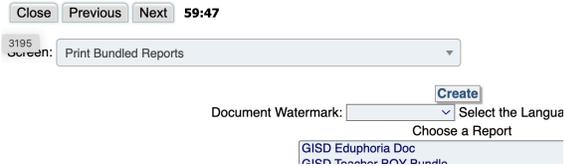


How to add student accommodations in Eduphoria

1. After all ARD changes have been made to the accommodations page, go to reports in frontline and create a report under bundles: GISD Eduphoira, view reports, and save report to your desktop with the student's name and the school year (ex: Martin,K 23 24)



A screenshot of the Eduphoria web interface showing the report creation process. At the top, there are navigation buttons: 'Close', 'Previous', 'Next', and a timer '59:47'. Below this is a dropdown menu with '3195' and 'Screen: Print Bundled Reports'. A 'Create' button is visible. Below the 'Create' button, there is a 'Document Watermark:' field with a dropdown arrow and the text 'Select the Language'. Underneath that is a 'Choose a Report' section with a dropdown menu showing 'GISD Eduphoria Doc' and 'GISD Teacher BOV Bundle'.

2. Log into Eduphoria
https://graham.schoolobjects.com/eduphoria_webcontrols/Applications.asp

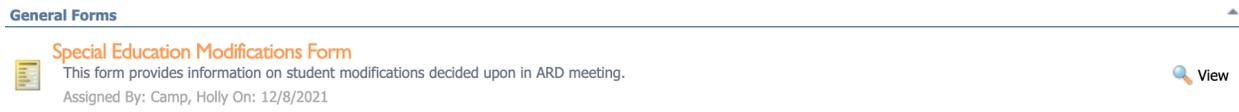
3. Access the Aware application



4. Select a student
5. Click on Forms



6. Open the current Special Education by clicking on the view button



A screenshot of the 'General Forms' page in Eduphoria. The page title is 'General Forms'. Below the title, there is a section for 'Special Education Modifications Form'. The text reads: 'This form provides information on student modifications decided upon in ARD meeting. Assigned By: Camp, Holly On: 12/8/2021'. To the right of this text is a 'View' button with a magnifying glass icon.

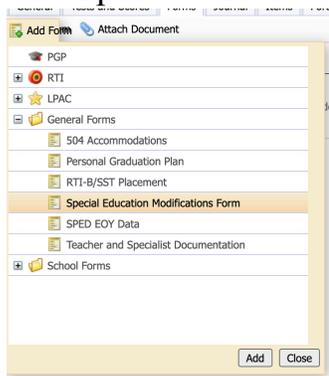
7. Select Archive to save this document



8. Click on Forms again and Add From



9. Add Special Education Modification Form



10. Select View on the right hand side. Scroll down to the bottom of the form. Find your saved report from frontline GISD Eduphoria and upload and attach the file.

Student Individual Service Plan

Upload most recent form

Select a file to upload:



11. Click save then click then mark as updated with the following information:
“Accommodations have been updated. You must view these documents within 48 hours. When you view the document, this becomes your new verification of accommodations receipt. This will be monitored.” (use command C to copy and command V to paste into the box)



How to access student accommodations in Eduphoria

12. Log into Eduphoria

13. Access the Aware application

14. Select a student

15. Click on Forms



16. Enter Special Education Modification Form by clicking the view button on the right-hand side of the page.



17. Scroll to the bottom of the page and click the document labeled accommodations/ modifications. The document will be downloaded for viewing.

