

**CENTRAL CALIFORNIA LEGAL SERVICES  
JOB OPENING ANNOUNCEMENT  
IMMIGRATION STAFF ATTORNEY**

**WHO WE ARE:** Central California Legal Services provides high quality legal services to indigent residents across six counties in California's central San Joaquin Valley, a region where intense poverty exists side by side with unparalleled wealth and abundance. CCLS improves the well-being of our communities through broad-scale advocacy, as well as through legal work that meets individual clients' immediate needs. Together with our clients and community partners, we challenge the systems that breed poverty in the Central Valley, reshaping our Valley's narratives to support health and prosperity for all who love and work in this most fertile and beautiful region.

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CCLS seeks a full-time, immigration staff attorney to work with its Family/Immigration/Benefits Team. The ideal candidate will have experience providing legal representation, consultation, advocacy and education in immigration, naturalization, and/or domestic violence matters.

Position:	Immigration Staff Attorney
Experience:	Minimum 0-5 years active, civil legal practice
Application Deadline:	Open until filled
Location:	Fresno, Visalia and Merced Offices (as needed)
Term of Employment:	Permanent, Full Time
Other:	FLSA Exempt, Union Position

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**HOW TO APPLY:**

Please e-mail all application materials detailed below to **Debra McKenzie, Director of Administration** at [dmckenzie@centralcallegal.org](mailto:dmckenzie@centralcallegal.org).

1. Cover Letter
  - a. Please tell us briefly about your experience doing advocacy work with low-income communities.
  - b. Please describe your leadership experience.
  - c. Tell us about your connection to the Central Valley or what draws you here?
  - d. What particular interest do you have in being a Legal Aid lawyer?
2. Resume
3. Three Professional References
4. Legal Writing Sample (No more than 10 pages)

## **RESPONSIBILITIES & DUTIES:**

- Provide direct legal services in immigration matters for victims of domestic violence, human trafficking, and labor trafficking with a focus on U-Visas, T-Visas, VAWA, and Naturalization;
- Work with CCLS advocates to ensure delivery of high quality legal representation to clients consistent with CCLS program priorities;
- Develop and maintain relationships with client groups and community-based service providers, and work with them to identify community lawyering opportunities;
- Identify and analyze systemic issues through individual and impact casework;
- Participate in community outreach events and legal workshops/clinics;
- Participate in planning and strategy meetings with project partners and statewide networks of Legal Aid advocates;
- Foster productive relationships with other CCLS staff, the court, and public agencies;
- Participate in weekly CCLS case review meetings, stay informed of changes in the law, including continuing legal education, and adhere to CCLS policies and procedures;
- Maintain a commitment to impact litigation as part of a holistic and collaborative advocacy strategy;
- Other duties as assigned.

## **SKILLS & QUALIFICATIONS:**

- Member in good standing of the State Bar of California; or, eligible to practice under the Registered Legal Services Attorney Program and California Bar admission within twelve months of hire;
- Experience working with low-income clients, collaborating effectively with diverse groups of individuals and organizations, and connecting and strategizing with local community leaders;
- Previous Legal Aid or other non-profit, legal services experience desirable;
- Experience providing legal representation, consultation, advocacy, and education in immigration matters and/or to victims of domestic/family violence helpful;
- Litigation experience in State, Federal and/or Immigration Court, preferably in immigration and domestic violence proceedings;
- Desire to address systemic issues and develop general knowledge of poverty law;
- Bilingual ability strongly preferred in English and at least one other language commonly spoken in the Central Valley;
- Excellent interpersonal, oral, and written communication skills;
- Comfortable working under pressure, on a team or independently, passionate about the work, inquisitive, and analytical;
- Ability to travel as needed and proof of liability and property insurance on vehicle used.

**SALARY/BENEFITS:** Salary Range DOE (generally for 0-5 years of experience \$54,000 to \$65,000); benefits include medical, dental, vision, life, disability insurance coverage; employer contribution to 403(b) plan based on length of service; 14.5 paid holidays; generous vacation and sick leave policy; some professional dues paid by CCLS; if qualified, participation in the School Loan Reimbursement Assistance Program, and/or a Bilingual Supplement.

*CCLS is an equal opportunity employer: we value equity, inclusion, and diversity, across all races, cultures, classes, ages, religions, gender identities and presentations, sexual orientations, body sizes, family structures, abilities, and all categories protected by law. We encourage all interested individuals to apply.*

**POST DATE: 09/09/2019**