

1. Meeting Information

Date/Time of the Meeting:	10/12/2013, 11:00 am CET
Inviting person:	Davide Dalle Carbonare
Minute taker:	Davide Dalle Carbonare, all the other helping
Name of the meeting:	Tools chapter (WP9) periodic phone conference
Place of the meeting:	Earth
Phone details (if PhC):	Powwownow: to see the best possible dial-in number for your location please click here. PIN: 349445
Version	

2. Attendees

Turn your name black if attending the conference

Name	Company / Organization	Excused
Stefano de Panfilis	Engineering	
Davide Dalle Carbonare	Engineering	
Pasquale Vitale	Engineering	
Laura Pucci	Engineering	
Osama Sammodi	UDE	
Sharon Keidar Barner	IBM-IL	
Marcel Zalmanovici	IBM-IL	justified by mail
Daniel Scheibli	SAP	
Yosu Gorroñogoitia	ATOS	

Pedro Rodriguez	UPM	
Antonio Tapiador	UPM	
Juan Quemada	UPM	
Juanjo Hierro	TID	

4. Objective of the meeting

Review and update of the letter to send to the EC.

5. Topics discussed and Agreements

Id	Topic
	<p>Letter to EC</p> <p>https://docs.google.com/document/d/190TGJUdRxXkD8AvxIka2MVyhjNN0-DgkrpcQKr8zyWU/edit</p> <p>Letter sent to the EC. At the end nothing was replied to Arian.</p>
	<p>M30 review</p> <p>Juanjo obtained a verbal (only) confirmation, from the PO, regarding the project extension.</p> <p>Create slides (no more than 2) per tool that can be used as support during the review in case of a tool by tool discussion. (What the tool does, Why it is needed, Who takes benefit from it) by 11th EOB</p> <p>Script for the discussion during the review https://docs.google.com/document/d/1cDLLamAvZfcMz5cGQU-foXVIFppr8cUg999DmG2TH_U/edit#heading=h.uhxil5brhhag</p> <p>Very last call for who what to participate to the review and have the possibility to reply in</p>

	person to possible questions.
	Amendment 6 Mail sent to Juanjo. Now all the details will be directly reported in the text of the DoW. AP to ENG: to notify the partners Link to 5th amendment: Deadline may be very close. All the partners to prepare their updates in advance based on the previous version (Amend 5)
	WPA Osama will get the WPA role.
	NEXT CALL TUESDAY DECEMBER TBD at 11.00 CET