

# Community-Engaged Scholar Award: Teaching and Learning

## Purpose

The University of Minnesota ***Community-Engaged Scholar Award: Teaching and Learning*** recognizes one instructor annually for exemplary community-engaged teaching in their respective field(s) of inquiry.

## Eligibility

Individuals with the following appointments on any University of Minnesota campus are eligible to be nominated for the *Community-Engaged Scholar Award: Teaching and Learning*.

- 1) Regular faculty (tenure-track and tenured) and term faculty (non-regular);
- 2) Academic Professional and Administrative Employee (P&A)

Nominees must hold a 75 percent time or greater appointment and have been at the University of Minnesota for at least five years, including the current year. Previous nominees who did not receive the award may be renominated; previous winners of this award are ineligible.

## Nominations

Any faculty member, staff member, student, or University-affiliated community member or group can submit a nomination in support of a candidate. Self-nominations are also accepted. The nomination process involves the submission of a formal nomination dossier (see below for a list of required items).

## Evaluation Criteria

Submissions will be evaluated based on the documented evidence of the following criteria:

- Documentation of exemplary community-engaged teaching that embodies the University of Minnesota's definition of public engagement: *"The partnership of university knowledge and resources with those of the public and private sectors to enrich scholarship, research, and creative activity; enhance curriculum, teaching and learning; prepare educated, engaged citizens; strengthen democratic values and civic responsibility; address critical societal issues; and contribute to the public good."*

- Exhibits a teaching agenda that incorporates community-based issues and community-engaged practices within the core features of the nominee's teaching;
- Provides evidence of how the nominee's teaching has resulted in effective student learning; and,
- Demonstrates positive community or societal impact through the nominee's teaching.

For the purpose of this award, community is broadly defined to include audiences external to the University, and can include non-profit organizations, businesses, governmental agencies, educational institutions, and other institutions. The engaged work can focus on local, state, regional, national, or global issues.

NOTE: Successful dossiers will be made available for public review. University employees may publish information from these dossiers in materials regarding the *Community-Engaged Scholar Award: Teaching and Learning*. Dossier contents will be publicly available except for information covered by the Minnesota Data Privacy Act. Private or personal materials should not be included as part of the dossier.

### **Submission Packet**

The submission must include the following components, presented in one PDF file:

- **Nomination Cover Sheet (see final page for template)**
- **Nominator Statement (1,000 words)**  
Statement should present the full case for the nomination and a summary of the nominee's distinction as a community-engaged instructor. This statement forms the basis of the nomination. In the statement, the author should: describe the nominee's teaching agenda and how it incorporates community-engaged practices; and discuss how the nominee's work advances student learning in the nominee's area(s) of inquiry. The statement should present how the nominee's teaching has produced positive societal changes or community impact. Specific examples should be included. The aim of this statement is to set out a detailed case for the nominee's exemplary community-engaged teaching.
- **Personal Statement (1,000 words)**  
Statement should address the following prompts: Describe how your teaching agenda incorporates community-engaged practices; discuss how your community-engaged teaching advances student learning in your discipline and/or area of inquiry; discuss your partnerships with external entities and the philosophy you have about developing those partnerships; and, discuss how your teaching has produced or is likely to produce positive community impacts or societal changes.
- **Three Supporting Letters (one page per letter)**  
Three supporting letters documenting the partnership and community impact of the

nominee's engaged teaching impact. At least one letter must be from a community partner.

- **Curriculum Vitae (15 pages maximum)**

CV should include a list of courses taught relevant to the nominee's community-engaged teaching.

- **Supplemental Materials (5 pages maximum)**

Supplemental materials might include summaries of external evaluation, news releases, scholarly products including community articles and presentations, links to video stories, student reflections, etc.

- **How to Submit**

To submit, send nominations to Amber Cameron [acameron@umn.edu](mailto:acameron@umn.edu)

## **Annual Award**

The recipient of the *Community-Engaged Scholar Award: Teaching and Learning* will receive a one-time \$3,000 award that will be transferred to the recipient's college between mid-September and mid-October. Subject to approval of the recipient's dean or director, this award may be used to support research and professional development (without loss of tax or fringe dollars), may be paid as salary (minus taxes and fringe benefit charges), or may be used as a combination of both.

## **Additional Information**

For questions about the award or nomination procedures, please contact Amber Cameron, Director for Public Engagement Initiatives, in the Office for Public Engagement at [acameron@umn.edu](mailto:acameron@umn.edu).

# **Nomination Form Template**

**Nominee Name:**

**University Department:**

**University Campus:**

**Nominee Email:**

**Current rank (if faculty) or title:**

**(IF APPLICABLE)**

**Nominator Name:**

**University Department:**

**University Campus:**

**Nominator Email:**