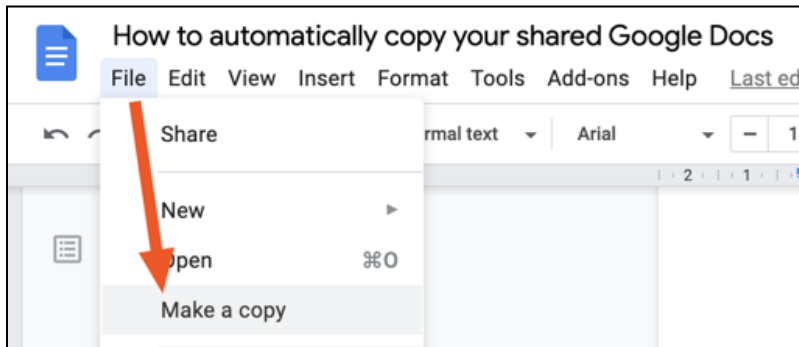
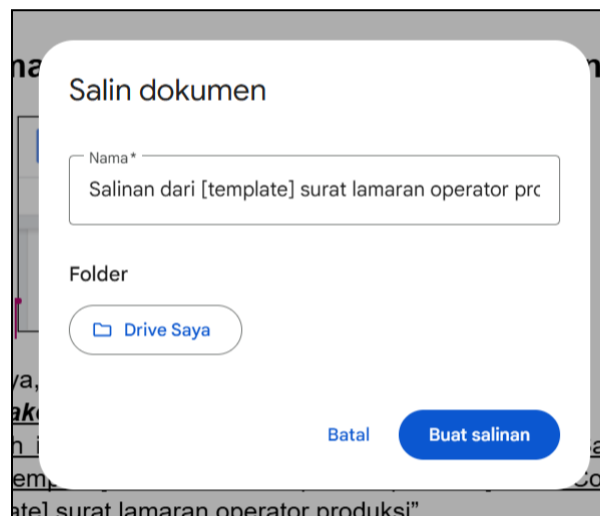


Bagaimana Cara Menggunakan Dokumen Ini?

1. Klik menu **File** di pojok kiri atas.



2. Pilih ***Make a copy*** atau **Buat Salinan**.



3. Tentukan folder penyimpanan dan ubah nama *file* jika diperlukan.
4. Setelah salinan dibuat, kamu bisa langsung mengedit *file* tersebut.
5. Selamat membuat surat lamaran kerja!

**) Mohon untuk tidak meminta akses edit (request edit) di dokumen ini, ya! 😊*

PT Global Solusi Indonesia

Jl. Sudirman No. 88, Jakarta Selatan

Telp. (021) 789-4567

Interview Invitation Letter

No: 022/HRD/INT/IX/24

Jakarta, 9 September 2024

To:
Mr. Rangga Pratama

Dear Mr. Rangga Pratama,

In relation to your job application submitted via Deals for the position of **Admin**, we are pleased to invite you to attend an interview session.

The interview details are as follows:

Date : Wednesday, 18 September 2024
Time : 09:30 AM
Location : PT Global Solusi Indonesia Office, Jl. Sudirman No. 88, Jakarta Selatan
Interviewer : Mr. Adrian Kusuma (HR Recruitment Officer)

Additional Notes:

- Bring supporting documents, such as your updated CV, portfolio, and a copy of your ID card.

We appreciate your attention and cooperation. Kindly confirm your attendance **no later than 16 September 2024** via email at **hrd@globalsolusi.co.id**.

Sincerely,

PT Global Solusi Indonesia

Adrian Kusuma

Adrian Kusuma
HR Recruitment Officer