

**MINUTES OF A REGULAR MEETING AND WORKSHOP  
OF THE BOARD OF EDUCATION  
CITY OF LAKE FOREST SCHOOL DISTRICT 67  
JUNE 21, 2022**

The regular meeting of the Board of Education of the City of Lake Forest School District 67, County of Lake, State of Illinois was held on Tuesday, June 21, 2022 at Lake Forest High School West Campus, and called to order at 5:15 p.m. by Mr. Engelland.

Board members present at roll call were:

Alice LeVert, Secretary	Richard Chun, Member
Anne Geraghty Helms, Member	Justin Engelland, President (Virtual)
Suzanne Sands, Vice President	Emily Bernahl, Member
Carl Kirar, Member	

Absent: None

Administration Present:

Matthew Montgomery, Superintendent  
Jeff McHugh, Deputy Superintendent  
Jennifer Hermes, Chief Operating Officer/CSBO

Also Present: Tiana Adams, Board Clerk

Guests:

**Adjourn to Executive Session:**

**Motion:** Mrs. Bernahl moved, seconded by Mrs. Sands that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn to Executive Session at 5:16 p.m. to discuss matters related to the appointment, employment, compensation, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity 5 ILCS 120/2(c)(1). The Board will also discuss matters related to security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property 5 ILCS 120/2(c)(8).

Votes were taken by roll call. Votes were cast as follows:

Ayes: Kirar, Bernahl, Chun, Engelland, LeVert, Helms, Sands

Nays:

Absent:

The motion carried unanimously.

**Adjourn Executive Session:**

**Motion:** Mrs. LeVert moved, seconded by Mr. Kirar that the Board of Education of City of Lake Forest School District 67, Lake Forest Illinois, adjourn Executive Session at 5:56 p.m.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Helms, Kirar, LeVert, Chun, Engelland, Sands, Bernahl

Nays:

Absent:

The motion carried unanimously.

**Re-Open Meeting:**

Mr. Engelland called back to order the regular meeting of the Lake Forest School District 67 Board of Education, Lake Forest, Illinois at 6:04 p.m.

Board members present at roll call were:

Richard Chun, Member

Alice LeVert, Secretary

Suzanne Sands, Vice President

Anne Geraghty Helms, Member

Justin Engelland, President

Emily Bernahl, Member

Carl Kirar, Member

Absent:

Administration Present:

Matthew Montgomery, Superintendent

Jeff McHugh, Deputy Superintendent

Jennifer Hermes, Chief Operating Officer/CSBO

Also Present: Tiana Adams, Board Clerk

Guests: John Noble, District 115 Board of Education Member

**Workshop:**

Potential Board Member Open Seat

Mrs. Sands discussed the board member seat that will be opening due to the forthcoming resignation from Board President, Justin Engelland. The Board would need to decide if there would be a full board or select members of the board appointed to a committee to conduct the board member interview process. The Board planned to have two to three special meetings with the full board to search for candidates and conduct interviews. The Board reviewed the interview documents and discussed the interview process. Future meetings would be scheduled for July 12 and August 10.

The Board discussed the requirements for a community member to join the board. Background checks are not conducted. Tiana Adams, Board Clerk would conduct a basic check of the sex offender database to ensure none of the applicants are registered.

Mrs. Sands questioned if anyone would be interested in the role of Vice President. Mrs. LeVert expressed interest. There would need to be a member to fill the secretary position if Mrs. LeVert is nominated to the position of Vice President.

#### Legislative Priorities

Mr. Kirar introduced John Noble, District 115 Board of Education Member that serves as their Ed-Red Liaison representative. He discussed the three resolutions the board may present if they choose. The resolutions were Funding for School Security, Special Education Funding and Task Force, and Mandates Review Committee. District 115 would be submitting these resolutions for approval, the goal is to have all three districts; 65, 67, and 115 aligned on what they would submit for state approval. Discussions were held on the resolutions. The Board agreed to move forward with the three resolutions and an action item will be presented to the Board in a future meeting.

#### **Pledge of Allegiance**

The Board and members of the community recited the Pledge of Allegiance.

#### **President's Report**

Mr. Engelland welcomed all that were in attendance. On June 27, he would be submitting a letter of resignation from his position of Board President due to a new career opportunity that will require an abundance of international travel. Unfortunately, he had to attend his last meeting virtually due to COVID. He would like to thank the administration, staff, board members, and community for their service during his tenure as a board member. Mr. Engelland stated it has been a pleasure and honor serving with you all and the district. The Board shared parting words for Mr. Engelland.

#### **Superintendent's Report - Year in Review**

Dr. Montgomery's report contained a review of the 2021-2022 school year and what would be next in the upcoming 2022-2023 school year. In the 21 - 22 school year, Dr. Montgomery focused on the Entry Plan Goals, Superintendent's Entry Plan, Connecting with Community, Getting to Know Our Students, Year One Key Learnings, Scaffolding Progress, Building a Culture of Trust, Cultivating a Shared Vision for the Future, Portrait of a Learner, and Meeting Student Needs in Academics, Life, and Wellness. In the 22-23 school year the focus would be on Updated Strategic Plan with our Portrait, Analyze Innovative School Site Visits, Evaluation of Math and ELA Curriculum, and Cultivating a Culture of Trust and Success for All.

#### **Public Participation**

None

#### **Reports**

##### Post Issuance Tax Compliance Report

Dr. Jennifer Hermes discussed the post issuance tax compliance report. The District is required to annually review the applicable records and report findings to the Board of Education. The District agreed that it has reviewed all contracts and records to determine compliance with the applicable federal tax requirements.

**Board Committees:**

Education Committee - Suzanne Sands, Carl Kirar, Anne Geraghty Helms

Mrs. Sands, committee chair, reported that the committee has not met since the last meeting on May 12th and are currently working on future meeting dates.

Board Finance and Operations Committee – Alice LeVert, Richard Chun, Carl Kirar

Mrs. LeVert, committee chair, reported that the committee has not met since the last meeting. The next meeting will be on July 13.

Board Policy Committee – Richard Chun, Emily Bernahl, Anne Geraghty Helms

Mr. Chun, committee chair, reported that the committee has not met since the last meeting and the next meeting will be on July 11.

Mr. Kirar asked if the committee could review the Board Operating Procedure Manual.

**Liaison Reports:**

True North Education Cooperative 804 - Suzanne Sands

Mrs. Sands reported the cooperative met on June 8. The TrueNorth Leadership Council recognized retirees and scholarship recipients. The cooperative is still working on their strategic plan and more details will come in fall. Districts would be receiving their final true up bills soon. The budget and superintendent contract have been approved. The first meeting of the school year will be August 31.

Legislative Liaison – Carl Kirar

Mr. Kirar thanked John Noble for coming in to discuss legislative priorities. IASB submitted bills that are in review by the Governor. All bills can be found in the report; please review in your spare time. Discussions are being held about the budget. Ed-Red is hosting social/emotional learnings and it is encouraged for those who are interested to sign up.

Spirit of 67 - Richard Chun

Mr. Chun reported that the Spirit has no report this month due to the summer.

Executive APT – Emily Bernahl

Ms. Helms reported that the Spirit has no report this month due to the summer.

**Action Items:**

Approval of 2021 - 2022 Final Calendar

**Motion:** Mrs. Sands moved, seconded by Mr. Chun that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the 2021-2022 Final Calendar.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Bernahl, Engelland, Chun, Kirar, Sands, Helms, LeVert

Nays:

Absent:

The motion carried unanimously.

Approval of Director of Human Resources Enabling Agreement

**Motion:** Mrs. Sands moved, seconded by Mrs. Bernahl, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Director of Human Resources Enabling Agreement.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Engelland, Helms, LeVert, Sands, Bernahl, Chun, Kirar

Nays:

Absent:

Approval of Human Resources Items

**Motion:** Mrs. LeVert moved, seconded by Mrs. Sands, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Human Resources Items, as presented.

Dr. Jeff McHugh provided an introduction to Dr. Phil Georgia and welcomed him to the District.

Votes were taken by roll call. Votes were cast as follows:

Ayes: Sands, LeVert, Engelland, Kirar, Chun, Bernahl, Helms

Nays:

Absent:

The motion carried unanimously.

**Consent Agenda**

Any item may be removed from the consent agenda at the request of a Board Member.

Approval of CLIC Workers Compensation Contract Renewal

Approval of CLIC Liability Insurance Contract Renewal

Minutes of a Regular Meeting and Workshop, May 24, 2022

Minutes of an Executive Session, May 24, 2022

**Motion:** Ms. Helms moved, seconded by Mr. Chun, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, approve the Consent Agenda items, as presented.

Votes were taken by roll call. Votes were cast as follows:

Ayes: LeVert, Sands, Bernahl, Helms, Chun, Kirar, Engelland

Nays:

Absent:

The motion carried unanimously.

**Freedom of Information Act (FOIA):**

Sheri Ried | SmartProcure, In Progress

**Public Participation:**

Dr. Phil Georgia thanked the Board for the opportunity and commended administration for the interview process. He is excited to be a part of the team.

Ryan Martin thanked Dr. Montgomery for his advocacy on students' behalf. He stated that Dr. Montgomery has been a great addition to the District and thanked him for all he has contributed.

**Announcements:**

**Tuesday, August 23, 2022**

**Board of Education Meeting -  
7:00 p.m. West Campus Board Room**

**Adjournment:**

**Motion:** Mrs. LeVert moved, seconded by Ms. Helms, that the Board of Education of Lake Forest School District 67, Lake Forest, Illinois, adjourn the regular meeting.

On voice vote, motion carried.

The regular meeting adjourned at 7:58 p.m.

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Suzanne Sands, President      Date

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Emily Bernahl, Secretary      Date