# Partner Impact Update Email Template

*Send after an advisory or industry experience to demonstrate how educator feedback is being used.*

**To:** [Industry partner name / organization]

**Subject:** Follow-Up: How Your Industry Insights Are Informing Our CTE Work

## COPY-AND-CUSTOMIZE EMAIL

Dear [Partner Name],

Thank you again for sharing your time and expertise during [advisory / event name] on [date]. Your perspective helped our educators better understand [specific industry topic or workforce expectation].

Following the session, participating educators identified several ways they may use these insights in their programs. For example, [insert one or two specific educator intentions from a survey, notes, or follow-up conversation].

[Optional, only when verified: Since the event, educators have completed / begun [specific action]. We are reviewing [evidence] to understand how this supports student learning.]

We wanted to share this update so you can see how your contribution is informing our planning and ongoing conversations about career readiness. We also welcome your feedback on [specific next-step opportunity or question].

Thank you for helping connect CTE instruction with real-world industry expectations. We appreciate the partnership and hope to continue collaborating.

Sincerely,
[Name]
[Role / Program]
[Contact Information]

## BEFORE YOU SEND

| Check | What to verify |
|---|---|
| ☐ | Names, event details, and industry recommendations are accurate. |
| ☐ | Planned educator actions are described as intentions, not completed changes. |
| ☐ | Any claimed implementation or student outcomes have supporting evidence. |
| ☐ | Only approved, non-sensitive examples or aggregated results are shared. |