present Employer: _____ Supervisor: _____

Job Title: _____ Phone: _____

Prior Employer: _____ Supervisor: _____

Job Title: _____ Phone: _____

Why do you want to be in the OJT / DCT / WE Program?

Reply: _____

I understand the conditions regarding the OJT- On the Job Training (Period), WE-Work Experience (Course) or DCT- Diversified Career Technology (Course) programs and agree to adhere to all requirements without exception. If I am accepted, I agree to fulfill all my obligation and to maintain a satisfactory scholastic standing, including regular school and job training attendance:

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____