

# Board of Education

## Regular Board Meeting Agenda

### [Zoom Link](#)

DATE: Tuesday, March 12, 2024  
TIME: 5:00 PM  
LOCATION: Hillcrest Middle School, Room 18

**Gregory Appling, President**  
**Paula Braunschweig, Trustee**  
**Laura de la Roz, Clerk**  
**Jeri McNeill, Trustee**  
**Zachary Saltzberg, Trustee**

#### **I. CALL TO ORDER AT 5:00 PM**

#### **II. ADOPTION AND APPROVAL OF THE AGENDA**

**Approval of the agenda for March 12, 2024 (2 min.)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

#### **III. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

#### **IV. ADJOURNMENT TO CLOSED SESSION (15 min.)**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

**1.0 Superintendent Vacancy**

**a) Discussion regarding selection of a new Superintendent**

#### **V. RECONVENE TO OPEN SESSION**

#### **VI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**

**A. (p. 1) Superintendent Vacancy**

**Report:** The Board President will report on any action taken in Closed Session.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

#### **VII. REPORTS, AND ORAL COMMUNICATIONS**

**A. (p. 16) Hillcrest Principal (10 min.)**

1. Student Report
- B. (p. 18) Gravenstein Principal (10 min.)
  1. Student Report
- C. Gravenstein Union Teachers' Association (GUTA) (3 min.)
- D. (p. 19) District Site Council (3 min.)
  1. Minutes from January 24, 2024
  2. Agenda from February 28, 2024
- E. (p. 22) District English Language Advisory Committee, DELAC (5 min)
  1. Slideshow from February 26, 2024
- F. (p. 26) Gravenstein Parent Association, GPA (5 min.)
  1. Minutes from January 23, 2024
  2. Agenda from February 27, 2024
  3. Financials from January, 2024
- G. Trustee Reports (10 min.)
- H. (p. 37) Diversity, Equity, Inclusion, and Belonging Committee Update (5 min.)
  1. Community Potluck Conversations Flyer
  2. (Link on GUSD Website) Report on 5th Grade Social Science Projects
- I. (p. 39) Facilities Report (5 min.)
- J. Strategic Planning Committee (15 min.)
- K. (p. 40) CBO Report (5 min.)
  1. School Lunch Equipment Grant Extension
- L. (p. 45) Superintendent Report/District Correspondence (10 min.)
  1. Questions from the February Board Meeting
  2. 2022/23 J-13A Requests

#### **VIII. PUBLIC COMMENT** (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

#### **IX. CONSENT AGENDA** (2 min.)

#### **ACTION ITEM**

- A. (p. 48) Warrants
- B. (p. 57) Payroll
- C. (p. 58) Minutes from the Regular Board Meeting of February 13, 2024
- D. (p. 64) Renewal Agreement with Frontline Education

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

#### **X. GENERAL ACTION ITEMS**

- A. (p. 65, [Slides](#)) Contract for Services with BorderLan Cybersecurity (15 min.)

**Situation:** The next step in our ongoing work related to student safety is to upgrade our current GoGuardian subscription to include the Administration Add On so that any time a student is logged onto a GUSD device or into the GUSD server and communicating

via email with other students or engaging in internet searches using inappropriate or potentially dangerous terminology, our administrators will be notified so that the appropriate intervention can take place. The total quote is \$18,678 for three years of services.

**Plan:** Pending Board approval, inform BorderLan Cybersecurity of our intent to engage with them for GoGuardian services.

**Recommended Motion:** For the Board to approve the contract with BorderLan Cybersecurity.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ PL: \_\_\_\_\_ JM: \_\_\_\_\_

**B. (p. 69) Employment Layoff/Non-reelect Notices, Resolution #240312-1 (5 min.)**

**Situation:** Current state law establishes time lines and procedures for notifying teachers and classified staff of layoffs or non-reelect decisions.. Education Code 45117 requires that no later than March 15 a certificated or classified employee be given notice by the governing board of a school district that the employee’s services will not be required for the ensuing year due to lack of work or lack of funds. Additionally, Education Code 44929.21 authorizes the governing board to give notice of a decision to non-reelect the continued employment of a staff member. The governing board of the school district and the employee shall be given written notice by the superintendent or designee of the school district that it has been recommended that the notice be given to the employee, stating the reasons that the employee’s services will not be required for the ensuing year, and informing the employee of the employee’s displacement rights, if any, reemployment rights, and the process to file an appeal. Administration is recommending no certificated or classified layoffs and three certificated non-reelect notices

**Plan:** Pending Board approval, to provide notice to the employees whose services will possibly not be required for the 2024/25 school year. Based on current enrollment projections, program changes, and staff attrition, our current plan is to send a non-reelect notice to three certificated employees.

**Recommended Motion:** To approve non-reelect notices for 3.0 FTE certificated.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

**C. Addition of 0.157 FTE School Psychologist for 24/25 (5 min.)**

**Situation:** As we continue to experience historically high rates of needed Special Education assessments, we have a need for additional School Psychologist time. The proposed increase of 0.157 FTE would result in a total of 0.7 FTE (28 hours per week) School Psychologist time for the district and will allow us to provide the necessary support services our students need in a more timely fashion. The additional cost, including benefits, for the 24/25 school year will be approximately \$32,500.

**Plan:** Pending Board approval, to recruit and hire an additional 0.157 FTE School Psychologist.

**Recommended motion:** For the Board to approve additional funding for 0.157 FTE School Psychologist.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

**D. (posted on GUSD website) Second Interim Report (10 min.)**

**Situation:** School districts are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for GUSD was presented and approved during our December Board Meeting. The second interim report is due March 15 for the period ending January 31. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations (positive, qualified, or negative).

**Plan:** For the Board to approve the Second Interim Report confirming the positive certification for GUSD.

**Recommended motion:** For the Board to approve the Second Interim Report.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

**E. (p. 71) 2024-2025 School Year Calendar (5 min)**

**Situation:** After consultation with administration, GUTA and GUCE leadership, we have two draft calendars for the 2024-2025 school year for Board consideration. Submitted along with the drafts are a list of basic assumptions that were taken into account during the process.

**Plan:** Creation of a calendar that is very similar to the calendar proposed for the West County Unified School District that also includes Emergency Days as recommended by the California Department of Education and the Sonoma County Office of Education.

**Recommended motion:** For the Board to approve either Version 1 or Version 2 2024-2025 school year calendar.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

#### **F. Board Meeting Format (5 min.)**

**Situation:** The suspension of certain parts of the Brown Act that eased the mandates related to Trustee virtual attendance for Board Meetings was set to expire on September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361, which includes an amendment to the Brown Act that allows for remote meetings during a proclaimed state of emergency without following Brown Act teleconferencing rules. AB 361 mandates that in order for a school district utilize this amendment, the Board must make findings every 30 days that the Board has reconsidered the circumstances of the state of emergency and either the state of emergency continues to directly impact the ability of members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing. Governor Newsom signed California Assembly Bill 2449 (AB 2449) into law in September of 2023 making additional changes to the Brown Act, including some additional conditions that must be in place if Trustees attend Board Meetings remotely. This Assembly Bill is set to expire on December 31, 2025.

**Plan:** For the Board to discuss Board Meeting format and determine whether or not conditions continue to exist that support a virtual format for Board Meetings.

**Recommended motion:** No recommendation at this time.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

#### **XI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

#### **XII. ADJOURNMENT TO CLOSED SESSION** (15 min.)

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

- 1.0 Employee Layoff/Non-reelect Notices**
- 2.0 Student Discipline**
- 3.0 Pending Litigation (EC 54956.8)**
- 4.0 Administrator Performance Updates**
- 5.0 Conference with Negotiations team:**
  - a) GUTA/GUCE negotiations update**

**XIII. RECONVENE TO OPEN SESSION**

**XIV. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PB: \_\_\_\_\_ Ld: \_\_\_\_\_ JM: \_\_\_\_\_ ZS: \_\_\_\_\_

**XV. FUTURE BOARD MEETINGS**

**April 9, 2024 at 5pm**

**May 14, 2024 at 5pm**

**June 4, 2024 at 5pm**

**June 11, 2024 at 5pm**

**XVI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 725 Bloomfield Road, Sebastopol, CA 95472. Telephone (707) 823-7008.