

REYNOLDSBURG WASHINGTON, D.C. TRIP

DEPARTURE: Wednesday, May 13, 2026
RETURN: LATE Saturday, May 16, 2026

Students will leave from the school the morning of May 13 and travel to Gettysburg, PA. Students will have the opportunity to tour the battlefields before traveling onto Washington, D.C., arriving approximately around 9:00 p.m. Students will tour D.C. Wednesday evening through Saturday afternoon. Arrival time back in Reynoldsburg has been scheduled for late Saturday, May 16. This return has proven to be preferable and allows students a chance to rest before school on Monday morning.

The trip is being handled by Scholastica Travel, Inc., of Greensburg, Pennsylvania. Scholastica has done an outstanding job for us for many years. The price of the trip per student is **\$960.00 (Before fundraising money is deducted).**

This pays for the following:

- transportation via bus to and from Washington, D.C.
- transportation in Washington, D.C.
- all admissions to buildings and presentations, & Gettysburg
- 3 nights hotel lodging (4 students per room; 2 double beds in each room)
- 11 meals
- a company tour guide on each bus
- a group picture
- a wreath ceremony at the Tomb of the Unknown Soldier
- security guards on each floor at the hotel
- group accident and medical insurance
- a sit-down dinner and event following
- all taxes and gratuities
- processing and D.C. coordinator fees
- D.C. t-shirts to be worn on the trip

The payment periods for the trip are as follows:

First payment of \$50.00 is due the week of: Oct. 13- Oct. 17, 2025

*Checks or Money Order payable to **Baldwin Road Junior High School**

Second payment of \$200.00 is due the week of: Nov. 10-14, 2025

Third payment of \$250.00 is due the week of: Jan. 5-9, 2026

Fourth payment of \$250.00 is due the week of: Feb. 2-6, 2026

Final payment of \$210 is due the week of March 9-13, 2026

*2nd-5th payment will be paid directly to Scholastica Travel

**Fundraising money earned throughout the year will be deducted from final payment.

NOTE: The required payments must be made during the specified times, or your child will become ineligible for the trip.

Money can be refunded through March 13, 2026; after this date, monies will be in the possession of Scholastica Travel and only a percentage of the money will be refunded. The exact amount to be refunded will be determined by Scholastica Travel. Refund request forms are available from the trip coordinator or in the school office.

TRIP COORDINATOR CONTACT INFO.

Nicholas Keith
Elizabeth Brown

nicholas.keith@reyn.org
elizabeth.brown@reyn.org

(614) 367-1600
(614) 367-1600

GOOGLE CLASSROOM

All important information for the trip will be posted in the D.C. Trip 2026 Google Classroom.

Please join this Google Classroom using the code: **itgivt6z**

CHAPERONES

Chaperones for the trip are Reynoldsburg school employees, many being veterans of past D.C. trips. Chaperones have volunteered their time for this trip. They know the students, enjoy them, and are committed to make this trip a rewarding experience. Unfortunately, parents/guardians or other family members cannot chaperone the trip. Chaperones will meet with students several times before the trip. There will also be **one mandatory parent meeting on April 30, 2026 at 7:00 p.m.** At this time, parents will have the opportunity to meet the chaperones and discuss the details of the trip. **We will have alternative options for parents that cannot attend.**

FUNDRAISING

Information about fundraising opportunities will be sent home at a later date. Students wishing to participate *must return the attached fundraiser permission form*. Profit earned will be divided equally amongst all students attending the trip.

HOW TO RESERVE A PLACE ON THE TRIP

Complete the attached forms and return them to Mr. Keith or Mrs. Brown. **This needs to be completed by THIS FRIDAY, SEPTEMBER 26, 2025.** *Eighth grade students currently enrolled at SMBR. may NOT add their name to the list after this date.* This is due to the fact that reservations are being made and we need an accurate number to secure tickets and various sites. Attached is a list of important dates and deadlines to keep on file for your convenience. Additional information, as needed, will be given to your child at school.

SCHOLASTICA TRAVEL, INC'S CANCELLATION POLICY:

Calendar Days Before Scheduled Departure Date	Cancellation Policy
30 or more	Scholastica Travel Inc will retain 20% of the deposit due at the time of cancellation. Each individual or group will receive an 80% refund of money due to Scholastica at the time of cancellation less any non-refundable prepaid reservations/tickets.
14 to 29	Scholastica Travel Inc will retain 25% of the total trip cost. Each individual or group will receive a 75% refund of money due to Scholastica at the time of cancellation less any non-refundable prepaid reservations/tickets, contingent on the group or individual being paid in full.
13 or less	Scholastica Travel Inc will retain 50% of the total trip cost. Each individual or group will receive a 50% refund of money due to Scholastica at the time of cancellation less any non-refundable prepaid reservations/tickets, contingent on the group or individual being paid in full.

Important Dates: WASHINGTON, D.C., 2025-2026

Sept. 26	Reservation, Eligibility and Fundraiser Permission form DUE
Oct. 13-27	Tri-C Fundraiser
Oct. 13-17	First Payment DUE- \$50.00 (To reserve your spot) Checks or Money Order can be made Payable to SMBR
Nov. 10-14	Second Payment DUE- \$200.00 *Pay on the Scholastica website
Jan. 5-9	Third Payment DUE- \$250.00 *Pay on the Scholastica website
Jan. 12-16	T-shirt design contest
Feb. 2-6	Fourth Payment DUE- \$250.00 *Pay on the Scholastica website
March 2-6	Roommate Sign-Ups
March 9-13	Final payment DUE- TBD (Amount will be based on amount of fundraiser sales) *Pay on the Scholastica website
March 13	<u>Last day for FULL refunds</u>
April 9	Bus meeting #1 (during school day- students only)
April 23	Bus meeting #2 (during school day- students only)
April 30	<u>MANDATORY Parent/Guardian meeting with chaperones</u> <u>7:00 p.m.- SMBR Cafeteria</u> *Alternative arrangements can be made if parents/guardians cannot attend. Parents/Guardians must contact the DC coordinator to make other arrangements.
May 7	Bus meeting #3 (during school day- students only)
May 13	Depart for Washington, D.C.
May 16	Return to Reynoldsburg

FUNDRAISER PERMISSION FORM

The annual eighth grade trip to Washington, D.C. is an experience in which we love to see our students participate. We would like to make this opportunity available to as many students as possible. We are offering optional fundraisers for students to help with the cost of the trip.

Students and their families are responsible if money or merchandise is lost or stolen while it is in their possession. SMBR will not be held responsible if money or merchandise is stolen while in the student's/ family's possession. Due to IRS regulations, the money earned will be evenly divided amongst all students attending the trip. Money earned all year from fundraising will be deducted off of the final payment in February. Families will be notified of the total amount to be deducted in late January. If a student is taken off of the trip FOR ANY REASON, the money earned from fundraising will become part of the general D.C. fund and cannot be refunded to the student/family.

If you wish to participate in the D.C. trip fundraisers this year, please complete the bottom portion of this form and return it to school by **September 26, 2025**.

We, the undersigned, agree to the policies as described in this letter for the Washington, D.C. fundraiser.

_____ (Student Name- PRINT)

_____ (Student signature)

_____ (Parent/ Guardian- PRINT)

_____ (Parent/ Guardian signature)

_____ (Date)

***Return this page to school by September 26, 2025.**

WASHINGTON, D.C. RESERVATION/PERMISSION FORM

(Student's Name- last name, first name- PLEASE PRINT)

Please check: Male Female Prefer not to say

(Parent/Guardian's name)

(Address)

(Phone)

I hereby give permission for _____
(Student's first and last name)

to attend the Washington, D.C. trip sponsored by Baldwin Road Junior High School from May 13-16, 2026. I understand that if my child is unable to attend the trip due to a medical reason, suspension/ expulsion/ emergency removal from school, a discipline matter, my removing them from the trip, the school needing to cancel the trip, or any other reason, **a FULL refund cannot be issued after March 13, 2026.** Money can be refunded by the school through March 13, 2026. After this date, monies will be in the possession of Scholastica Tours and only a percentage of the money will be refunded. Scholastica Tours will determine the amount of refund after March 13, 2026. Refund request forms are available from the trip coordinator. *Please see Scholastica Travel, Inc.'s Cancellation policy on page 2 of this packet for more information.

If a severe discipline problem arises while in D.C., and chaperones determine its necessity, *a student will be sent home at the parents' expense.* This may include accepting a collect call and/or wiring money for transportation back to Reynoldsburg.

I understand this discipline policy and accept responsibility for returning my child to Reynoldsburg if it is deemed necessary.

(Parent/ Guardian Signature)

(Relationship)

(Date)

*Return this form by Sept. 26, 2025 in order to reserve a place on the D.C. trip.

Criteria for Washington, D.C. Eligibility

The following are criteria which you, as a student, must meet to be eligible for participation in the Washington, D.C. trip. This policy is contingent upon Board of Education approval, and is in effect from the announcement of the trip through the date of RETURN on *Saturday, May 16, 2026*.

1. You must be an eighth grade student at SMBR. and NOT have previously attended the Washington, D.C. trip.
2. You must obey the SMBR. Student Code of Conduct and the Reynoldsburg Bus Regulations. **ANY** out-of-school suspension/emergency removal will automatically eliminate students' trip privileges. Other discipline issues may factor in denial of trip privileges at the decision of the SMBR. principal and trip coordinators and include: *attendance, tardies, and chronic disregard of school expectations on a bus or in a classroom (as listed in the SMBR. student/ parent handbook).*
3. You must have submitted a waiver/ release form, emergency medical form, and power of attorney (to be sent home at a later date) by the night of the **MANDATORY** parent meeting, April 30, 2026.
4. You must have paid the full amount of the trip by March 13, 2026.
5. The administration and trip coordinators reserve the right to deny trip privileges.
6. All school and athletic fees must be paid.
7. Anyone removed from the trip or if the trip is canceled FOR ANY REASON, families will NOT receive a FULL REFUND after **March 13, 2026**.

_____ (Student's Name- PRINT)

_____ (Student's signature)

_____ (Parent/ Guardian signature)

_____ (Date)

***Return this form by Sept. 26, 2025 in order to reserve a place on the D.C. trip.**